



# University of Kota, Kota

MBS Marg, Near Kabir Circle, KOTA (Rajasthan)-324 005

Ref. No.: F. ( ) / ARC-Lab Consumables-GAD / UOK / 2025 ~~3088~~ Date: 11/7/25

**Notice Inviting Bid (NIB) online ..02/2025-26)**

## NOTICE FOR INVITING TENDER (ONLINE) FOR ANNUAL RATE CONTRACT (ARC) for two years For Supply of Consumables (Chemicals, Glasswares, Plasticwares, etc.) and General & Miscellaneous Laboratory Items

University of Kota, Kota invites e-tender/bid under Rajasthan Transparency in Public Procurement Act, 2012 & Rules, 2013 for supply/hiring of following goods/services from experienced, technically and financially sound & reputed bidders fulfilling eligibility criteria through e-tendering system as described in the bid document as appended below:-

S. N.	Name of goods/services	Specifications/ scope of work	Estimated cost (INR)	Bid Security (2%) (In Rs.)	Tender Fee (In Rs.)	RISL Processing fee (In Rs.)
1	Two years ARC for Supply of Consumables (Chemicals, Glasswares, Plasticwares, etc.) and General & Miscellaneous Laboratory Items	As per BOQ	92 Lakh per annum x 2 = 184 Lakh	3,68,000/-	2000/-	2000/-

Important dates for downloading and submitting the e-tender are as follows:-

Date and time of downloading of bid document	14/07/25 (02.00 PM) to 04/08/25 (05:00 PM)
Date and time of online submission of bid	14/07/25 (02.00 PM) to 04/08/25 (05:00 PM)
Last date of physical submission of Bid Security, Tender fee and RISL processing fee	04/08/25 (05:00 PM)
Date and time of on-line opening of the Technical Bid	05/08/25 (02:00 PM)
Date and time of online opening of Price Bid in the office of Registrar, University of Kota, Kota	To be informed separately

### Instructions to bidder:-

- The bid documents, terms and conditions may be seen and downloaded from the web site [www.eproc.rajasthan.gov.in](http://www.eproc.rajasthan.gov.in), [www.sppp.rajasthan.gov.in](http://www.sppp.rajasthan.gov.in) or university website [www.uok.ac.in](http://www.uok.ac.in).
- The Interested bidders may submit their on-line bids along with separate Demand Drafts drawn in favour of "Registrar, University of Kota, Kota" payable at Kota towards the cost of Tender Fee (non-refundable) and RISL Processing Fee (Non-refundable) demand draft shall be in favour of "Managing Director, RISL" payable at Jaipur. A separate Demand Draft of Bid Security (Refundable) shall be in favour of Registrar, University of Kota, Kota.
- The above demand drafts must reach physically in the office of Procurement Entity, University of Kota, Kota on or before last date as mentioned above failing which bids shall not be considered.
- Bidders, having digital signature certificate (DSC) as per IT Act, 2000 to sign their electronic Bids, shall submit their offer online on [www.eproc.rajasthan.gov.in](http://www.eproc.rajasthan.gov.in) with in stipulated time and date mentioned herein above. Bids shall not be accepted personally. The Bids will be opened on the same date and time before purchase committee in the presence of bidder or their authorized representative who may be present.



5. In the event of the specified dates being a holiday, the activities assigned on that date may be carried out on next working day on the same time.
6. University of Kota, Kota is not bound to accept the lowest bid and may reject any bid or any part of the bid without assigning any reason therefore.
7. Bids received after the prescribed time and date will not be considered.
8. The bidders shall have to submit GST Registration number without which the bids will not be considered.
9. Validity: - 90 days from the opening of Technical bid.
10. In case of any query, the undersigned (Procurement Entity) may be contacted at 0744-2472934 or e-mail at registrar@uok.ac.in
11. The interested bidders may submit their online bids along with following separate Demand Drafts:

S. N.	Particulars	Amount (in INR)	DDs will be drawn in Favour of	Payable at
1.	Bid Fee (Non-refundable)	Rs. 2000/- (Rupees - Two Thousand Only)	Registrar, University of Kota, Kota	Kota
2	Bid Processing Fee (Non-refundable)	Rs. 2000/- (Rupees Two Thousand Only)	Managing Director, RISL, Jaipur	Jaipur
3.	Bid Security (2% of total Bid)	Rs. 3,68,000/- (Rupees Three Lakh Sixty Eight Thousand Only)	Registrar, University of Kota, Kota	Kota

**Note:**

- Without Bid Fee, Bid Security (EMD) and Bid Processing Fee, the bid will not be accepted in any condition.
- Bid Security deposit will not carry any interest.

12. Department wise tentative amount of purchase under this ARC is mentioned below:

Sl. No.	Name of University Department	Department wise tentative amount of purchase for this ARC (Rupees in Lacs) per year
1.	Pure and Applied Chemistry	50.00
2.	Pure and Applied Physics	10.00
3.	Pharmacy	10.00
4.	Zoology	04.00
5.	Botany	08.00
6.	Microbiology	05.00
7.	Biotechnology	04.00
8.	Wildlife Science	01.00
	<b>Total for annual</b>	<b>92.00</b>
	<b>For two years</b>	<b>92x2=184 Lakhs</b>

  
**Registrar**  
**(Procuring Entity)**