



# कोटा विश्वविद्यालय, कोटा

## University of Kota, Kota

MBS Marg, Kabir Circle, Kota

Ph No.-0744-2472934 e-mail ID:- [registrar@uok.ac.in](mailto:registrar@uok.ac.in)

Date: 29/8/2025

Ref. No.: F.40/GAD/UOK/2025/5119

### "Notice Inviting Bid (No. 08/2025-26)"

University of Kota, Kota invites e-tender/bid under Rajasthan Transparency in Public Procurement Act, 2012 & Rules, 2013 for supply/hiring of following goods/services from experienced, technically and financially sound & reputed bidders fulfilling eligibility criteria through e-tendering systems as described in the bid document as appended below:-

S. N	Name of goods/services	Specifications/ Scope of work	Estimated cost	Bid Security (2%)	Tender fee	RISL Processing fee
1	Two years ARC for Supplying of Human Resources (Unskilled, Semiskilled, Skilled, Highly Skilled) through service provider (Contractor)	Unskilled, Semi-Skilled, Skilled and Highly Skilled Manpower Supply	Rs. 07.50 Cr. (Rs. 03.75 Cr. Per year)	Rs.15.00 Lacs	Rs. 5000/-	Rs. 2500/-

Important dates for downloading and submitting the e-tender are as follows:-

Date and time of downloading of bid document	30/08/2025 (03.00 PM) to 19/09/2025 (05.00 PM)
Date and time of Pre-bid Meeting	08/09/2025 (03.00 PM)
Date and time of online submission of bid	31/08/2025 (11.00 AM) to 19/09/2025 (05.00 PM)
Last date of physical submission of Bid Security, Tender fee and RISL processing fee	19/09/2025 (05.00 PM)
Date and time of online opening of Prequalification/ Technical Bid	20/09/2025 (02:00 PM)
Date and time of online opening of Price Bid in the office of Registrar, University of Kota, Kota	To be informed separately

### Instructions to bidder:-

- The bid documents, terms and conditions may be seen and downloaded from the web site [www.eproc.rajasthan.gov.in](http://www.eproc.rajasthan.gov.in), [www.sppp.raj.nic.in](http://www.sppp.raj.nic.in) and University Website [www.uok.ac.in](http://www.uok.ac.in).
- The Interested bidders may submit their on-line bids along with separate Demand Drafts drawn in favour of "Registrar, University of Kota, Kota" payable at Kota towards the cost of Tender Fee (non-refundable) and RISL Processing Fee (Non-refundable) demand draft shall be in favour of "Managing Director, RISL" payable at Jaipur. A Separate Demand Draft of Bid Security (refundable as per rules) shall be in favour of Registrar, University of Kota, Kota.
- The above mentioned demand drafts must reach physically in the office of Procurement Entity, University of Kota, Kota on or before last date & time as mentioned above failing which bids shall not be considered.
- Bidders, having digital signature certificate (DSC) as per IT Act, 2000 to sign their electronic Bids, shall submit their offer online on [www.eproc.rajasthan.gov.in](http://www.eproc.rajasthan.gov.in) within stipulated time and date mentioned herein above. Bids shall not be accepted personally. The Bids will be opened on the scheduled date and time before purchase committee in the presence of bidder or their authorized representative whosoever may be present.
- In the event of the specified dates being a holiday, the activities assigned on that date may be carried out on next working day on the same time.
- The Pre Bid Meeting/Conference will be held as per above schedule i.e. at 03.00 PM on dated 08/09/25 in the meeting hall (room no. 332) Kautilya Bhawan (Administrative Building), University of Kota, Kota to clarify the issues and to answer questions on any matter that may be raised at that stage. After pre bid meeting necessary changes in bid conditions can be done. Bid should be submitted on-line on website <http://eproc.rajasthan.gov.in> after pre-bid meeting including all the clarifications/modifications/amendments. Corrigendum/addendum shall be the integral part of terms & conditions of bid which shall be duly signed and attached with the bid document by the bidder.
- University of Kota, Kota is not bound to accept the lowest bid and may reject any bid or any part of the bid without assigning any reason thereof.
- Bids received after the prescribed time and date will not be considered.
- The bidders shall have to submit GST Registration number along with copy of the Registration Certificate.
- Validity: - 90 days from the date of opening of Technical bid.
- In case of any query, the under signed (Procurement Entity) may be contacted at 0744-2472934 or e-mail at [registrar@uok.ac.in](mailto:registrar@uok.ac.in).

(Registrar)  
Procurement Entity