



# University of Kota

A State University recognized under Sections 2(f) and 12(b) of the UGC Act, 1956

E-Prospectus 2019-2020



UNIVERSITY OF KOTA

Mhaaroo Bhim Singh Marg, Kota (Rajasthan)-324 005 India

[www.uok.ac.in](http://www.uok.ac.in)



या कुन्देन्दुतुषारहारधवला या शुभ्रवस्त्रावृता  
या वीणावरदण्डमण्डितकरा या श्वेतपद्मासना ।  
या ब्रह्माच्युतशङ्करप्रभृतिभिर्देवैः सदा पूजिता  
सा मां पातु सरस्वती भगवती निःशेषजाड्यापहा ॥



# University of Kota

State University recognized by UGC under sections 2(f) & 12(B) of the UGC Act, 1956  
Maharao Bhim Singh Marg, Kota (Rajasthan)-324 005

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## Vision

*To make this University a great place of learning and to establish centres of excellence in Departments for teaching and research in different faculties and interdisciplinary fields through which students can bring out their hidden potentialities in limelight and contribute effectively towards the development of their beloved motherland 'Bharat' and humanity.*

## Mission

- *To empower the youth to empower the Nation.*
- *To provide quality education with reasonable fee structure.*
- *To provide job orientated professional education.*
- *To promote the technological developments.*
- *To inculcate self reliance in young mind by stipulating their intellectual response to challenges of the present century.*
- *To develop entrepreneurial skills in the students for taking risk and doing innovations in real life.*



## श्रीमान कल्याण सिंह जी

माननीय राज्यपाल महोदय, राजस्थान सरकार

कुलाधिपति, कोटा विश्वविद्यालय, कोटा

राजभवन, सिविल लाइन्स,

जयपुर – 302006 (राज.) भारत



“ उपाधि हासिल करना ही शिक्षा का उद्देश्य नहीं बल्कि व्यक्तित्व का सर्वांगीण विकास करना, आत्मबल के साथ अनुशासन पैदा करना और चरित्र निर्माण करना विद्यार्थी का मूल उद्देश्य होना चाहिए।”

\_\_\_\_\_ 13 मार्च 2016 को कोटा विश्वविद्यालय के तृतीय दीक्षान्त समारोह में दीये गये दीक्षान्त भाषण का एक अंश।



**Prof. Neelima Singh**  
**Vice-Chancellor,**  
**University of Kota, Kota**

## **Vice-Chancellor's Message**

Dear Students,

I welcome you all aspiring students, who show their interest to become a part of University of Kota. I would like to express my appreciation for their choice.

Recently, on 7 June, 2019, University had completed his sixteenth year of establishment and in this short period University emerges a comfortably good position in academic



world. Quality learning, dedicated teachers and our unique academic programs are our credential as academic body. Furthermore, we are continuously working towards our academic expansion and widening the academic canvass on horizontal and vertical dimensions. For this year we had started ten new courses i.e. Bachelor of Pharmacy(Approved by the PCI), M.Sc.(Biotechnology), M.Sc. (Microbiology), MA (History), MA (Public Administration), MA

(Economics), MBA (Hospital Admin.), Diploma in Naturopathy Science and Yoga, Diploma in History and Culture of Rajasthan and Certificate Course in Tourist Guide, in campus. We are committed to create a breed of noble and enlighten human by providing best education and high values. Our skill development centre and enterpenureship cell, furthermore brushes their knowledge by inculcating skill in them to make them employable. Our primary aim to foster a multi-dimensional personality in the student who will be well equipped to face the real challenges of practical life and to cultivate their hidden qualities and potential.

I have strong faith in the modest, meticulous and dedicated spirit of our scholars.

I share Mahatma Gandhi's thought with you in which he underline the importance of action in ones life, i.e. *“You may never know what results come of your actions, but if you do nothing, there will be no results.”*

So, my dear students keep yourself indulge in action mode to enshape yourself in a wonderful human.

I wish you all a very fruitful educational pursuit in the University and bright future ahead.

Thank you.

**Prof. Neelima Singh**

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# About the University

The University of Kota was established in the year 2003 by the Government of Rajasthan through and recognised by the UGC under section 2(f) on 23<sup>rd</sup> February 2004) and under section 12(B) on 22<sup>nd</sup> October 2012). NAAC accredited the University with B grade in 2017.

Presently, six districts of the state namely: Kota, Bundi, Jhalawar, Baran, Karauli, and Sawai Madhopur are under the territorial jurisdiction of the University. The University has six faculties, namely, Arts, Commerce & Management, Education, Law, Science and Social Science. Almost forty academic programmes are being running at the campus and the affiliated colleges of the University. These courses are: MBA, MBA-IB, MCA, MSW, LLM, M. P. Ed., M. Com (Accounting & Finance), BSc-Hons. (Physics), MSc (Organic, Analytical Chemistry, Industrial Chemistry, Physics, Wildlife Life, Maths, Zoology and Botany), M. Tech.(Solar Energy), MA/MSc (Geography), MA (Development studies, Heritage, Tourism, Museology & Archaeology), MPhil (Chemistry, Physics, Commerce, Geography, History, Political Science, Sociology and Library & Information Science), and PhD (Chemistry, Physics, Mathematics, Zoology, Botany, Home Science, Accountancy & Business Statistics, Business Administration/Management, Economic Administration & Financial Management, Law, English, Hindi, Sanskrit, History, Music, Urdu, Drawing & Painting, Public Administration, Political Science, Economics, Sociology, Geography, Education, Library & Information Science, *etc.*). Furthermore University has established five research centres (Dr. B. R. Ambedkar, Mahatma Gandhi, Swami Vivekananad, Vanshvali, Sindhu-shoodh Addayaan and Pandit Dindayaal Upadhyay).

## Salient Feature of University

- ✚ Placement
- ✚ Ragging Free campus
- ✚ International tie-ups & MOUs with Universities / Industries
- ✚ Sports & Gym facility
- ✚ Personality Grooming
- ✚ National/ International Patents
- ✚ Regular Teaching
- ✚ Adopted 3 villages for their development
- ✚ University Newsletter: The Mirror (quarterly)



The University had many national and international MoUs (e.g. Centre for Climate Science & Policy Research, Linköping University, Sweden, Lyceum of the Philippines University, Manila and Academic Staff College, DCM Shriram Consolidated Limited, Kota, Jai Narayan Vyas University, Jodhpur) and research projects sponsored by Royal Academy of Engineering, UK, Newton Fund, Engineering and Physical Science Research Council, UK, Global Challenges Research Fund, Centre for Climate Science & Policy Research, Sweden, etc. to work in collaboration with UK- and Sweden- based Universities along with Indian funding agency DST, UGC, ICSSR, DST-FIST, etc.

In continuation of upgrading the research quality, various national and international collaborators/research groups regularly visit the different departments of the University to give their suggestions/inputs. The University is determined for meaningful and socially relevant research in the thrust areas of respective disciplines and runs PhD programmes as per the latest UGC guidelines. The University departments are regularly organizing state and national level workshops, seminars, conferences and publishing their research articles in the journals / books / book chapters of national and international repute (Elsevier, John Wiley, Taylor and Francis, Springer, Nova etc). Department of Pure and Applied Chemistry of University, has three national and one international patents in their name and many more are under process of to be granted. University is also recognized by the Department of Science and Industrial Research (DSIR), Department of Science & Technology, Government of India.

### **Salient Features of University**

- ✓ **Well built Infrastructure**
- ✓ **Well Furnished Labs**
- ✓ **Dedicated Teachers**
- ✓ **Green Campus**
- ✓ **NSS (Two Wings)**
- ✓ **Hostel**
- ✓ **Wi-Fi Campus**
- ✓ **Excursion trip**
- ✓ **Industrial training**
- ✓ **Skill workshops**

The University is taking steps towards its future growth as a multi-faculty, multi-department organization with an unstinted emphasis on its aim on all-round development of students with quality education.



# Department of Pure & Applied Chemistry

(DST-FIST funded Department of the University)

**Head of the Department** : Dr. Bhawani Singh  
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## 1. About the Department

Department of Pure & Applied Chemistry was established in the year 2007. The Department has earned a good reputation of being an important centre of imparting the quality education in teaching and research. The Department is well recognized by national and international research agencies as upcoming advanced research centre. Several research projects are funded by various funding agencies including UGC, DST, CSIR, BRNS- BARC and Ministry of Environment & Forests are undergoing in the Department. DST-FIST is also a credit for the Department. The Department is also having an international project in its credit. Swedish International Development Agency (SIDA), Sweden funded research project is completed by the Department. The Department is also looking for student exchange programmes with various foreign universities. The Department is actively involved in the research activities and publishing the research papers in the national and international journals of high repute such as Bioorganic & Medicinal Chemistry, Bioorganic & Medicinal Chemistry Letters, Tetrahedron Letters, Journal of Heterocyclic Chemistry, Synthetic Communications, Chemical Communications, Journal of Material Chemistry, Environmental Science and Technology, Fuel, *etc.* and many more.

## 2. Courses Details

| S.No. | Name of Course  | No. of Seats(Intake)    |
|-------|---|-------------------------|
| 1.    | M.Sc. Chemistry with specializations in the following branches :<br>(i) Inorganic Chemistry = 10 Seats<br>(ii) Organic Chemistry = 20 Seats<br>(iii) Physical Chemistry = 10 Seats<br>(iv) Analytical Chemistry = 10 Seats<br>(v) Industrial Chemistry = 10 Seats | 60                      |
| 2.    | M.Phil. Chemistry   | As per University norms |
| 3.    | Ph.D. Chemistry   |                         |

## 3. Facilities and Achievements

- First DST-FIST funded Department of the University.
- Regular granting of project from various funding agencies like UGC, DST, CSIR, *etc.*
- Students are regularly qualifying examination national repute like NET, GATE, *etc.*
- Reorganization by the premier national / international academic bodies.
- Sophisticated instrumentation facility such as: X-Ray Diffractometer, Atomic Absorption Spectrometer, FT-IR Spectrophotometer Tensor 27, FT-IR Spectrophotometer with ATR, Double Beam UV-VIS Spectrophotometer with DRS, Gas Chromatograph, Spectrofluorimeter, Refractometer, Microwave Synthesizer, Vapour Phase Reactor, Potentiostat, Rotatory Evaporator, Planetary Ball Mill, Microwave Furnace, *etc.* For more information, visit <https://www.uok.ac.in/Department-of-Pure-and-Applied-Chemistry>



*Better things for better living through Chemistry*

# Department of Commerce & Management

**Head of the Department** : Dr. Anita Sukhwai  
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## 1. About the Department

The Department's Vision is to educate, equip & inspire brave budding leaders who build strong organizations & leverage the power of markets to create lasting value. The Department aims to fulfil the focused holistic approach for growth of the students as a complete professional. Today's leaders must navigate business issues and interactions that cut across geographical boundaries and cultures. They must inspire conversations, ignite collaboration and integrate multiple perspectives to drive growth and innovation. As the Department engages in its objectives, it ensures that its teaching activities continue to address diverse areas which are of concern to varied sections of the society with internalization of education by innovative teaching methodologies and pedagogy. At the Department, our rigorous curriculum, diverse faculty and unprecedented Case based methodology will give Students the edge they need to target for successful employability & prestigious careers in the Management and Commerce Field.

## 2. Course Details

| Courses (Duration)                   | Seats                   | Eligibility   |
|--------------------------------------|-------------------------|---|
| MBA(4 Sem)                           | 60                      | As prescribed by CMAP   |
| MBA - International Business (4 Sem) | 30                      | Graduation in any discipline. General category (Rajasthan) ó 48%; Other State ó 60%; SC/ST/OBC/SOBC ó Min. Pass marks |
| M.Com- Accounting & Finance (4 Sem)  | 40                      | Graduation in any discipline. General category (Rajasthan) ó 48%; Other State ó 60%; SC/ST/OBC/SOBC ó Min. Pass marks |
| MBA -Hospital Admin. (4 Sem)         | 20                      | Graduation in any discipline. General category (Rajasthan) ó 48%; Other State ó 60%; SC/ST/OBC/SOBC ó Min. Pass marks |
| PhD                                  | As per University norms |   |

## 3. Facilities and Achievements

- ❖ Well developed 4<sup>th</sup> Generation Digital Language Lab having more than 50 modules. The Lab also focuses on Kinesics, Body Language and Ascent polishing. English Skill Lab is included in the Syllabus of all the Courses of Department of Commerce and Management.
- ❖ Internet enabled computer lab with computers to meet the students' Information Technology needs. Trained and Experienced teachers provide both theoretical and practical lessons for students to help them navigate a rapidly changing technology driven world.
- ❖ Facilities for presentation, seminars and webinars. The department is also conducting various activities like role plays, quizzes, and multiple business games which in turn will help to develop the over all personality of students.
- ❖ The Department has spacious & comfortable classrooms with adequate seating capacity, including Whiteboard & overhead projector that aid the presentation of the lectures & seminar.

For more information, please visit the <https://www.uok.ac.in/Department-of-Commerce-and-Management>



*Welcome to a world of Learning at Department of Commerce & Management*

# Department of Computer Science & Informatics

**Head of the Department** : Dr. O. P. Rishi  
**Address** : 314, Kautilya Bhawan, University of Kota, Kota  
**E-Mail Address** : [hod.csi@uok.ac.in](mailto:hod.csi@uok.ac.in)  
**Contact No.** : Phone : 0744-2472260, Mobile No: 96493-55857

## 1. Department Profile:

The department of Computer Science & Informatics was established in 2007. Since then department has been engaged in promoting education and research in the fast growing field of software technology to produce computer science specialists to meet the global challenges. The department is also involved in planning the university's e-governance and IT infrastructure establishments and providing academic and industrial exposure through special guest lectures. Classes for soft skills development are being conducted for overall development of the students. Different projects are developed by MCA students to learn latest software technologies.

## 2. Course Offered with Eligibility of Course and fee structure:

**MCA (Masters of Computer Applications)** is a three years full time programme. The programme has been divided into six semesters. First Pass out Batch are placed in A3 Logics, Jaipur, Global IT Solution, Indore, HP India, Noida etc.

| Name of the Course | Duration of the Course | Intake                            | Eligibility   | Fee per annum (Rs)   |
|--------------------|------------------------|-----------------------------------|---|--|
| M.C.A.             | 3 Years (6 Sem.)       | 60 Seats (30 Govt. Aided, 30 SFS) | Any graduate having 50% marks with maths as one subject either at graduation or 12th level. 5% relaxation for SC/ST/OBC/SOBC BCA/B.SC. (IT) B.SC.(Comp. Sc.) is given | As per RMCAAT Guidelines INR 35,050 & 62,550 per annum, respectively |
| Ph.D.              |                        |                                   | Through university level examination  | As per Univ. Norms   |

## 3. Facilities and Achievements :

(1) Computer Laboratory :

| Lab. No.  | Name/Type of Labs   | No. of Computers | Configuration                   |
|-----------|---------------------|------------------|---------------------------------|
| CSI Lab-1 | System Software Lab | 46 + 01(Server)  | i3, 2GB RAM, 500GB HDD, 19" TFT |
| CSI Lab-2 | Database Lab        | 20               | i7, 2GB RAM, 500GB HDD, 19" TFT |
| CSI Lab-3 | OS Lab              | 50               | i5, 2GB RAM, 500GB HDD, 19" TFT |

### Other Facilities

- Class Rooms
- Advance Computing Lab
- Sports, Smart Classes, etc

For further details please see the web link-<https://www.uok.ac.in/Department-of-Computer-Science-&-Informatics>



*Take the Computer, Take the World*

## Department of Pure & Applied Physics

**Head of the Department** : Dr. Ghanshyam Sharma  
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### 1. About the Department

The Physics Department of the University has been in existence since 2007 with an objective to provide the physics education of both, pure as well as applied nature, especially, in the fields of energy, plasma and material science. The department runs B.Sc.(Hons.) Physics, M.Sc.(Physics) and M. Tech. (Solar Energy) courses along with the PhD program. The curriculum provides the theoretical and practical knowledge, and in addition, gives the exposure of training in the institutes /organization like BARC, IGCAR, CAT, IPR, TIFR, IITs to the students. Further, students are encouraged to participate and be a part of organizing seminars, workshops and conferences. Department is collaborating with other universities and industry persons for continuous improvement in course content, teaching and research.

### 2. Course Details

| Courses offered (Duration)                | Seat available | Eligibility  |
|---|----------------|--|
| B.Sc. (Pass Course) Maths. Group (6 Sem.) | 60             | XII with Physics, Chemistry and Mathematics For general category candidates of Rajasthan ó 48%; Other State ó 60%; SC/ST/OBC/SOBC ó Minimum Pass marks                   |
| B.Sc. (Hons.) Physics (6 Sem)             | 40             | XII (Physics, Chemistry and Mathematics). General (Rajasthan) ó 55%; Other State ó 60%; SC/ST/OBC/SOBC ó Min. Pass marks   |
| M.Sc. (Physics) (4 Sem)                   | 30             | B.Sc. (Maths) For general category candidates of Rajasthan ó 55%; Other State ó 60%; SC/ST/OBC/SOBC ó Min. Pass marks  |
| M.Tech. (Solar Energy) (4 Sem)            | 20             | B. Tech./ B.E./M.Sc. (Physics)/ M.Sc. (Math)/ M. Sc. (Chemistry) with Physics and Math at B.Sc. level General (Rajasthan) ó 55%; Other State ó 60%; SC/ST/OBC/SOBC ó 50% |

### 3. Facilities and Achievements

- Well developed undergraduate and post graduate laboratories of Physics equipment ranging from optics, electronics, nuclear, mechanics, materials, fiber optics, microwave etc.
- Well developed energy laboratory with instruments and equipment related to solar thermal energy, solar photovoltaic energy, wind energy, energy auditing and monitoring.
- Well developed research laboratory with advanced equipment DSC, UV-VIS-NIR spectrometer, Sputtering Unit, Pyranometer, Albedometer, Solar Concentrators etc.
- Facilities for presentation, seminars and webinars.
- Collaborations with many Indian/International institutes, Universities and Industries such as Cranfield University, Durham University, Open University, University College London, Phycofeeds Ltd. UK, MSA Renewtech, India
- National and International research projects running at the department.

Students of the Department have qualified NET, GATE, JEST, RPSC examinations, are pursuing PhD from IITs, teaching in colleges and schools, and working in multinational companies.

For more details please see the link : <https://www.uok.ac.in/Department-of-Pure-and-Applied-Physics>



## Physical Education

**Head of the Department** : Dr. Vijay Singh  
**Address** : Sports Complex, University of Kota, Kota,  
**E-Mail Address** : vijay@uok.ac.in  
**Contact No.** : 9414286963

### 1. About the Department

The university has been running the Department of Physical Education since 2005-06. Before establishing this department, there was no teaching facility for physical education at masters' level in the entire jurisdiction of the University. Being a professional and job oriented course, a large number of students are interested in seeking admission in this course. It has rightly been said that if there are more number of play grounds, less number of hospitals are needed. NCTE recognized M. P. Ed. Course was started by the University for developing physical and mental faculties of the students. Students of this Department have to undertake practical field training. The students of the department have participated in many games and sports events organized by the Association of Indian Universities besides the participation in inter collegiate tournaments held by the University.

### 2. Course Details

| Name of the Course                      | Duration of the Course   | No. of Seats | Eligibility   |
|---|--------------------------|--------------|---|
| M.P. Ed. (Master of Physical Education) | 02 Years<br>(4 Semester) | 40           | B.P.Ed (As per centralised admission council and Nodal agency, appointed by the Gov. of Rajasthan)      |
| Diploma in Naturopathy Science and Yoga | 01 Years<br>(2 Semester) | 40           | Graduation in any discipline with Min.48% marks for General category and reservation as per Gov. Norms. |

### 3. Facilities and Achievements

**Indoor Facilities :** Basketball Court, Badminton Courts, Gymnastic Exercise Area, Judo Competition Areas, Wrestling Competition Areas, Squash Courts, Multi-gym Space, Players Lounges, Players Rest Rooms (F & M), Coach Rooms, Yoga and Meditation Room, TT Room / Shooting Range (Proposed) ,Cass Rooms, Office Rooms, VIP Box, Media Box, etc.

**Outdoor playfield Facilities:** Athletics Track ó Under construction (by the assistance of UGC grant and funding by own resources) Outdoor playfield (Proposed)football, hockey, handball, volleyball, Kabaddi, Kho - Kho , Cricket (Proposed).



*Healthy Mind in healthy Body*

## Department of Social Sciences

**Coordinator** : Mr. A. A. Hanfi  
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### 1. About the Department

Social sciences are very much present into our day to day life and have a pivotal role in the societal growth and development. If we dig out the historical evidences, we will find that social sciences have been constant part of the development of the human race. Great philosophers like Plato and Aristotle were advocates of social sciences and their philosophies are based on the objectives of social sciences only. Social sciences reveal subjective, objective, inter-subjective and structural aspects of the society. It also measures the social development of the society and emerging drawbacks too. With a thought to watch where our society has been heading what more can be done for the benefit the human race, University of Kota started Department of Social Sciences in the session 2007-2008. Under the umbrella of the department, different courses in various allied disciplines are being run. Faculties from various universities and affiliated colleges are extending their valuable support for successfully running of the courses.

### 2. Facilities and Achievements

| Name of the Course          | Duration of the Course | No. of Seats | Eligibility  |
|-----------------------------|------------------------|--------------|--|
| M.A. in Development Studies | 02 Years (4 Semester)  | 40           | Graduation in any discipline with 48% marks for general candidates,*                 |
| M.S.W.                      | 02 Years (4 Semester)  | 40           | Graduation in any discipline with Min.48% marks for general *                        |
| M.A./M.Sc. Geography        | 02 Years(4 Semester)   | 40           | B.A. with Geography Min.48 % for general candidates & 55 % for B.Sc. with Geography* |
| M.A. Economics              | 02 Years(4 Semester)   | 40           | Graduation in any discipline with at least 48% marks for general candidates, *       |
| M.A. Public Administration  | 02 Years(4 Semester)   | 40           | Graduation in any discipline with at least 48% marks for general candidates, *       |
| M.A. History                | 02 Years(4 Semester)   | 40           | Graduation in any discipline with at least 48% marks for general candidates, *       |

\* Minimum pass marks for SC/ST/OBC/SOBC

### 3. Facilities and Achievements

- National seminar on Administration Culture in India: Transparency and Accountability sponsored by ICSSR, New Delhi during 21-22 Feb., 2015
- Symposium on “Drug Abuse Prevention Among Youth” on 19<sup>th</sup> May, 2018 Sponsored by N I S D (Ministry of Social Justice & Empowerment, New Delhi).
- 37<sup>th</sup> Annual Conference and National Seminar on “Sustainable Development and Inclusive Growth: Prospects and Challenges” on 27-28<sup>th</sup> January, 2017, sponsored by ICSS, New Delhi and NABARD, Mumbai.
- Department regularly organising survey camp in Dec. to Jan. as a part of curriculum to collect information regarding physiographic, socio-economic and environmental aspects at different area of the town.



**For years now, our nation has been digging itself into a pit of social immobility that threatens the very core of our democracy.**

# School of Heritage, Tourism Museology & Archaeology

**Head of the Department** : Dr. M. L. Sahu  
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**Contact No.** : 91-935224115

## 1. About the Department

The focal point of learning is on the science of archaeology, museum, establishment of cultural heritage, to explore the various tourism prospects and their studies to amplify and assist multiple perspectives for advance studies and research work in the field of archaeology and tourism and promote contacts will multifarious different cultural institutions including museums, university archives and other related seats of scholars and intellectually elite to enrich the knowledge and welfare of the society.

The aim of this department is to communicate and enhance knowledge and administer research work in the field of Archaeology's archival collections, tracking new avenues for tourism industry and conservation programs for developing material heritage resources.

## 2. Course Details

| S.N. | Name of the Course                                 | Duration of the Course | No. of Seats | Eligibility   |
|------|--|------------------------|--------------|---|
| 1    | M.A. in Heritage, Tourism, Museology & Archaeology | 4 Semesters            | 20           | Graduation in any discipline, with minimum 48% for general candidates and Minimum pass marks for SC/ST/OBC/SBC candidates |
| 2    | Diploma in History and Culture of Rajasthan        | 2 Semesters            | 30           | Graduation in any discipline  |
| 3    | Certificate Course in Tourist Guide                | 1 Semester             | 25           | 10+2 Passed in any discipline   |

## 3. Facilities and Achievements

Students are facilitated with smart class room teaching with interactive board, visual and audio visual presentation facilities, extension lectures and the tutorial methods. To prepare its students for the growing industry following activities were organized:

- National Seminar on 'Bharat ke lok itihās parampara evam itihāsik srot- Vanshavalī lekhan ke vishesh sandarbh mein' on 14-15 April, 2018.
- Practical training of the study of archives, conservation of manuscripts, visits to Museum and other Heritage Sites of Kota
- Photo Exhibition of Heritage Sites of Hadoti Region at University Campus
- Actively Participated Bird Fair at Ummedganj Bird Sanctuary
- Poster Competition was held on Rajasthan Stapna Diwas.
- To inculcate the qualities of self employment in youth, **AGRI TOURISM** had been organized by the department for the first time in Hadoti Region.



*It is a centre of learning and training for the Archaeological admirers, Tourism professionals and Conservators under one umbrella*

# Department of Mathematics

**Coordinator of the Department : Dr. S. N. Mathur**

**Address : 223, Nagarjun Bhawan, University of Kota, Kota**

**E-Mail Address : sureshnarayanmathur@gmail.com**

**Mobile No.- : 9460177082**

## 1. About the Department

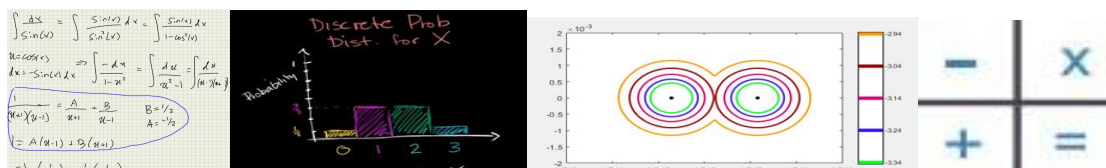
The Department of Mathematics at University of Kota, Kota, since its very inception in 2016, has strived to be a centre of excellence in pure and applied mathematics, and it has been vigorously engaged in research, teaching and training. It is a self finance department. Postgraduate and undergraduate courses are being run in under the Semester Scheme. Two years M.Sc. Programme is running in the department. The program comprised of 4 Semesters with 3 elective papers in third and fourth semester. Three year UG Programme under semester scheme is also being run in coordination with Physics and Chemistry departments. A team of well qualified faculty members having super specialization in various branches of Mathematics are engaged in the department. The curriculum of PG and UG Courses is thoughtfully designed for students to impart in-depth knowledge of the subject needed for NET/SET and other competitive exam.

### 1. Courses Details

| Name of the Course     | Duration of the Course | No. of Seats | Eligibility   |
|------------------------|------------------------|--------------|---|
| M.A./M.Sc. Mathematics | 4 Sem.                 | 30           | <p><b>Qualifying Examination:</b> B.A. / B.Sc. with Mathematics.</p> <p><b>Min. Marks required in Qualifying Examination:</b></p> <p>A. Qualifying examination passed from any recognized University which is situated in Rajasthan State:</p> <p style="text-align: center;"><b>General Category</b></p> <p>i. For B.A. Mathematics = 48 % overall and 48% in Mathematics.</p> <p>ii. For B.Sc. Mathematics = 55 % overall and 55% in Mathematics.</p> <p style="text-align: center;"><b>SC/ST /OBC/ SBC = Min. Pass Marks</b></p> <p>B. Qualifying examination passed from any recognized University which is situated at outside the Rajasthan State:</p> <p style="text-align: center;"><b>All Categories = 60 %.</b></p> |

### 2. Facilities and Achievements

For further details kindly see the web link- <https://www.uok.ac.in/Department-of-Mathematics>



*Mathematics is the Music of the Reason*

# Department of Botany

**Co-ordinator** : Dr. Vandana Sharma  
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**E-Mail Address** : [vandana\\_270gck@yahoo.com](mailto:vandana_270gck@yahoo.com)  
**Contact No.** : Mobile No 91 - 9829431223

## 1. About the Department

The Botany Department of the University has been in existence since 2017 with an objective to develop a Department of basic Plant Science and to impart in-depth knowledge of plant world to students. The department also aims to serve as a center of Academic Excellence for innovative teaching in various disciplines of Botany. There are class tests, practical, assignments, seminars, projects, and theory lectures. The curriculum of courses running in the department provides the theoretical and practical knowledge, along with the holistic development of students through rigorous teaching with various aids by qualified and experienced faculty, internal assessments at short intervals. Further, students are encouraged to participate in seminar presentation on various topics of curriculum, field trips/activities/Botanical Excursions. Department is well collaborating with other universities and industry persons for continuous improvement in course content, teaching and research.

## 2. Course Details

| Courses offered (Duration) | Seat available | Eligibility  |
|----------------------------|----------------|--|
| B.Sc. Biology (6 Sem)      | 60             | XII (Biology, Physics and Chemistry). General (Rajasthan) ó 55%; Other State ó 60%; SC/ST/OBC/SOBC ó Min. Pass marks |
| M.Sc. (Botany) (4 Sem)     | 20*            | B.Sc. (Bio) For general category candidates of Rajasthan ó 55%; Other State ó 60%; SC/ST/OBC/SOBC ó Min. Pass marks  |

\*Number of seats may be varied as per the forthcoming COC/BOS meeting.

## 3. Facilities and Achievements

Department is well equipped laboratories ( for undergraduate and post graduate) with UV-Vis-Spectrophotometer, Autoclave, Hot plate, soil and water digital analyzer, shaker, centrifuge, etc. instruments and botanical material ranging from Algae, Bryophytes, Gymnosperms, Pteridophyta, Plant Pathology, Plant Physiology and specimens, beautiful Botanical garden, facilities for seminar and webinars presentation. Department organised extension lectures by subject experts on regular basis, along with the periodic internal assessments and field surveys/educational tours/botanical excursions.



*Save the trees, save the earth, We are the guardians of Nature's birth*

## Department of Zoology

**Head of the Department** : Dr. Prahlad Dube  
**Address** : Sanskriti Bhawan, University of Kota, Kota  
**E-Mail Address** : [dube.prahlad@gmail.com](mailto:dube.prahlad@gmail.com)  
**Contact No.** : 91- 94142 57341

### 1. About the Department

Growing demand of proficiency in Basic sciences has triggered the idea to initiate the PG course (M. Sc.) in Zoology by the University of Kota, Kota in the year 2016. The department was established under the self financing scheme of the University, with the intake of 20 students in the first year. This M. Sc. course is run in the Semester scheme. Eminent Professors of Zoology and its branches and scientists are invited to deliver lectures and to interact with the students. The department is making efforts to provide training to the students in computer aptitude and research methodology. Project reports are prepared by the students on current zoological issues. The department organizes visits of students to Sanctuaries/National Parks/Fish seed Production Centre, / Oilseed and water testing ISO: 2001 Lab etc. Many other co-curricular activities including field studies, exposure to highest research Institution, group discussion, seminar, workshops and awareness camps are regularly organized by the department. Students are encouraged to participate in the International and National seminars and conferences.

### 2. Courses Details

| S.N. | Name of the Course | Duration of the Course   | No. of Seats | Eligibility  |
|------|--------------------|--|--------------|--|
| 1    | M.Sc. Zoology.     | 4 Semesters  | 20           | B.Sc. pass or Hons. (PCB group from University of Kota or Equivalent). General ó 50% marks and SC/ST/OBC-min pass marks - as per University norms. Reservation of seats as per Govt. of Rajasthan rules. |
| 2    | Ph.D.              | As per University rules in major thrust areas of research: Biodiversity, Fish and Fisheries, Herpetology (Amphibians and Reptiles) and Molecular biological aspects of skin (Integuments). |              |  |

### 3. Facilities and Achievements

- Smart class with teaching aids and well equipped laboratory.
- Students participated in seminars and conferences and presented papers.
- Field work/trip, extension lectures and assignments.
- Visits of students to Sanctuaries/National Parks/Fish seed Production Centre / Oilseed and water testing ISO: 2001 Lab.



## Department of Wildlife Science

**Course Coordinator** : Dr. Surabhi Shrivastava  
**Address** : 118, Sanskriti Bhawan, University of Kota, Kota  
**E-Mail Address** : [lifewild119@gmail.com](mailto:lifewild119@gmail.com) & [surabhi.shrivastav11@gmail.com](mailto:surabhi.shrivastav11@gmail.com)  
**Contact No.** : 9462707731 and 9829007731

### 1. About the Department

The wildlife science program is a very rigorous program designed to provide the education and experience for being of wildlife professionals. The course is taught by the Guest faculty, co-ordinator and Extension lectures of specialized experts from India and Abroad, to ensure the exposure of the students to the latest research and monitoring skills, techniques and software in their respective field. Students from all over India : Ladakh, Srinagar, Sikkim, Nepal, Nagaland, Arunachal Pradesh, Assam, Orissa, West Bengal, Bihar, Haryana, Karnataka, Gujarat, Madhya Pradesh, U.P., Maharashtra, Goa, Daman and Rajasthan have studied in this course. One student from California, USA has also completed the course. The intricated course structure ensures the right amalgamation of theory and practical training in environmental issues, conservation and also serve as a model for developing higher education elsewhere in the country. Regular visits to PAs and sanctuaries are organised for live demonstrations of practical. Most of the students are working as reputed officials all over India.

### 2. Courses Details

| S . N . | Name of the Course      | Duration of the Course  | No. of Seats | Eligibility  |
|---------|-------------------------|-------------------------|--------------|--|
| 1       | M.Sc. Wild Life Science | 4 Semesters             | 20           | B.Sc. pass or Hons. (PCB group from University of Kota or Equivalent). General 6 50% marks and SC/ST/OBC-min pass marks - as per University norms. Reservation of seats as per Govt. of Rajasthan rules. |
| 2       | Ph. D.                  | As per University rules |              |  |

### 3. Facilities and Achievements

- **Facilities:** Well equipped Labs (Binoculars, GPS, Range-finder, Suunto compass, camera ,camera trap, microscopes etc.), Smart Classrooms, office, etc.
- **Achievements:** (i) *Workshops* : 6 Workshops (of 8 Days) during April, 2016 to April, 2019. (ii) *Total Field Trips* : 8 Long trips (of 4-6 days) and 25 Short trips to Sanctuaries and Protected Areas from April 2016 to May 2019 .

**Placements:** Veterinary Assistant at Central Govt. Veterinary Hospital, Dadar & Nagar Haveli, Silvassa, Vulture Safe Zone Program, BHNS, Bundelkhand, Damoh, M.P., Project Officer in TSA (Turtle Survival Alliance, Itawa, UP, Research assistants at WII Dehradun, Biologist, MHTR Kota, WII Dehradun, Research Biologist, WII Bhagalpur, Bihar.

For more details, please visit: <https://www.uok.ac.in/Department-of-Wild-Life-Science>



*Let's go wild for Wildlife*

## Department of Law

**Course Coordinator** : Dr. Veenita Hada  
**Address** : Sanskriti Bhawan, University of Kota, Kota  
**E-Mail Address** : [vinitasingh2290@gmail.com](mailto:vinitasingh2290@gmail.com)  
**Contact No.** : 6377785803

### 2. About the Department

The University of Kota is running most prestigious professional course in the field of law that is Master in Laws (LL.M.) a full time two year postgraduate professional course in semester system there are four semesters viz- two semesters in first year and two are in second year. This course is running on Self Finance Scheme basis (S.F.S.) since 2005. As we all know law is a subject that helps to resolve many issues and various matters in our day to day life. Law is essential for a civilized society and to govern the nation. This course opens the various doors of carrier advancement for our students to build their carrier. After completion of this course many of our students have been placed in the prestigious jobs like-Judicial Magistrate, Prosecution officer, Legal Assistant in various government and non government sectors and as a Law teacher in various colleges at national level.

The Department has earned a good reputation of being an important centre of imparting the quality education in the field of Law. For running of this course we have well qualified and experienced faculties. The Department is actively involved in the research and publishing the research papers in the national and international journals.

### 4. Courses Details

| S .<br>N . | Name of the Course | Duration of the Course  | No. of Seats | Eligibility   |
|------------|--------------------|-------------------------|--------------|---|
| 1          | LLM                | 4 Semesters             | 20           | LLB pass or Hons. General ó 50% marks and SC/ST/OBC-min pass marks - as per University norms. Reservation of seats as per Govt. of Rajasthan rules. |
| 2          | Ph. D.             | As per University rules |              |   |

### 5. Facilities and Achievements

We teach our students in smart class rooms with advanced teaching aids.

2. We promote and help our students to participate in seminars and conferences for paper presentation to build their confidence to put their voice and knowledge at public platform.
3. We have conducted legal aid camps in various places with our students to help those people who have no access to justice.
4. We organized workshops/tour, extension lectures and assignments for our students.

For more details, please visit: <https://www.uok.ac.in/Department-of-Law>



*Lawyers for New era of Law*

## Department of Biotechnology

**Course Coordinator** : Dr. Pallavi Sharma  
**Address** : Sanskriti Bhawan, University of Kota, Kota  
**E-Mail Address** : [drsharmapallavi10@gmail.com](mailto:drsharmapallavi10@gmail.com)  
**Contact No.** : 9460568700 and 9414140988

### 1. About the Department

India is among the top 12 biotech destinations in the world and ranks third in the Asia Pacific. Biotechnology is an exquisite amalgamation of various aspects of science like Molecular Biology, Genetic Engineering, Nanotechnology, Plant Tissue culture, Animal Tissue culture etc. The Department of Biotechnology in the self financed stream was established in the academic year 2019. The department has a team of highly efficient and well qualified teaching faculties. The curriculum is crafted to impart basic knowledge, current advancement and understanding about the subject. The department has all the necessary facilities required for modern-day teaching including smart classrooms and major equipments such as growth chambers, microscopes, phase contrast/ dark field microscope, BOD incubator, photomicrography facility, uv-visible spectrophotometer, ELISA systems, laminar safety cabinets, deep freezers, cooling centrifuge, orbital shakers, digital precision balance etc. Industrial/research lab visits, as a part of curricula, are arranged to have a glimpse at the role of microbiologists in various production and research.

### 2. Course Details

| Name of the Course         | Duration            | Intake | Eligibility  |
|----------------------------|---------------------|--------|--|
| <b>M.Sc. Biotechnology</b> | 2 Years<br>(4 Sem.) | 20     | <b>Qualifying Examination:</b> <ul style="list-style-type: none"><li>B.Sc. (Pass / Hons) under biological science stream with subjects: Biotechnology, Microbiology, Biochemistry, Biology, Chemistry, Botany, Zoology, Genetics, Environmental Sciences, Bioinformatics, Pharmaceutical Science, etc. or Bachelor of Science and Education (B.Sc.-B.Ed.) with subject biology, chemistry, botany, zoology or B.Tech. Biotechnology</li></ul> <b>Min. Marks required in Qualifying Examination:</b> <ol style="list-style-type: none"><li>Qualifying examination passed from any recognized University which is situated in Rajasthan State with 55%(General Category) and Min. Pass Marks (SC / ST / OBC / MBC)</li><li>Qualifying examination passed from any recognized University (outside the Rajasthan) with 60% (all Categories).</li></ol> |

### 3. Career Opportunities

The post graduate course in Biotechnology offers excellent opportunities in various sectors like academics, research and industries in private/public sectors/autonomous organisations. The Indian biotech industry is expected to grow at a high rate by 2025. Excellent career opportunities are available in bio-pharmaceutical companies, food industries, dairy, breweries, cosmetics, paint, petroleum, metallurgy, textiles, vaccines, water purification industry, enzyme production, soap & detergent industry, bio-fertilizer production, horticulture industries, conservation organizations, beverages industries, vaccine production, bioinformatics, gene mapping. Students can start industry as an entrepreneur in various sectors like healthcare, agriculture, tissue culture etc. Students get jobs as scientists in renowned research institutes like CSIR, ICMR, BARC, DBT, TIFR, CFTRI, IMTECH, NBPGR, NBAGR, NIV, NDRI, CDRI, CCMB, CDFD, NCCS, IVRI, FRI, NCL etc.



## Department of Microbiology

**Course Coordinator** : Dr. Pallavi Sharma  
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**E-Mail Address** : [drsharmapallavi10@gmail.com](mailto:drsharmapallavi10@gmail.com)  
**Contact No.** : 9460568700 and 9414140988

### 3. About the Department

The Department is newly established and was started in the academic year 2019. Microbiology is a broad discipline of biology, which works with the function, structure, uses, and the existence of the microscopic organisms. The department imparts the best of education through experienced and highly qualified faculties. This programme includes core microbiology and interdisciplinary subjects with dissertation. The course is designed to ensure a sound theoretical and practical knowledge about tools and scientific approach and their application in solving commercial and societal issues. The Department has well equipped laboratories having instruments like Thermal cycler, Electrophoresis systems, UV-visible spectrophotometer, Fermenter, Microscope, Cooling centrifuge, Deep freezer and Laminar air flow etc. Technical skills are the most important part of learning. Students are required to carry out dissertation in the fourth semester in different research laboratories / Industries/ University department. Industrial/research lab visits, as a part of curricula, are arranged to in various production and research.

### 4. Course Details

| Name of the Course | Duration            | Intake | Eligibility  |
|--------------------|---------------------|--------|--|
| M.Sc. Microbiology | 2 Years<br>(4 Sem.) | 20     | <b>Qualifying Examination:</b> <ul style="list-style-type: none"><li>B.Sc. (Pass/Hons) with biological sciences stream with any of following subjects: Microbiology, applied microbiology, food microbiology, biotechnology, biochemistry, biology, genetics, chemistry, botany, zoology, environmental science, pharmaceutical science, <i>etc.</i> or</li><li>Bachelor of Science and Education (B.Sc.-B.Ed.) with any of the following course / subject biology, chemistry, botany, zoology, <i>etc</i></li></ul> <b>Min. Marks required in Qualifying Examination:</b> <ol style="list-style-type: none"><li>Qualifying examination passed from any recognized University which is situated in Rajasthan State with 55%(General Category) and Min. Pass Marks (SC / ST / OBC / MBC)<ul style="list-style-type: none"><li>Qualifying examination passed from any recognized University (outside the Rajasthan) with 60% (all Categories).</li></ul></li></ol> |

### 3. Career Opportunities

The demand for talent in the bio-sciences industries is on the rise. There are many career opportunities in areas like pharmaceutical and nutraceutical, hospitals, analytical laboratories, fermentation industries, Biomedical, diagnostic and pathology lab, clinical research, food beverages industries, distilleries, dairy industry, water industry, nanotechnology, catering industries, confectioneries, bio-energy sector, biomedical scientist, health care products, scientists, agricultural field, pollution control, waste water treatment plant, air monitoring. Students can find engaging careers in the areas of research and development and in many national and international research laboratories like CSIR, ICMR, BARC, DBT, TIFR, CFTRI, IMTECH, NIV, CDRI, CCMB, CDFD, NCCS, IVRI, FRI, NCL etc.



## Department of Pharmacy

(Approved by the Pharmacy Council of India)

**Coordinator**

**: Dr. Bhawani Singh**

**Address**

: 124, Nagarjun Bhawan, University of Kota, Kota (Rajasthan)-324005

**E-Mail Address**

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**Contact No.**

: Phone : 0744-2471742, Mobile No: 94144-24434

### 1. About the Department

Department of Pharmacy which is an approved institution by the Pharmacy Council of India, New Delhi is established in the year 2019 to provide a wide platform to the students for pharmacy education in the Rajasthan State especially in the Hadoti region (Kota region) and to produce trained pharmacy professionals to serve the nation by producing the knowledge of pharmaceutical sciences and supply of medical substances, drugs, etc. which are capable of maintaining health, improving the physical and mental state of human beings, and control of diseases to prolong life.

### 2. Courses Details

| Name of the Course                     | Duration   | Intake | Eligibility for Admission   |
|--|--|--------|---|
| <b>Bachelor of Pharmacy (B.Pharm.)</b> | 8 Sem.<br>(4 Years)<br><br>or<br><br>6 Sem.<br>(3 Years)<br>for Later<br>Entry | 60     | <b>Qualifying Examination:</b><br><b>(A) B.Pharm. Fresh Admission (in I Sem.)</b><br>Candidate shall have passed 10+2 examination conducted by the respective state / central government authorities recognized as equivalent to 10+2 examination by the Association of Indian Universities (AIU) with English as one of the subjects and Physics, Chemistry, Mathematics (PCM) and/or Biology (PCB / PCMB) as optional subjects individually. Any other qualification approved by the Pharmacy Council of India as equivalent to any of the above examinations.<br><b>(B) B.Pharm. Lateral Entry (to III Sem.):</b><br>A candidate passed in D. Pharm. course from an institution approved by the Pharmacy Council of India under section 12 of the Pharmacy Act may take admission in B.Pharm. third semester.<br><br><b>Min. Marks required in Qualifying Examination:</b><br>(i) Qualifying examination passed from any recognized University which is situated in Rajasthan State with 55%(General Category) and Min. Pass Marks (SC / ST / OBC / MBC)<br>• (ii) Qualifying examination passed from any recognized University (outside the Rajasthan) with 60% (all Categories). |

### 3. Facilities and Achievements

Various infrastructural facilities including classrooms, well equipped laboratories with instruments, chemicals, glasswares, etc. are available in the University campus to run the B. Pharm. course.

# DR. B. R. Ambedkar Shodhpeeth

**Convener of the Cell** : Prof. Reena Dadhich  
**Address** : 319, Kautilya Bhawan, University of Kota, Kota  
**E-Mail Address** : [profrdadhich@uok.ac.in](mailto:profrdadhich@uok.ac.in)  
**Contact No.** : Phone : 0744-2472260 and Mobile No.: 9928558950

## 1. About the Shodhpeeth

Dr. B. R. Ambedkar Peeth was established on April 4, 2017 when Hon'ble Chief Minister of Rajasthan Smt. Vasundhara Raje Sindhia Ji announced it on the occasion of 125<sup>th</sup> Birth Anniversary of Dr. B. R. Ambedkar, i.e. April 14, 2016 and wide letter no. एफ1(A)( )/अम्बे पीठ/राईस/मूण्डला/कोटा/2017/7551 दिनांक 03/04/2017 and it was welcomed in the 29<sup>th</sup> meeting of Board of Management of the University held on June 13, 2016.. The Peeth undertakes study and research programmes on various aspects of the philosophy, thoughts, ideology and mission of Dr. B. R. Ambedkar.

## 2. Objectives and Aim of Shodhpeeth

- ❖ To promote the research activities on the thoughts of Dr. B. R. Ambedkar. to attain our National Goal of Social Justice.
- ❖ In each of these disciplines the focus of research and teaching will be the study of deprived sections of Indian Society and ideas of Dr. B. R. Ambedkar.
- ❖ To encourage and undertake research and higher studies concerning the socio-economic and cultural life of the marginalized groups and other weaker sections of the society.
- ❖ The Chair would strive to develop appropriate methodologies to translate Dr. Ambedkar's ideas into practical propositions and policy instruments.
- ❖ To promote and improve brotherhood amongst the various sections of societies and promote National integration.
- ❖ Activities to help in disseminating the philosophy & contributions of Dr. B.R. Ambedkar for the socio-economic & cultural upliftment of downtrodden & deprived sections of the society.

## 3. Activities (with photographs)

- ✓ One symposium on “डॉ. बी.आर. अम्बेडकर : एक बहुआयामी व्यक्तित्व” on the occasion of the 62<sup>nd</sup> death anniversary of Dr. B. R. Ambedkar on 6<sup>th</sup> Dec. 2017 by the cell.
- ✓ One National Seminar was organised on “वर्तमान परिप्रेक्ष्य में डॉ. भीमराव अम्बेडकर जी की प्रासंगिकता” and Essay competition by the shodhpeeth on 127<sup>th</sup> Birth anniversary of Dr. B. R. Ambedkar during 12-13 April, 2018.



*A great man is different from an eminent one in that he is ready to be the servant of the society.*

*–Dr. B. R. Ambedkar*

# **Mahatma Gandhi Peeth**

**Coordinator of the Peeth** : Dr. Shweta Vyas  
**Address** : 118, Nagarjun Bhawan, University of Kota, Kota  
**E-Mail Address** : [shwetavyas@uok.ac.in](mailto:shwetavyas@uok.ac.in)  
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## **1. About the Swami Mahatma Gandhi Peeth**

Mahatma Gandhi Peeth was established on 10<sup>th</sup> January, 2019 with the aim to pay homage to Bapu & celebrate 150<sup>th</sup> birth anniversary of great leader of our freedom movement. The aim of the peeth is to promote studies on Gandhian thoughts and research on Gandhism & to spread the message of non-violence, truthfulness, and peace, simplicity, faith in God, untouchability, vegetarianism, brahmacharya (celibacy), for the welfare of humanity and participate in the nation building.

## **2. Objectives and Aim**

The main objectives of the Peeth is to provide well-equipped Centre of learning to interested academicians and students to undertake studies and research with an intention to undertake assess and disseminate the ideology and philosophy of Mahatma Gandhi particularly in the subject likes Religion, Hindi, Philosophy, History, Social Work, Science, etc. along with the other disciplines considered to be relevant to Mahatma Gandhi. In each of these disciplines, the focus of research and study will be in context to the Indian Society and ideas of Mahatma Gandhi.

In achieving these objectives, the peeth shall also encourage and undertake research and higher studies concerning to the Indian Cultural and all sections of Society. The Peeth strive to develop appropriate methodologies to translate Mahatma Gandhi' s ideology and philosophy into practical proposition and policy instruments.

## **3. Activities**

- To establish a well equipped library with the literature required to full fill the objectives of the Shodh Peeth.
- To popularize the personality of Mahatma Gandhi and his message of peace, non-violence ,truthfulness etc.among the youth.
- To provide the financial support to the teachers and students for the participation in any conference, seminar, workshop, discussion, training camps, awareness program, etc. related to the objectives of the Shodh Peeth on the basis of the availability of funds.
- To provide fellowships for undertaking the research on Gandhian thought.
- To publish journals, books, research papers, etc.
- To collaborate with organizations working on Gandhi-s thoughts on academic and financially basis.
- To organize Memorial Lectures, Extension lecturers within or outside the University not only by the academician/ experts of the field.
- To popularize Gandhis life history and work through short movie and other stage programs like drama, Skit, Mime, One Act Play, etc.
- To fulfill the objectives, the Shodhpeeth can collaborate with other Universities, Govt./Semi-Govt. organization, NGOs and have a bilateral memorandum of understanding (MOU).



*Live as if you were to die tomorrow. Learn as if you were to live forever. - Mahatma Gandhi*

## **Swami Vivekanand Shodhpeeth**

**Coordinator of the Shodhpeeth : Dr. N.L. Heda**

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**E-Mail Address** : [nlheda@uok.ac.in](mailto:nlheda@uok.ac.in)

**Contact No.** : 91-9352132940

### **1. About the Swami Vivekanand Shodhpeeth**

As per the directions of Honøble Chancellor and Honøble Governor of Rajasthan state and Raj Bhawan, Jaipur letter No. F.(23) RB/2016/3905 dated 16.05.2016, the University of Kota, Kota has been asked to establish a Shodhpeeth for starting the research on an important historical and great personality of India. In view of the above mentioned letter, the Board of Management of University of Kota, Kota has decided to establish öSWAMI VIVEKANAND SHODHPEETHö in its meeting dated 13 June 2016. It is known that Swami Vivekanand has spread the Spiritual power of India, Sanatan Dharma, Scientific traditions and the pride of Indian culture in the world by dedicating his life for welfare of humanity and nation building. The Shodhpeeth is considered into the action from 13<sup>th</sup> June, 2016.

### **2. Objectives and Aim**

Shodhpeeth will pursue the study, research, teaching, extension activities, etc. on Swami Vivekanand's life and his thoughts. The ShodhPeeth has been established in the University of Kota, Kota to pay a tribute and constructive homage to the memory of öSwami Vivekanandö.

### **3. Activities**

- National Conference entitled “**Science, Spirituality and Vivekanand**” during 19-20<sup>th</sup> Sept., 2017
- Two day Yuwa Mahatsav 2018 during 12-13<sup>th</sup> January, 2018.
- Seminar on öContribution of Bhagini Nivedita in Indian Scienceö on 26<sup>th</sup> March, 2018.



*Arise, awake and do not stop until the goal is reached.*

*–Swami Vivekanand*

# Sindhu Adhayayan Shodhpeeth

**Coordinator** : Dr. P.C. Gupta  
**Address** : 315, Kautilya Bhawan, University of Kota, Kota  
**E-Mail Address** : [dr.pcgupta@uok.ac.in](mailto:dr.pcgupta@uok.ac.in)  
**Contact No.** : +91 -9649355857

## 1. About the Shodhpeeth

Sindhu Adhayayan Shodhpeeth has been established in the University of Kota, Kota dated on 26<sup>th</sup> December, 2017. The thrust area of the peeth is to study the Indus valley civilisation or Hadappan civilisation, research, teaching and extension activities.

## 2. Objectives and Aims of the Cell

- The main objective of the peeth is to provide the research facilities to the candidates of various fields like History, Literature, Science, Arts and Languages for study of civilisations.
- It will also give a platform to study of the various civilisations and the development of that time.
- Sindhu Shodhpeeth aims to organize various seminars, symposia, workshops, research project and other similar activities.
- Peeth may collaborate with other institution/NGO to fullfill its objectives.
- Peeth may also provide minor research projects to the candidates.

## 3. Activities

Sodhpeeth had organised Special Lecture on Sindhu Culture Studies on 24<sup>th</sup> February, 2018 at Seminar Hall, University of Kota. The chief guest of the programme was Sh. Vasudev Devnani, Minister, Primary Education, Government of Rajasthan.



*Unfolding the mysteries of largest civilization of ancient World*

# Pandit Deendayal Upadhyay Shodhpeeth

**Convener of the Cell** : Dr. Sushil Kumar Sharma  
**Address** :118, Nagarjun Bhawan, University of Kota, Kota  
**E-Mail Address** : [sushil@uok.ac.in](mailto:sushil@uok.ac.in)  
**Contact No.** : 09413561491

## **1. About the Shodhpeeth:**

The ShodhPeeth has been established in the University of Kota, Kota to pay a tribute and constructive homage to the memory of Pandit Deendayal Upadhyay, by the Board of Management of University of Kota, Kota on 12<sup>th</sup> August, 2017. On the recommendation of Board of Management, University of Kota, Pandit Deendayal Upadhyay Shodhpeeth has established on 25<sup>th</sup> September, 2017 on the occasion of Pandit Deendayal Upadhyay Jayanti.

## **2. Objectives of Shodhpeeth:**

- (i) To establish a well-equipped Centre of learning for the interested academicians and students to undertake studies and research with an intention to undertake assess and disseminate the ideology and philosophy of Pandit Deendayal Upadhyay in the area of Dharma and Religion, Supremacy of culture, Nationhood, Akhand Bharat, Economy, Cultural Nationalism, Rural Development, Education, Socialism, Philosophy, History, Social Work and other similar areas.
- (ii) To focus the research/ study in context to the Indian Society and ideas of Pandit ji.
- (iii) ShodhPeeth shall also encourage and undertake research and higher studies concerning to the Indian cultural and all sections of society.
- (iv) To develop appropriate methodologies to translate Pandit Deendayal Upadhyay's ideology and philosophy into practical proposition and policy instruments.

## **3. Activities**

- One Vichar Gosthi organised on May03,2018 on "दण्ददयल उडलडलड एडं सलंकृतक रलडलडवल".The main speaker and Cheif Guest was Dr.Mahesh Chandra Sharma, President ,Ekatma Manav Darshan Anusandhan Evam Vikash Pratishthan, New Delhi .



*The fundamental characteristic of Bharatiya Culture is that it looks upon life as an integrated whole.*  
*-Pandit Deen Dayal Upadhyay*

# **Vanshawali Shodhpeeth**

**Coordinator** : Sh. K. R. Chauhary  
**Address** : 103, Sanskriti Bhawan University of Kota, Kota  
**E-Mail Address** : [krjchoudhary@gamil.com](mailto:krjchoudhary@gamil.com)  
**Contact No.** : Mobile No :8764444474

## **1. About the Shodhpeeth**

With the sincere efforts of Dr. M. L. Sahu and Prof. P. K. Dashora, University has established a Shodhpeeth on Genealogy writing and Indian Tradition Study in July 2017. By the help of vanshawalies we will able to reach our roots. School of Heritage and Vanshawali shodhpeeth, had made their efforts to recognize the role of these pedigrees, by several seminars, symposium and other field work programme.

## **2. Objectives**

The aim of this shodhpeeth is to highlight the significance of Indian local historical tradition & Vanshawali writing as a major source of historical facts With the encouragement and support of this Shodhpeeth, Vanshawali writers and our modern society will be able to recognise the significance of Vanshawali writings.

## **3. Facilities and Achievements**

1. Inaugural session of Shodhpeeth was organised on 25/10/2017 with the aim of establishing and arising untouched area of research related to Indian cultural traditions and customs
2. One Day International Seminar on "Vishwavyapini Bhartiya Sanskriti" on 8<sup>th</sup> March 2018, where a researcher, Irne Barna Kavach, of Hungary was a key note speaker.
3. National Seminar on Lok Itihas Tradition in Bharat and Historical Sources with Special Reference to Vansawali Writing Study on April 14 & 15, 2018 . Around 250 researchers attended from all over the India and share their researches on various themes related to historical sources and vanshawali writing.



# CENTRAL LIBRARY

**Convener Library** : Prof. Ashu Rani  
**Address** : 211, Nagarjun Bhawan, University of Kota, Kota  
**E-Mail Address** : [central\\_library@uok.ac.in](mailto:central_library@uok.ac.in); [drannakaushik@uok.ac.in](mailto:drannakaushik@uok.ac.in)  
**Contact No.** : 0744-2470930

## 1. About the Central Library

The Central Library of University of Kota established in 2003 with aims to cater to academic interest of readers such as postgraduates, research scholars, faculty and having huge collection of textbooks and reference books in different disciplines . The central library is currently subscribing 77 printed journals and providing access to different types of resources such e-journals and e-books in different subjects. Beside this, central library is member of E-Shodh Sindhu Consortium and Developing Library Network (DELNET). Central library is providing inter- library- loan facility through DELNET. The central library is using SOUL (Software for University Libraries) software for its automation activities and also using cutting edge technologies.

## 2. Objectives and Aim Central Library

- To create good learning environment for the readers.
- To meet the information needs of the users.
- To promote advanced learning among users.
- To enrich the library with quality reading materials.
- To use new technologies in the library.

## 3. Activities (with photographs)

- ✓ **Services offering:** Circulation service, Reference services, Reprographic services, Document delivery services, Inter library loan E-resources search, access and download services.
- ✓ **Subscription of EBSCO e-books Academic collection :**Central library has been subscribed EBSCO e-books Academic collection for one year which contains approximately 180000 e-books pertaining to different subjects or areas
- ✓ **Web-based Training on URKUND anti plagiarism software) on 16-18-1-2018**
- ✓ **Book fairs : Three**
- ✓ **Web-based Training on URKUND anti plagiarism software) on 16-18-1-2018**
- ✓ **One day training programme on E-Books Access on 9-2-2018 by Pearson's Company,**

For more details please see the link : URL- <https://www.uok.ac.in/University-Central-library>



*When in doubt, go to the Library*

## **Dean Postgraduate office**

|                       |   |
|-----------------------|---|
| <b>Dean Name</b>      | <b>: Prof. Ashu Rani</b>  |
| <b>Address</b>        | <b>: 119 , Nagarjun Bhawan, University of Kota, Kota</b>                    |
| <b>E-Mail Address</b> | <b>: <a href="mailto:profashurani@uok.ac.in">profashurani@uok.ac.in</a></b> |
| <b>Contact No.</b>    | <b>: Phone : 0744-2471742 Mobile no. : 9352619059</b>                       |

### **1. About the Dean PG office**

The office of the Dean, PG Studies is established to look after the admission, fellowships, scholarships, etc. matter in the University campus. Various functions of the office are described as

- É Admission in different departments in UG/PG courses
- É Implantations of the policies/directions from state Govt. / central Govt. or courts
- É Feedback and grievances of students regarding curriculum, teaching learning and infrastructural needs
- É Implementation of social welfare schemes
- É Disbursement/ processing for financial support
  - o JRF/SRF- UGC, CSIR
  - o National Fellowship for SC/ST
  - o DST- Inspire Fellowship
- É Monitoring / mainlining of academic quality
- É Approval for appointment of guest faculties in different departments
- É Approval for Expert lectures
- É Framing of academic/ admission calendar
- É Courses related to self finance Scheme like M. Sc. Life Science, M.A. in Heritage, Museology & Tourism Management, LLM etc. are running by this office
- É Development of innovative academic programs

### **2. Role of office**

- Determination/ Coordination and Review of Academic matters for in campus program (Academic Council holds the right to make final decision)
- É Preparation of annual reports, state Govt. and academic reports
  - É Development of new departmental proposal through UGC Cell
  - É Suggesting the programs for quality improvements for teaching and learning
  - É Development of prospectus/ admission policy
  - É Participation in National Level Programme such as NIRF, AISHE, etc.
  - É Financial head for academic demands of different departments.

### **3. Achievements**

- ✓ Creation of academic environment- academic audit
- ✓ Growth in intake of students
- ✓ Growth of JRF/SRF
- ✓ To implement the CBCS, the University has equalized all the courses of all the disciplines in respect of number of papers, maximum marks, minimum passing marks, examination schemes, credit points, etc.
- ✓ Development of new program/ Growth in academic program
- ✓ Workshop by Springer Nature
- ✓ NIRF Ranking
- ✓ RIICO award for best practice

## Dean Students' Welfare office

**Name of DSW** : Prof. Reena Dadhich  
**Address** : 319, Kautilya Bhawan, University of Kota, Kota  
**E-Mail Address** : [dsw@uok.ac.in](mailto:dsw@uok.ac.in)  
**Contact No.** : Phone : 0744-2472260 and Mobile No.: 9928558950

### 4. About the DSW

The DSW office was established in 2007 and currently various parts are working, like Students Union, Placement & Counseling Cell, National Service Schemes (NSS), Swachha Bharat-Swachha Bharat Cell, Hindi Cell, Ek-Bharat-Shrestha Bharat Cell, Anti Ragging Squad and Anti Ragging Cell, Human Rights Club, etc.

### 5. Objectives and Aim of DSW

The objectives and aim of the DSW office are to make arrangements of the housing of students, to organize programme of students counselling, to arrange for employment of students in accordance with plans approved by the Vice-Chancellor, to organize the extra-curricular activities of the students, to work for the placement of the students and to organize and maintain contact with the alumni of the University.

### 6. Few recent Activities (with photographs)

- ✓ Student Orientation program for newly admitted students on 17.08.2017 ;
- ✓ अर्हता भाषण for electing the candidates for student Union on 25.08.2017;
- ✓ Student Union 2017-18's oath taking ceremony;
- ✓ Live telecast of Govt. Program,
- ✓ Blood donation camp at campus on the occasion of Pandit deendayal Upadhyay on 25, September ,2017,
- ✓ Campus Placement drive on 07.11.2017 ;
- ✓ Group Saraswati Player and Magha Varadhi Yagya for more than 13,000 students of the town on 23 January, 2018;
- ✓ 30 north- East students' visit at the campus under the program of एक भारत श्रेष्ठ भारत कार्यक्रम on 10 Jan. , 2018;
- ✓ Cultural and Sport Week during,
- ✓ Yoga Day celebrations, and many.



***You want something Done, DSW cell is the One !!!***

## Directorate of Research

**Director Name** : Dr. O.P. Rishi  
**Address** : 007, Saraswati Bhawan, University of Kota, Kota  
**E-Mail Address** : [research@uok.ac.in](mailto:research@uok.ac.in)  
**Contact No.** : 0744-2471037

### 1. About the Directorate

The Directorate of Research at University of Kota has nurtured excellence in research, and creative activity across the entire University. Directorate continuously engages within the development and review research policies as per directions of UGC and Government. After qualifying the entrance examination of Ph.D. by the candidate the Directorate of Research allocated supervisors to the candidates for the research and continuously monitor the progress of the research during his/her Ph.D. in various faculties. On completion of the research work. Directorate made arrangements for evaluation of the thesis and their after arrangement of examination of the successful candidates in evaluation. University of Kota, Kota offers M.Phil./Ph.D. Degree program in accordance to UGC (Minimum Standards and Procedure for Award of M.Phil./Ph.D. Degree Regulation, 2009).

### 2. M.Phil./Ph.D. Programme admission through University level entrance test

|   |  |
|---|--|
| <b>Faculty of Science</b>                 | Chemistry , Botany, Physics , Mathematics, Zoology and Computer Science  |
| <b>Faculty of Commerce and Management</b> | ABST, EAFM, and Business Administration / Management   |
| <b>Faculty of Social Science</b>          | Sociology, Political Science, Geography, Economics, History, Home Science, Public Admin. and Library & Information Science |
| <b>Faculty of Arts</b>                    | Hindi, English, Sanskrit, Urdu, Drawing & Panting and Music  |
| <b>Faculty of Education</b>               | Education, Library and Information Science   |
| <b>Faculty of Law</b>                     | Law  |

For further details please see the web link- <https://www.uok.ac.in/Directorate-of-Research>



*Research is formalized curiosity with a Purpose*

## Internal Quality Assurance Cell (IQAC)

**Director of the Cell** : Prof. N.K. Jaiman  
**Address** : 221-222, Nagarjun Bhawan, University of Kota, Kota  
**E-Mail Address** : [nkjaiman@uok.ac.in](mailto:nkjaiman@uok.ac.in)  
**Contact No.** : Phone : 0744-2471038 and Mobile No.9414681549

### 1. About the IQAC

In pursuance of the National Action Plan of the National Assessment and Accreditation Council (NAAC), Bangalore, for performance evaluation, assessment and accreditation and quality up-gradation of institutions of higher education, the NAAC proposes that every accredited institution establish an Internal Quality Assurance Cell (IQAC) as a post-accreditation quality sustenance measure. Since quality enhancement is a continuous process, the IQAC will become a part of an institution's system and work towards realizing the goals of quality enhancement and sustenance. The prime task of the IQAC is to develop a system for conscious, consistent and catalytic improvement in the performance of institutions. The IQAC will make a significant and meaningful contribution in the post-accreditation phase of institutions. During the post-accreditation period, the IQAC will channelize the efforts and measures of an institution towards academic excellence.

### 2. Aim of IQAC

*The primary aim of IQAC is*

- To develop a quality system for conscious, consistent and catalytic programmed action to improve the academic and administrative performance of the University.
- To promote measures for institutional functioning towards quality enhancement through internalization of quality culture and institutionalization of best practices.

### 3. Activities of the IQAC

- Various Academic and Theme based specific activities got organized through different Cells / Sections.
- IQAC has organized a workshop on "Academic Ethics and Integrity". The recommendations were sent to Honorable Governor, Rajasthan.
- Extension lectures / Invited talks on Plagiarism, Intellectual Property Rights, Patent and Copy rights Laws / Acts etc.



## Placement and Counseling Cell

**Convener of the Cell** : Prof. Reena Dadhich  
**Address** : 319, Kautilya Bhawan, University of Kota, Kota  
**E-Mail Address** : [dsw@uok.ac.in](mailto:dsw@uok.ac.in)  
**Contact No.** : Phone : 0744-2472260 and Mobile No.: 9928558950

### 1. About the Cell

The Placement and Counselling Cell was started in 2012. Dean Student's Welfare is Ex-Officio Chairman of Placement and Counselling Cell. The main functions of the Cell are orientation of new students, career and personality development counseling, information about job prospects/announcements, conducting workshops and seminars, inviting companies and holding interviews, skill development initiatives, maintaining final year students database and maintaining and updating companies' database.

### 2. Objectives and Aim of the Cell

- Enhance employability of the students by imparting necessary skills to them.
- To create an atmosphere wherein students can show their skills and get into job.
- To empower students to achieve professional and personal success in dynamic careers and in a diverse global society.
- To provide a comprehensive and supportive educational experience and encouraging lifelong learning.

### 3. Activities

- Mamta Makhija, Resource Manager I-connect Soft Solutions LLC, Human Resource Management, had conducted a campus Placement drive with support of the DSW office of the University for the final year students on 7 November, 2017. The US-based company selected 15 students of different streams for the job positions of Voice Process Associates and Remote Tech Support officer.
- Orientation of new students on 17<sup>th</sup> August 2017.
- Lecture on Higher Education and Placement in Germany and Europe by Ms. Niketa Dedhia, Director and Principal Consultant from Exponent Consultancy, USA on April 6, 2017
- Campus placement of 12 students in Oppo Mobile, Kota branch on 11<sup>th</sup> April 2017.
- Pre-Employment Workshop on Student Employability and Career Management organized on 11-12<sup>th</sup> March 2015.



*Excellence through people*

# WOMEN CELL

**Director Name** : Prof. Ashu Rani  
**Address** : 119 , Nagarjun Bhawan, University of Kota, Kota  
**E-Mail Address** : [profashurani@uok.ac.in](mailto:profashurani@uok.ac.in)  
**Contact No.** : Phone : 0744-2471742 Mobile no. : 9352619059

## 1. About the Cell

Women cell of the University was established on 29<sup>th</sup> November, 2011 and working to transform every woman socially and professionally successful individual who can envision her future towards perfection without compromising on moral and ethical values and to provide a safer environment to the women and make them confident, creative, emotionally balanced and professionally competent individual by providing an excellent education for their overall growth. The women cell activities include- Personal counselling to solve problems of female students and employees and to create a progressive environment is the University provide safe and supportive environment to female students. The cell is determined to protect the rights of females in the University. Women Cell of University of Kota has participated at various places in the city for social work programmes organised for women by women societies, clubs, media and academic institutions.

## 2. Objectives of the Cell

- To create awareness amongst women about the problems faced by working women.
- To create an environment of gender justice where men and women work together with a sense of personal security and dignity.
- To disseminate knowledge about rights and laws related to women.
- To create a sense of responsibility in the student and have healthy.
- To enhance the self-esteem and self-confidence of girl students, women faculty and staff in the University.

## 3. Activities

- Personal counselling to solve problems of female students and employees.
- With the support of National Commission for Women New Delhi a National level Conference and awareness camp was organised soon on socio-legal and challenges of female foeticide and infanticide in India.
- Women Cell of Kota has participated at campus and various places in the city for social work programmes organised for women by women societies, clubs, media and academic institutions.

For further details please see the below web link- <https://www.uok.ac.in/women-cell>



*Women is a full circle, with in her power to create, nurture and transform*

## UGC Cell

|                             |   |
|-----------------------------|---|
| <b>Convener of the Cell</b> | <b>: Prof. Ashu Rani</b>  |
| <b>Address</b>              | <b>: 119, Nagarjun Bhawan, University of Kota, Kota</b>                     |
| <b>E-Mail Address</b>       | <b>: <a href="mailto:profashurani@uok.ac.in">profashurani@uok.ac.in</a></b> |
| <b>Contact No.</b>          | <b>: Phone : 0744-2471742 and Mobile no. : 9352619059</b>                   |

### 1. About the Cell

The UGC cell was established in the year of 2012 after getting 12(b) status of UGC. The main vision behind this is to coordinate and implementation of the various development schemes of the UGC running the university. Cell is a channel between the UGC and govt. To implement their order and corresponds to the enquires. The UGC cell has been submitted the university development proposals of rupees 110 corer to UGC in the month of January 2013 and get sanction of INR 8 corers.

### 2. Objectives and functioning of the Cell

- ❖ To coordinate between the university and university grants commission and state government for the development activities.
- ❖ To prepare and put up the proposals for university development.
- ❖ To ensure continuous improvement in the entire development operations of the university.
- ❖ To ensure connected with quality impacts in higher education.
- ❖ To support the academic activities of SC/ST/OBC/minority students through various schemes of the UGC.

### 3. Activities

The UGC cell of the university deals with funding agency like university grants commission, and the state government. The cell re-allocates and distributes development grants received from UGC under various heads towards infrastructural development, academic development, travel grants for international seminars/ conferences and symposia according to the UGC guidelines. The UGC cell undertakes correspondence with the UGC and maintains development plans, research projects and also monitor various schemes of UGC.



## Hindi Cell

**Convener of the Cell** : Dr. Shweta Vyas  
**Address** : 118, Nagarjun Bhawan, University of Kota, Kota  
**E-Mail Address** : [shwetavyas@uok.ac.in](mailto:shwetavyas@uok.ac.in)  
**Contact No.** : Phone : 0744-2471742 and Mobile no. : 8

### 1. About the Cell

Hindi cell of the University was established on 11<sup>th</sup> September, 2015 and is working for the progress of the Official language Hindi. The Hindi Cell stands for guidance and monitoring of the implementation of Official Language Policy of the Government in the University. The Cell helps the University to implement the OL Policy, OL Act 1963, OL Rules 1976 and all other regulations and instructions issued by the Government from time to time. For the effective implementation of the various policies many competitions are conducted every year in the University.

### 2. Objectives and functioning of the Cell

This cell deals with all the letters coming in Hindi from UGC, MHRD, Ministry of Home Affairs and other Universities etc, to keep records & reply them about the activities for promoting Hindi and working in Hindi at Administrative level. The cell aims to promote the language proficiency of students by conducting the training programmes and giving individual targets. University is going on in a steady and speedy way for the improvement of Hindi language proficiency and we hope that the University will be able to achieve all the targets in the near future.

### 3. Activities

Every year the Cell celebrates Hindi Day on 14<sup>th</sup> September. Various competitions based on Hindi language were conducted for the employees, students and the winners of the competitions were awarded with prizes, medals and certificates. Cell translates many of official documents in Hindi that used by various sections of University, such as: letter heads, various utility formats, file folders, registers, forms, that work is still in function. The cell conducts Hindi Workshops for the employees and students for improving their working knowledge of Hindi.



**जय॑हृद॑ ह॒मारा नारा है॑ हृद॑ह॒मारा॑ रा॒भाषा है॑**

## Cell for Differently Abled Persons

**Convener** : Dr. Bhawani Singh  
**Address** : 124, Nagarjun Bhwan, University of Kota, Kota  
**E-Mail Address** : [bsyadav@uok.ac.in](mailto:bsyadav@uok.ac.in)  
**Contact No.** : 0744-2471742, Mobile 94144-24434

### 1. About the Cell

The Cell for Differently Abled Persons (CDAP) was constituted in the year 2013 including the persons from different sectors such as medical, NGO, etc. along with persons with special abilities. At present, following facilities are available in the University campus for the specially abled students:

- Ramps and Slopes in all Building
- Wheel Chairs and Crutches
- Railings on some Ramps
- Walking Stick
- Easily Accessible Facilities
- Hearing Aids

### 2. Objectives of the Cell

- To facilitate admission of persons with disability,
- To provide guidance and counselling to differently-abled individuals,
- To create awareness about the needs of persons with disabilities, and other general issues concerning disabilities,
- To provide equal educational opportunities to disabled persons in higher education institutions,
- To provide special facilities in the University campus for differently abled persons under the programme of Integrated Education for Disabled Children by the Ministry of Human Resource Development, Government of India,
- To provide infrastructural needs to enable them to easily access classrooms, laboratories, toilets, etc.
- To promote Teacher Preparation in Special Education (TEPSE) and Higher Education for Persons with Special Needs (Differently-Abled Persons) (HEPSN) under UGC scheme
- To provide appropriate financial assistance to disabled individuals to increase their sustainability in higher education,
- To explore suitable placement opportunities for educated disabled graduates in public as well as private sector enterprises as per the rules & regulations and policies mentioned for differently abled persons in the three acts

### 3. Activities

In compliance of letter issued by the Ministry of Science & Technology, the National Science Day 2017 was celebrated in the University campus on 28 February 2017 on the theme "**Science and Technology for Specially Abled Persons**".



*Only disability in the life is bad Attitude*

## **EQUAL OPPORTUNITY CELL**

**Director Name** : Dr. Anita Sukhwal  
**Address** :121, Nagarjun Bhwan, University of Kota, Kota  
**Email** : [hodcommerce@uok.ac.in](mailto:hodcommerce@uok.ac.in)  
**Contact No.** : Phone No. 0744-2471018

### **1. About the Cell**

The University is constitutionally obligated to ensure that no one is discriminated and excluded merely on the ground of social origin and location. Inequality of educational opportunities is linked to variety of social locations such as caste, tribe, religion, region, language, gender , income, occupation and location. Creating a condition of equal access in the midst of diversity and inequality necessitates whole range of inclusive policies and corresponding institutional mechanisms Establishment of Special Cell for Equal Opportunity in different Universities and colleges is important intervention in this regard.

### **2. Objectives of the Cell**

- To ensure non-discrimination at the University level
- To promote diversity and inclusive practices on the campus of the University



# SKILL DEVELOPMENT CENTRE

**Coordinator Name** : Dr. Anukrati Sharma  
**Address** : Skill Development Centre, Kautilya Bhawan, UoK, Kota  
**E-Mail Address** : [sdc@uok.ac.in](mailto:sdc@uok.ac.in)  
**Contact No.** : Mobile no. : 9414607878

## 3. About the Centre

Skill Development centre of the University was established on December, 2018. The Skill Development Centre has been formed with the vision of "Today's Youth Leads Tomorrow's Future with their Skills." The mission of Centre is to make the students Self-confident and independent by bringing the best out of them. This era is where we need to think beyond the bookish knowledge and inculcate the practical learning in our students. To create opportunities and scope for the growth and development of the hidden talent of the students and to enhance not only the job opportunities but also the scope for entrepreneurship. The Honourable Vice Chancellor of University of Kota Prof. Neelima Singh Chandel has taken the initiative to establish a Skill Development Centre in the University campus. SKILL at University-SD centre is Strengthen Knowledge Intelligence Leading towards Leadership (SKILL).

## 4. Objectives of the Centre

- |   |  |
|---|--|
| <ul style="list-style-type: none"><li>• To create a pool of skilled youth</li><li>• To encourage more skill oriented programs</li><li>• Increase Career Development Opportunity</li><li>• Overall Development of Personality</li><li>• Enhancing Skills as per corporate needs</li><li>• Activities and Scope</li></ul> | <ul style="list-style-type: none"><li>• Skill Training Programs</li><li>• Skill Development Courses</li><li>• Entrepreneurship Workshops</li><li>• Soft Skills and Communication Skills</li><li>• Social Skills Learning</li><li>• Personality Development Workshops</li></ul> |
|---|--|

## 2. Activities

- One day Awareness Skit played at Police Academy Kota. Sardar Patel University of Police, Security and Criminal Justice, Jodhpur Appreciate the act of students and Awarded Certificate to Participates.
- One day Workshop on Start-ups. In this activity successful Start-ups Founders share success Stories of their Venture.
- One day awareness program Organized by Skill Sathi. 150 Students registered in Activity.
- Seven day workshop on teacher's personality and Skill Development. The topic of workshop is "Make best out of you".
- Two days "International Symposium on Expanding the Possibilities in Different Professions". Key note speaker is prof. David Hind from UK.



*Schooling doesn't assure employment but skill does*

# NATIONAL SERVICE SCHEME

**Programme Officers** : Dr. Vikrant Sharma (Unit-I); Dr. Namrata Sengar (Unit-II)  
**Address** :NSS Room, Sanskriti Bhawan, University of Kota, Kota  
**E-Mail Address** :[vikrantsharma@uok.ac.in](mailto:vikrantsharma@uok.ac.in); [namrata@uok.ac.in](mailto:namrata@uok.ac.in)  
**Contact No.** :Mobile no. : 7073205124; 9413007690

## 1. About National Service Scheme

The National Policy on Education 1986, with modification undertaken in 1992 envisages that opportunities will be provided for the youth to involve themselves in national and social development through educational institutions and outside agencies. With the aim to involve students in social service, University of Kota has two units of National Service Scheme in campus. It focuses on arousing the social conscience of the students, and to provide them an opportunity to work with the people in the villages and slums.

## 2. Objectives of NSS for Student Volunteers

- |   |   |
|---|---|
| <ul style="list-style-type: none"><li>• understand the community in which they work</li><li>• understand themselves in relation to their community;</li><li>• identify the needs and problems of the community and involve them in problem solving process;</li><li>• develop among themselves a sense of social and civic responsibility;</li><li>• utilize their knowledge in finding practical solution to individual and community problems</li></ul> | <ul style="list-style-type: none"><li>• develop competence required for group living and sharing of responsibilities;</li><li>• gain skills in mobilizing community participation;</li><li>• acquire leadership qualities and democratic attitude;</li><li>• develop capacity to meet emergencies and natural disasters</li><li>• practice national integration and social harmony.</li></ul> |
|---|---|

## 3. Activities

- One day camp on environment conservation and plantation activities by NSS volunteers at village Fatehpura on 25<sup>th</sup> July, 2018.
- Pre-Republic Day Parade selection camp was organised on 23<sup>rd</sup> September, 2018 and five NSS volunteers were selected.
- Camps on awareness of drug abuse were conducted at Villages Fatehpura and Dungarjya.
- One day workshop on Waste management techniques was conducted on 26<sup>th</sup> November , 2018 focusing on Paper Machie and Vermicomposting
- Special Camp was conducted at Nayagaon government school from 19-25<sup>th</sup> February, 2019.



*Not me but you*



# University of Kota, Kota

State University recognized by UGC under sections 2(f) & 12(B) of the UGC Act, 1956

Maharao Bhim Singh Marg, Kota (Rajasthan)-324 005

## Format of NSS (University Wing) Entry

Recent Photo of the student

### National Service Scheme Unit

### Session 2018 - 2019

1. Name of the Deptt. : -----
2. Name of the Student : -----
3. Father's Name : -----
4. Class and Year : -----
5. SC/ST/OBC/GEN : -----
6. Gender : -----
7. Address : -----  
-----
8. Phone/Mo. No. & email : -----
9. Previous Social Experience : -----
10. Association with NSS : -----

### HOBBIES/INTERST

1. Games (state name)
2. Craft (state name)
3. Singing
4. Dramatics
5. Dancing
6. Instrumental music
7. Cooking
8. Needle work (Sewing, Stitching, etc.)
9. First Aid (Civil Defence)
10. Any other (state name)

Signature  
NSS Volunteer

Date:

-----  
**Admitted/ Not Admitted**

Signature  
Programme Officer

Date:



# कोटा विश्वविद्यालय University of Kota

State University recognized by UGC under sections 2(f) & 12(B) of the UGC Act, 1956

Maharao Bhim Singh Marg, Kota (Rajasthan)-324 005

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## **Admission Policy 2019-2020**

**(Applicable on the Admissions for the Academic Session 2019-2020)**

### **Contents**

- 1. Introduction of New Courses**
- 2. Admission Notification**
- 3. Course Details, Eligibility and Fee Structure**
- 4. Total Fees with Details of Fee Structure**
- 5. General Guidelines for Admission**
- 6. Reservation Criteria**
- 7. Concession, Relaxation & Weightage**
- 8. Calculation of Merit**
- 9. Guidelines for Foreign and NRI Students**
- 10. Fee Refund Policy**

## 1. Introduction New Courses:

### New Courses introduced from the Academic Session 2019-20

- Bachelor of Pharmacy (Approved by the PCI)
- M.Sc. Biotechnology
- M.Sc. Microbiology
- M.A. Public Administration
- M.A. Economics
- M.A. History
- M.B.A. Hospital Administration
- Postgraduate Diploma in Yoga and Naturopathic Science

## 2. Admission Notification for Academic Session 2019-20:



# University of Kota, Kota

State University recognized by UGC under sections 2(f) & 12(B) of the UGC Act, 1956  
Maharao Bhim Singh Marg, Kota (Rajasthan)-324 005, INDIA

[www.uok.ac.in](http://www.uok.ac.in)

### Online Admission Notification 2019-2020

| Faculty of Science   | Intake                  | Duration | Contact Persons for Course Inquiry |             |
|--|-------------------------|----------|------------------------------------|-------------|
| • Bachelor of Pharmacy (Approved by the PCI)   | 60                      | 8 Sem.   | Dr. Bhawani Singh                  | 94144-24434 |
| • B.Sc. (Pass Course) Bio. Group   | 60                      | 6 Sem.   | Dr. Shweta Vyas                    | 94604-27477 |
| • B.Sc. (Pass Course) Maths. Group   | 60                      | 6 Sem.   | Dr. Ghanshyam Sharma               | 94147-87629 |
| • B.Sc. (Hons. Course) Physics   | 40                      | 6 Sem.   | Dr. Saurabh Dalela                 | 94142-51559 |
| • M.Sc. Chemistry<br><i>(Specializations in Inorganic, Organic, Physical, Analytical &amp; Industrial Chemistry)</i> | 60                      | 4 Sem.   | Dr. Sushil Kumar Sharma            | 94135-61491 |
| • M.Sc. Physics  | 30                      | 4 Sem.   | Dr. N.L. Heda                      | 93521-32940 |
| • M.A./M.Sc. Mathematics   | 30                      | 4 Sem.   | Dr. Sulakshana Bajaj               | 97846-02999 |
| • M.Sc. Zoology  | 20                      | 4 Sem.   | Dr. Prahalad Dube                  | 94142-57341 |
| • M.Sc. Botany   | 20                      | 4 Sem.   | Dr. Vandana Sharma                 | 98294-31223 |
| • M.Sc. Biotechnology  | 20                      | 4 Sem.   | Dr. Pallavi Sharma                 | 94605-68700 |
| • M.Sc. Microbiology   | 20                      | 4 Sem.   | Dr. Pallavi Sharma                 | 94605-68700 |
| • M.Sc. Wildlife Sciences  | 20                      | 4 Sem.   | Dr. Surabhi Shrivastava            | 98290-07731 |
| • M.Tech. Solar Energy   | 20                      | 4 Sem.   | Dr. Namrata Sengar                 | 94130-07690 |
| • Master of Computer Applications (MCA)  | 60<br>(30 Govt.+30 SFS) | 6 Sem.   | Dr. P.C. Gupta                     | 96493-55857 |
| <b>Faculty of Social Sciences</b>  |                         |          |                                    |             |
| • Master of Social Works (MSW)   | 40                      | 4 Sem.   | Dr. Vikrant Kumar Sharma           | 79763-33587 |
| • M.A./M.Sc. Geography   | 40                      | 4 Sem.   | Dr. J.P. Sharma                    | 94608-22677 |
| • M.A. Public Administration   | 40                      | 4 Sem.   | Dr. Vikrant Kumar Sharma           | 79763-33587 |
| • M.A. Economics   | 40                      | 4 Sem.   | Sh. K.R Chaudhary                  | 87644-44474 |
| • M.A. History   | 40                      | 4 Sem.   | Sh. A.A. Hanfi                     | 94602-35961 |
| • M.A. Development Studies   | 40                      | 4 Sem.   | Sh. K.R. Chaudhary                 | 87644-44474 |
| • M.A. Heritage, Tourism, Museology & Archaeology  | 20                      | 4 Sem.   | Sh. M.L. Sahu                      | 93522-41115 |
| • Diploma in Culture and History of Rajasthan  | 30                      | 2 Sem.   | Sh. M.L. Sahu                      | 93522-41115 |

|   |                                   |        |                      |             |
|---|-----------------------------------|--------|----------------------|-------------|
| • Certificate in Tourist Guide  | 25                                | 1 Sem. | Sh. M.L. Sahu        | 93522-41115 |
| <b>Faculty of Commerce &amp; Management</b>   |                                   |        |                      |             |
| • Master of Commerce (M.Com.)-Accounting & Finance  | 40                                | 4 Sem. | Dr. Meenu Maheshwari | 94610-73979 |
| • Master of Business Administration (MBA)   | 60<br>(30 Govt.+30 SFS)           | 4 Sem. | Dr. Pragya Dheer     | 93094-01691 |
| • MBA International Business  | 30                                | 4 Sem. | Sh. Ashish Asopa     | 94610-37386 |
| • MBA Hospital Administration   | 20                                | 4 Sem. | Sh. Ashish Asopa     | 91080-18001 |
| <b>Faculty of Education</b>   |                                   |        |                      |             |
| • Master of Physical Education (M.P.Ed.)  | 40                                | 4 Sem. | Dr. Vijay Singh      | 94142-86963 |
| • Postgraduate Diploma in Yoga and Naturopathic Science   | 40                                | 2 Sem. | Dr. Vijay Singh      | 94142-86963 |
| <b>Faculty of Law</b>   |                                   |        |                      |             |
| • Master of Laws (LL.M.)  | 40                                | 4 Sem. | Mrs. Vinita Hada     | 63777-85803 |
| <b>How to Apply</b>   |                                   |        |                      |             |
| Apply on " <b>Online Admission Portal</b> " available at University website: " <b>www.uok.ac.in</b> "           |                                   |        |                      |             |
| <b>Important Dates</b>  |                                   |        |                      |             |
| • Starting date of Online Admissions  | : <b>Saturday 08 / 06 / 2019</b>  |        |                      |             |
| • Last date of Filling Application Form for Online Admissions   | : <b>Sunday 23 / 06 / 2019</b>    |        |                      |             |
| • Display of First Merit Lists of Courses on website for provisional admission                                  | : <b>Wednesday 26 / 06 / 2019</b> |        |                      |             |
| • Fee deposition of <b>Candidates of First Merit Lists</b> for all courses for provisional admission            | : <b>Saturday 29 / 06 / 2019</b>  |        |                      |             |
| • Commencement of classes   | : <b>Monday 01 / 07 / 2019</b>    |        |                      |             |
| <b>Important Instructions</b>   |                                   |        |                      |             |
| • Read all the instructions carefully given on the University website before filling the online admission form. |                                   |        |                      |             |

### 3. Course Details, Eligibility and Fee Structure

| S. No.                       | Name of Faculty & Name of Course  | Intake | Duration  | Admission Eligibility   | Admission Fee per Annum (in Rs.) |
|------------------------------|-----------------------------------|--------|---|---|----------------------------------|
| <b>A. Faculty of Science</b> |                                   |        |   |   |                                  |
| 1.                           | B.Pharm.<br>(Approved by the PCI) | 60     | 8 Sem.<br>(4 Years)<br><br>or<br><br>6 Sem.<br>(3 Years)<br>for Later Entry | <b>Qualifying Examination:</b><br><b>(A) Fresh Admission (in I Sem.)</b><br>Candidate shall have passed 10+2 examination conducted by the respective state / central government authorities recognized as equivalent to 10+2 examination by the Association of Indian Universities (AIU) with English as one of the subjects and Physics, Chemistry, Mathematics (PCM) and/or Biology (PCB / PCMB) as optional subjects individually. Any other qualification approved by the Pharmacy Council of India as equivalent to any of the above examinations.<br><b>(B) Lateral Entry (to III Sem.):</b><br>A candidate passed in D. Pharm. course from an institution approved by the PCI under section 12 of the Pharmacy Act may take admission in B.Pharm. III sem. | <b>35000/-</b>                   |

| S. No. | Name of Faculty & Name of Course    | Intake | Duration            | Admission Eligibility  | Admission Fee per Annum (in Rs.) |
|--------|-------------------------------------|--------|---------------------|--|----------------------------------|
|        |                                     |        |                     | <p><b>Min. Marks required in Qualifying Examination to take Admission in B.Pharm. I Sem.:</b></p> <p>(i) Qualifying examination passed from Rajasthan State or Bonafide Resident of Rajasthan:</p> <ul style="list-style-type: none"> <li>• General Category = 55%.</li> <li>• SC / ST / OBC / MBC = Min. Pass Marks</li> </ul> <p>(ii) Qualifying examination passed from other state than Rajasthan or not a Bonafide Resident of Rajasthan:</p> <ul style="list-style-type: none"> <li>• All Categories = 60%.</li> </ul>   |                                  |
| 2.     | B.Sc. (Pass Course)<br>Bio. Group   | 60     | 6 Sem.<br>(3 Years) | <p><b>Qualifying Examination:</b><br/>Passed 10+2 or equivalent examination with Physics, Chemistry and Biology or Physics, Chemistry and Mathematics with Biology as an additional subject from any recognized board.</p> <p><b>Min. Marks required in Qualifying Examination:</b></p> <p>(i) Qualifying examination passed from Rajasthan State or Bonafide Resident of Rajasthan:</p> <ul style="list-style-type: none"> <li>• General Category = 48%.</li> <li>• SC / ST / OBC / MBC = Min. Pass Marks</li> </ul> <p>(ii) Qualifying examination passed from other state than Rajasthan or not a Bonafide Resident of Rajasthan:</p> <ul style="list-style-type: none"> <li>• All Categories = 60%.</li> </ul> | 15000/-                          |
| 3.     | B.Sc. (Pass Course)<br>Maths. Group | 60     | 6 Sem.<br>(3 Years) | <p><b>Qualifying Examination:</b><br/>Passed 10+2 or equivalent exam with Physics, Chemistry and Maths or Physics, Chemistry and Biology with Mathematics as an additional subject from any recognized board.</p> <p><b>Min. Marks required in Qualifying Examination:</b></p> <p>(i) Qualifying examination passed from Rajasthan State or Bonafide Resident of Rajasthan:</p> <ul style="list-style-type: none"> <li>• General Category = 48%.</li> <li>• SC / ST / OBC / MBC = Min.</li> </ul>  | 15000/-                          |

| S. No. | Name of Faculty & Name of Course   | Intake | Duration         | Admission Eligibility  | Admission Fee per Annum (in Rs.) |
|--------|--|--------|------------------|--|----------------------------------|
|        |  |        |                  | Pass Marks<br>(ii) Qualifying examination passed from other state than Rajasthan or not a Bonafide Resident of Rajasthan:<br><ul style="list-style-type: none"> <li>All Categories = 60%.</li> </ul>   |                                  |
| 4.     | B.Sc. (Hons. Course) Physics   | 40     | 6 Sem. (3 Years) | <b>Qualifying Examination:</b><br>Passed 10+2 or equivalent examination with Physics, Chemistry and Maths from any recognized board.<br><b>Min. Marks required in Qualifying Examination:</b><br>(i) Qualifying examination passed from Rajasthan State or bonafide resident of Rajasthan:<br><ul style="list-style-type: none"> <li>General Category = 55%.</li> <li>SC/ST/OBC/MBC=Min. Pass Marks</li> </ul> (ii) Qualifying examination passed from other state than Rajasthan or not a Bonafide Resident of Rajasthan:<br><ul style="list-style-type: none"> <li>All Categories = 60%.</li> </ul>  | 15000/-                          |
| 5.     | M.Sc. Chemistry<br><br><i>Note:</i> University is offering M.Sc. Chemistry with specializations in following branches of chemistry:<br><br>(i) <i>Inorganic Chemistry</i><br>(ii) <i>Organic Chemistry</i><br>(iii) <i>Physical Chemistry</i><br>(iv) <i>Analytical Chemistry</i><br>(v) <i>Industrial Chemistry</i> | 60     | 4 Sem. (2 Years) | <b>Qualifying Examination:</b><br><ul style="list-style-type: none"> <li>B. Sc. degree under 10+2+3 pattern with chemistry as a main subject of study, or</li> <li>B. Sc. degree with specialization in any branch of chemistry such as Industrial Chemistry, Polymer Chemistry, Applied Chemistry, Pharmaceutical Chemistry, Medicinal Chemistry, <i>etc.</i> or</li> <li>Three / Four year B. Sc. (Hons) degree in chemistry or specialization in any branch of Chemistry such as Industrial Chemistry, Polymer Chemistry, Applied Chemistry, Pharmaceutical Chemistry, Medicinal Chemistry, <i>etc.</i> or</li> <li>Four year Bachelor of Science and Technology (B. Sc.-Tech.) or Science and Teacher Education (B. Sc.-B. Ed.) degree with Chemistry as a paper.</li> </ul> <b>Min. Marks required in Qualifying Examination:</b> | 15000/-                          |

| S. No. | Name of Faculty & Name of Course | Intake | Duration         | Admission Eligibility  | Admission Fee per Annum (in Rs.) |
|--------|----------------------------------|--------|------------------|--|----------------------------------|
|        |                                  |        |                  | (i) Qualifying examination passed from any recognized University which is situated in Rajasthan State: <ul style="list-style-type: none"> <li>• General Category = 55%.</li> <li>• SC / ST / OBC / MBC = Min. Pass Marks</li> </ul> (ii) Qualifying examination passed from any recognized University which is situated at outside the Rajasthan State: <ul style="list-style-type: none"> <li>• All Categories = 60%.</li> </ul>  |                                  |
| 6.     | M.Sc. Physics                    | 30     | 4 Sem. (2 Years) | <b>Qualifying Examination:</b><br>B.Sc. (Mathematics).<br><b>Min. Marks required in Qualifying Examination:</b><br>(i) Qualifying examination passed from any recognized University which is situated in Rajasthan State: <ul style="list-style-type: none"> <li>• General Category = 55%.</li> <li>• SC / ST / OBC / MBC = Min. Pass Marks</li> </ul> (ii) Qualifying examination passed from any recognized University which is situated at outside the Rajasthan State: <ul style="list-style-type: none"> <li>• All Categories = 60%.</li> </ul>   | <b>15000/-</b>                   |
| 7.     | M.A/M.Sc. Mathematics            | 30     | 4 Sem. (2 Years) | <b>Qualifying Examination:</b><br>B.A. / B.Sc. with Mathematics.<br><b>Min. Marks required in Qualifying Examination:</b><br>(i) Qualifying examination passed from any recognized University which is situated in Rajasthan State: <ul style="list-style-type: none"> <li>• General Category               <ul style="list-style-type: none"> <li>(i) For M.A. Mathematics = 48% overall and 48% in Mathematics.</li> <li>(ii) For M.Sc. Mathematics = 55% overall and 55% in Mathematics.</li> </ul> </li> <li>• SC / ST / OBC / MBC = Min. Pass Marks</li> </ul> (ii) Qualifying examination passed from any recognized University which is situated at outside the Rajasthan | <b>10000/-</b>                   |

| S. No. | Name of Faculty & Name of Course | Intake | Duration         | Admission Eligibility   | Admission Fee per Annum (in Rs.) |
|--------|----------------------------------|--------|------------------|---|----------------------------------|
|        |                                  |        |                  | State:<br>• All Categories = 60%.   |                                  |
| 8.     | M.Sc. Botany                     | 20     | 4 Sem. (2 Years) | <p><b>Qualifying Examination:</b></p> <ul style="list-style-type: none"> <li>• B.Sc. degree under 10+2+3 pattern with Botany as a main subject of study, or</li> <li>• Three / Four year B. Sc. (Hons) degree in Botany or</li> <li>• Four year Bachelor of Science and Technology (B. Sc.-Tech.) or Science and Teacher Education (B. Sc.-B. Ed.) degree with Botany as a paper.</li> </ul> <p><b>Min. Marks required in Qualifying Examination:</b></p> <p>(i) Qualifying examination passed from any recognized University which is situated in Rajasthan State:</p> <ul style="list-style-type: none"> <li>• General Category = 55%.</li> <li>• SC / ST / OBC / MBC = Min. Pass Marks</li> </ul> <p>(ii) Qualifying examination passed from any recognized University which is situated at outside the Rajasthan State:</p> <ul style="list-style-type: none"> <li>• All Categories = 60%.</li> </ul> | 15000/-                          |
| 9.     | M.Sc. Zoology                    | 20     | 4 Sem. (2 Years) | <p><b>Qualifying Examination:</b></p> <ul style="list-style-type: none"> <li>• B. Sc. degree under 10+2+3 pattern with Zoology as a main subject of study, or</li> <li>• Three / Four year B. Sc. (Hons) degree in Zoology or</li> <li>• Four year Bachelor of Science and Technology (B. Sc.-Tech.) or Science and Teacher Education (B. Sc.-B. Ed.) degree with Zoology as a paper.</li> </ul> <p><b>Min. Marks required in Qualifying Examination:</b></p> <p>(i) Qualifying examination passed from any recognized University which is situated in Rajasthan State:</p> <ul style="list-style-type: none"> <li>• General Category = 55%.</li> <li>• SC / ST / OBC / MBC = Min. Pass Marks</li> </ul> <p>(ii) Qualifying examination passed from</p>   | 15000/-                          |

| S. No. | Name of Faculty & Name of Course | Intake | Duration         | Admission Eligibility   | Admission Fee per Annum (in Rs.) |
|--------|----------------------------------|--------|------------------|---|----------------------------------|
|        |                                  |        |                  | any recognized University which is situated at outside the Rajasthan State:<br><ul style="list-style-type: none"> <li>All Categories = 60%.</li> </ul>  |                                  |
| 10.    | M.Sc. Biotechnology              | 20     | 4 Sem. (2 Years) | <p><b>Qualifying Examination:</b></p> <ul style="list-style-type: none"> <li>B.Sc. (Pass/Hons) course under biological science stream with any of the following course / subject: Biotechnology, microbiology, biochemistry, genetics, bioinformatics, environmental science, pharmaceutical science, biology, chemistry, botany, zoology, <i>etc.</i> or</li> <li>Bachelor of Science and Education (B.Sc.-B.Ed.) with any of the following course / subject biology, chemistry, botany, zoology, <i>etc.</i> or</li> <li>B.Tech. Biotechnology.</li> </ul> <p><b>Min. Marks required in Qualifying Examination:</b></p> <p>(i) Qualifying examination passed from any recognized University which is situated in Rajasthan State:<br/> <ul style="list-style-type: none"> <li>General Category = 55%.</li> <li>SC / ST / OBC / MBC = Min. Pass Marks</li> </ul> </p> <p>(ii) Qualifying examination passed from any recognized University which is situated at outside the Rajasthan State:<br/> <ul style="list-style-type: none"> <li>All Categories = 60%.</li> </ul> </p> | 15000/-                          |
| 11.    | M.Sc. Microbiology               | 20     | 4 Sem. (2 Years) | <p><b>Qualifying Examination:</b></p> <ul style="list-style-type: none"> <li>B.Sc. (Pass/Hons) course under biological science stream with any of the following course / subject: Microbiology, applied microbiology, food microbiology, biotechnology, biochemistry, biology, genetics, chemistry, botany, zoology, environmental science, pharmaceutical science, <i>etc.</i> or</li> <li>Bachelor of Science and Education (B.Sc.-B.Ed.) with any of the following course / subject biology, chemistry, botany, zoology, <i>etc.</i></li> </ul>  | 15000/-                          |

| S. No. | Name of Faculty & Name of Course | Intake | Duration         | Admission Eligibility   | Admission Fee per Annum (in Rs.) |
|--------|----------------------------------|--------|------------------|---|----------------------------------|
|        |                                  |        |                  | <p><b>Min. Marks required in Qualifying Examination:</b></p> <p>(i) Qualifying examination passed from any recognized University which is situated in Rajasthan State:</p> <ul style="list-style-type: none"> <li>• General Category = 55%.</li> <li>• SC / ST / OBC / MBC = Min. Pass Marks</li> </ul> <p>(ii) Qualifying examination passed from any recognized University which is situated at outside the Rajasthan State:</p> <ul style="list-style-type: none"> <li>• All Categories = 60%.</li> </ul>  |                                  |
| 12.    | M.Sc. Wildlife Science           | 20     | 4 Sem. (2 Years) | <p><b>Qualifying Examination:</b><br/>Bachelor degree in Science / Medical Science / Engineering / Veterinary Science / Agriculture / Forestry / Pharmacy / Computer Science / Computer Applications or degree recognized as equivalent thereof (should have studied in the Science stream at Higher Secondary Education Board or other equivalent board).</p> <p><b>Min. Marks required in Qualifying Examination:</b></p> <p>(i) Qualifying examination passed from any recognized University which is situated in Rajasthan State:</p> <ul style="list-style-type: none"> <li>• General Category = 55%.</li> <li>• SC / ST / OBC / MBC = Min. Pass Marks</li> </ul> <p>(ii) Qualifying examination passed from any recognized University which is situated at outside the Rajasthan State:</p> <ul style="list-style-type: none"> <li>• All Categories = 60%.</li> </ul> | 22000/-                          |
| 13.    | M.Tech. Solar Energy             | 20     | 4 Sem. (2 Years) | <p><b>Qualifying Examination:</b><br/>B. Tech./ B.E./M.Sc. (Physics) / M.Sc. (Math) / M. Sc. (Chemistry) with Physics and Maths at B.Sc.</p> <p><b>Min. Marks required in Qualifying Examination:</b></p> <p>(i) Qualifying examination passed from any recognized University which is situated in Rajasthan State:</p>   | 45000/-                          |

| S. No.                               | Name of Faculty & Name of Course      | Intake                    | Duration            | Admission Eligibility   | Admission Fee per Annum (in Rs.) |
|--------------------------------------|---------------------------------------|---------------------------|---------------------|---|----------------------------------|
|                                      |                                       |                           |                     | <ul style="list-style-type: none"> <li>• General Category = 55%.</li> <li>• SC/ST/OBC/MBC = 50%</li> </ul> (ii) Qualifying examination passed from any recognized University which is situated at outside the Rajasthan State: <ul style="list-style-type: none"> <li>• All Categories = 60%.</li> </ul>  |                                  |
| 14.                                  | Master of Computer Applications (MCA) | 60<br>(30 Govt. + 30 SFS) | 6 Sem.<br>(3 Years) | As prescribed by RMCAAT   | As prescribed by RMCAAT          |
| <b>B. Faculty of Social Sciences</b> |                                       |                           |                     |   |                                  |
| 15.                                  | Master of Social Works (MSW)          | 40                        | 4 Sem.<br>(2 Years) | <b>Qualifying Examination:</b><br>Graduation in any discipline.<br><b>Min. Marks required in Qualifying Examination:</b><br>(i) Qualifying exam. passed from any recognized University which is situated in Rajasthan State: <ul style="list-style-type: none"> <li>• General Category = 48%.</li> <li>• SC / ST / OBC / MBC = Min. Pass Marks</li> </ul> (ii) Qualifying examination passed from any recognized University which is situated at outside the Rajasthan State: <ul style="list-style-type: none"> <li>• All Categories = 60%.</li> </ul>   | <b>12000/-</b>                   |
| 16.                                  | M.A./M.Sc. Geography                  | 40                        | 4 Sem.<br>(2 Years) | <b>Qualifying Examination:</b><br>B.A. / B.Sc. with Geography.<br><b>Min. Marks required in Qualifying Examination:</b><br>(i) Qualifying examination passed from any recognized University which is situated in Rajasthan State: <ul style="list-style-type: none"> <li>• General Category               <ul style="list-style-type: none"> <li>(i) For B.A. with Geography = 48%.</li> <li>(ii) For B.Sc. with Geography = 55%.</li> </ul> </li> <li>• SC / ST / OBC / MBC = Min. Pass Marks</li> </ul> (ii) Qualifying examination passed from any recognized University which is situated at outside the Rajasthan State: <ul style="list-style-type: none"> <li>• All Categories = 60%.</li> </ul> | <b>6000/-</b>                    |
| 17.                                  | M.A. Public Administration            | 40                        | 4 Sem.<br>(2 Years) | <b>Qualifying Examination:</b><br>Graduation in any discipline.<br><b>Min. Marks required in Qualifying Examination:</b>  | <b>6000/-</b>                    |

| S. No. | Name of Faculty & Name of Course | Intake | Duration         | Admission Eligibility   | Admission Fee per Annum (in Rs.) |
|--------|----------------------------------|--------|------------------|---|----------------------------------|
|        |                                  |        |                  | <b>Examination:</b><br>(i) Qualifying examination passed from any recognized University which is situated in Rajasthan State: <ul style="list-style-type: none"> <li>• General Category = 48%.</li> <li>• SC / ST / OBC / MBC = Min. Pass Marks</li> </ul> (ii) Qualifying examination passed from any recognized University which is situated at outside the Rajasthan State: <ul style="list-style-type: none"> <li>• All Categories = 60%.</li> </ul>  |                                  |
| 18.    | M.A. Economics                   | 40     | 4 Sem. (2 Years) | <b>Qualifying Examination:</b><br>Graduation in any discipline.<br><b>Min. Marks required in Qualifying Examination:</b><br>(i) Qualifying exam. passed from any recognized University which is situated in Rajasthan State: <ul style="list-style-type: none"> <li>• General Category = 48%.</li> <li>• SC / ST / OBC / MBC = Min. Pass Marks</li> </ul> (ii) Qualifying examination passed from any recognized University which is situated at outside the Rajasthan State: <ul style="list-style-type: none"> <li>• All Categories = 60%.</li> </ul>       | 6000/-                           |
| 19.    | M.A. History                     | 40     | 4 Sem. (2 Years) | <b>Qualifying Examination:</b><br>Graduation in any discipline.<br><b>Min. Marks required in Qualifying Examination:</b><br>(i) Qualifying examination passed from any recognized University which is situated in Rajasthan State: <ul style="list-style-type: none"> <li>• General Category = 48%.</li> <li>• SC / ST / OBC / MBC = Min. Pass Marks</li> </ul> (ii) Qualifying examination passed from any recognized University which is situated at outside the Rajasthan State: <ul style="list-style-type: none"> <li>• All Categories = 60%.</li> </ul> | 6000/-                           |
| 20.    | M.A. Development Studies         | 40     | 4 Sem. (2 Years) | <b>Qualifying Examination:</b><br>Graduation in any discipline.<br><b>Min. Marks required in Qualifying Examination:</b>  | 6000/-                           |

| S. No. | Name of Faculty & Name of Course                | Intake | Duration          | Admission Eligibility   | Admission Fee per Annum (in Rs.) |
|--------|---|--------|-------------------|---|----------------------------------|
|        |   |        |                   | (i) Qualifying examination passed from any recognized University which is situated in Rajasthan State: <ul style="list-style-type: none"> <li>• General Category = 48%.</li> <li>• SC / ST / OBC / MBC = Min. Pass Marks</li> </ul> (ii) Qualifying examination passed from any recognized University which is situated at outside the Rajasthan State: <ul style="list-style-type: none"> <li>• All Categories = 60%.</li> </ul>   |                                  |
| 21.    | M.A. Heritage, Tourism, Museology & Archaeology | 20     | 4 Sem. (2 Years)  | <b>Qualifying Examination:</b><br>Graduation in any discipline.<br><b>Min. Marks required in Qualifying Examination:</b><br>(i) Qualifying examination passed from any recognized University which is situated in Rajasthan State: <ul style="list-style-type: none"> <li>• General Category = 48%.</li> <li>• SC / ST / OBC / MBC = Min. Pass Marks</li> </ul> (ii) Qualifying examination passed from any recognized University which is situated at outside the Rajasthan State: <ul style="list-style-type: none"> <li>• All Categories = 60%.</li> </ul> | 6000/-                           |
| 22.    | Diploma in Culture and History of Rajasthan     | 30     | 2 Sem. (1 Year)   | <b>Qualifying Examination:</b><br>Graduation in any discipline from any recognized University.<br><b>Min. Marks required in Qualifying Examination:</b><br>(i) Qualifying Exam. passed from Rajasthan State or Bonafide Resident of Rajasthan: <ul style="list-style-type: none"> <li>• All Categories : Min. Pass Marks</li> </ul> (ii) Qualifying Exam. passed from other state than Rajasthan or not a Bonafide Resident of Rajasthan: <ul style="list-style-type: none"> <li>• All Categories : 50%.</li> </ul>   | 3000/-                           |
| 23.    | Certificate in Tourist Guide                    | 25     | 1 Sem. (1/2 Year) | <b>Qualifying Examination:</b><br>10+2 or equivalent examination in any discipline from any recognized board.<br><br><b>Min. Marks required in Qualifying</b>   | 1500/-                           |

| S. No.   | Name of Faculty & Name of Course                               | Intake | Duration         | Admission Eligibility  | Admission Fee per Annum (in Rs.) |
|--|--|--------|------------------|--|----------------------------------|
|  |  |        |                  | <b>Examination:</b><br>(i) Qualifying Exam. passed from Rajasthan State or Bonafide Resident of Rajasthan:<br><ul style="list-style-type: none"> <li>• All Categories : Min. Pass Marks</li> </ul> (ii) Qualifying Exam. passed from other state than Rajasthan or not a Bonafide Resident of Rajasthan:<br><ul style="list-style-type: none"> <li>• All Categories : 50%.</li> </ul>  |                                  |
| <b>C. Faculty of Commerce &amp; Management</b> |  |        |                  |  |                                  |
| 24.  | Master of Commerce (M.Com.) - Accounting & Finance             | 40     | 4 Sem. (2 Years) | <b>Qualifying Examination:</b><br>Commerce Graduate.<br><b>Min. Marks required in Qualifying Examination:</b><br>(i) Qualifying examination passed from any recognized University which is situated in Rajasthan State:<br><ul style="list-style-type: none"> <li>• Gen Category = 48%.</li> <li>• SC / ST / OBC / MBC = Min. Pass Marks</li> </ul> (ii) Qualifying examination passed from any recognized University which is situated at outside the Rajasthan State:<br><ul style="list-style-type: none"> <li>• All Categories = 60%.</li> </ul>               | <b>8000/-</b>                    |
| 25.  | Master of Business Administration (MBA)-International Business | 30     | 4 Sem. (2 Years) | <b>Qualifying Examination:</b><br>Graduation in any discipline<br><b>Min. Marks required in Qualifying Examination:</b><br>(i) Qualifying examination passed from any recognized University which is situated in Rajasthan State:<br><ul style="list-style-type: none"> <li>• General Category = 48%.</li> <li>• SC / ST / OBC / MBC = Min. Pass Marks</li> </ul> (ii) Qualifying examination passed from any recognized University which is situated at outside the Rajasthan State:<br><ul style="list-style-type: none"> <li>• All Categories = 60%.</li> </ul> | <b>15000/-</b>                   |
| 26.  | MBA Hospital Administration                                    | 20     | 4 Sem. (2 Years) | <b>Qualifying Examination:</b><br>Graduation in any discipline.<br><br><b>Min. Marks required in Qualifying Examination:</b>   | <b>15000/-</b>                   |

| S. No.    | Name of Faculty & Name of Course                      | Intake                    | Duration            | Admission Eligibility   | Admission Fee per Annum (in Rs.)    |
|-----------|---|---------------------------|---------------------|---|-------------------------------------|
|           |   |                           |                     | (i) Qualifying examination passed from any recognized University which is situated in Rajasthan State: <ul style="list-style-type: none"> <li>• General Category = 48%.</li> <li>• SC / ST / OBC / MBC = Min. Pass Marks</li> </ul> (ii) Qualifying examination passed from any recognized University which is situated at outside the Rajasthan State: <ul style="list-style-type: none"> <li>• All Categories = 60%.</li> </ul>   |                                     |
| 27.       | Master of Business Administration (MBA)               | 60<br>(30 Govt. + 30 SFS) | 4 Sem.<br>(2 Years) | As prescribed by CMAT   | As prescribed by CMAT               |
| <b>D.</b> | <b>Faculty of Education</b>                           |                           |                     |   |                                     |
| 28.       | Master of Physical Education (M.P.Ed.)                | 40                        | 4 Sem.<br>(2 Years) | <b>Qualifying Examination:</b><br>As prescribed by M.P.Ed. Centralized Admission Committee, Govt. of Rajasthan  | As prescribed by State Nodal Agency |
| 29.       | Postgraduate Diploma in Yoga and Naturopathic Science | 40                        | 2 Sem.<br>(1 Year)  | <b>Qualifying Examination:</b><br>Graduation in any discipline.<br><b>Min. Marks required in Qualifying Examination:</b><br>(i) Qualifying examination passed from any recognized University which is situated in Rajasthan State: <ul style="list-style-type: none"> <li>• Gen Category = 48%.</li> <li>• SC/ST/OBC/MBC = Min. Pass Marks</li> </ul> (ii) Qualifying examination passed from any recognized University which is situated at outside the Rajasthan State: <ul style="list-style-type: none"> <li>• All Categories = 60%.</li> </ul> | <b>12000/-</b>                      |
| <b>E.</b> | <b>Faculty of Law</b>                                 |                           |                     |   |                                     |
| 30.       | Master of Laws (LL.M.)                                | 40                        | 4 Sem.<br>(2 Years) | <b>Qualifying Examination / Degree:</b><br>LL. B. (Professional) three years / five years courses.<br><b>Min. Marks required in Qualifying Examination with NO AGE LIMIT:</b><br>(i) Qualifying examination passed from any recognized University which is situated in Rajasthan State: <ul style="list-style-type: none"> <li>• General Category = 55%.</li> <li>• SC/ST/OBC/MBC = 50%</li> </ul>  | <b>20000/-</b>                      |

| S. No. | Name of Faculty & Name of Course | Intake | Duration | Admission Eligibility   | Admission Fee per Annum (in Rs.) |
|--------|----------------------------------|--------|----------|---|----------------------------------|
|        |                                  |        |          | (ii) Qualifying examination passed from any recognized University which is situated at outside the Rajasthan State:<br>• All Categories = 60 %. |                                  |

#### 4. Total Fee with Details of Fee Structure :

##### 4.1. Admission Fee :

| S. No. | Name of the Course / Programme                                 | Fee / Annum (in Rs.) for new Admissions from the Academic Session 2019-2020 |
|--------|--|---|
| 1.     | Bachelor of Pharmacy (B.Pharm.)                                | 35000/-   |
| 2.     | B.Sc. (Pass Course) Bio. Group                                 | 15000/-   |
| 3.     | B.Sc. (Pass Course) Maths. Group                               | 15000/-   |
| 4.     | B.Sc. (Hons. Course) Physics                                   | 15000/-   |
| 5.     | M.Sc. Chemistry  | 15000/-   |
| 6.     | M.Sc. Physics  | 15000/-   |
| 7.     | M.A/M.Sc. Mathematics  | 10000/-   |
| 8.     | M.Sc. Botany   | 15000/-   |
| 9.     | M.Sc. Zoology  | 15000/-   |
| 10.    | M.Sc. Biotechnology  | 15000/-   |
| 11.    | M.Sc. Microbiology   | 15000/-   |
| 12.    | M.Sc. Wildlife Science   | 22000/-   |
| 13.    | M.Tech. Solar Energy   | 45000/-   |
| 14.    | Master of Computer Applications (MCA)                          | As prescribed by RMCAAT   |
| 15.    | Master of Social Works (MSW)                                   | 12000/-   |
| 16.    | M.A./M.Sc. Geography   | 6000/-  |
| 17.    | M.A. Public Administration                                     | 6000/-  |
| 18.    | M.A. Economics   | 6000/-  |
| 19.    | M.A. History   | 6000/-  |
| 20.    | M.A. Development Studies                                       | 6000/-  |
| 21.    | M.A. Heritage, Tourism, Museology & Archaeology                | 6000/-  |
| 22.    | Diploma in Culture and History of Rajasthan                    | 3000/-  |
| 23.    | Certificate in Tourist Guide                                   | 1500/-  |
| 24.    | Master of Commerce (M.Com.) - Accounting & Finance             | 8000/-  |
| 25.    | Master of Business Administration (MBA)-International Business | 15000/-   |
| 26.    | MBA Hospital Administration                                    | 15000/-   |
| 27.    | Master of Business Administration (MBA)                        | As prescribed by CMAT   |
| 28.    | Master of Physical Education (MPed)                            | As prescribed by State Level Nodal Agency                                   |
| 29.    | Postgraduate Diploma in Yoga and Naturopathic Science          | 12000/-   |
| 30.    | Master of Laws (LL.M.)   | 20000/-   |

The admission fee will be deposited by each student according to the course chosen by him / her for admission and it is divided in following head / types of fee:

| S. No. | Particulars / Heads      | Bifurcation of the Course Fee |
|--------|--------------------------|-------------------------------|
| 1.     | Course Fee / Tuition Fee | 70 % of Course Fee            |
| 2.     | Development Fee          | 10 % of Course Fee            |
| 3.     | Sports Fee               | 10 % of Course Fee            |
| 4.     | Library Fee              | 10 % of Course Fee            |

#### 4.2 Local Fund :

The local fund will be same for all the courses and will be deposited by each student every year.

| S. No.                                     | Heads of Local Fund                 | Local Fund / Annum (in Rs.) for the New Admissions from the Academic Session 2019-2020 |
|--|-------------------------------------|--|
| 1.   | Admission Processing Fee            | 500.00   |
| 2.   | Students' Union Fee                 | 200.00   |
| 3.   | Student's Association Fee           | 100.00   |
| 4.   | Student's I Card Fee                | 100.00   |
| 5.   | Student's Assistance Fund Fee       | 100.00   |
| 6.   | Student's Medical Assistance Fee    | 100.00   |
| 7.   | Career Counseling & Placement Fee   | 100.00   |
| 8.   | Internet & Technical Assistance Fee | 100.00   |
| 9.   | Parking Fee                         | 100.00   |
| 10.  | Other Heads                         | 100.00   |
| <b>Total Amount of Local Fund (in Rs.)</b> |                                     | <b>1500.00</b>   |

#### 4.3 Caution Money:

The caution money will also be same for all the courses and will be deposited by each student only one time for an admission.

| S. No. | Particulars                                  | Caution Money (in Rs.) for the New Admissions from the Academic Session 2019-2020 |
|--------|--|---|
| 1.     | Caution Money ( <i>One Time Deposition</i> ) | <b>500.00</b>   |

## 5. General Guidelines for Admission:

- 5.1 Admission of a student to a course shall be subject to the condition prescribed by the University ordinances / rules as applicable to the course in which admission is sought.
- 5.2 Admission to various certificate / diploma / undergraduate / postgraduate programmes shall be offered to those students who have passed the qualifying examinations from the Central or State Boards / UGC recognized Universities.
- 5.3 Admission in M.Phil. and Ph.D. programmes shall be made through entrance test only as per the UGC guidelines. Applicants desiring admission to these courses should do the needful as per notification of the entrance examination which shall be notified separately.
- 5.4 A candidate is required to apply separately for each course / programme in time in the prescribed online admission form. If a candidate is not admitted in a course applied for,

his/her admission form would not be transferred in any other department / course / programme, even if a vacancy exists in that department / course / programme.

- 5.5 After last date of admission as given in the University Notification, no application will be entertained.
- 5.6 Following documents / information shall be required to fill online admission form:
- (a) Scanned Copy of Latest Colored Photograph (Size: between 50KB to 100 KB).
  - (b) Scanned Copy of Signature by Black pen on White paper (Size: between 20KB to 50 KB).
  - (c) Scanned Copy of Mark Sheet of 10th Class Examination (Size: between 250KB to 500 KB).
  - (d) Scanned Copy of Mark Sheet of 12th Class Examination Mark Sheet (Size: between 250KB to 500 KB).
  - (e) Scanned Copies of Mark Sheets of all Semesters / Years of Graduation (Size: between 250KB to 500 KB).
  - (f) Scanned Copy of Board Certificate of 10th Class Examination (Size: between 250KB to 500 KB).
  - (g) Scanned Copy of Domicile Certificate (Size: between 250KB to 500 KB).
  - (h) Scanned Copy of Caste Certificate (Size: between 250KB to 500 KB).  
(Non-Creamy Layer Caste Certificate of OBC and MBC should not old more than one year alongwith Declaration Form).
  - (i) Scanned Copy of Physically Handicapped (PH) Certificate, if required (Size: between 250KB to 500 KB).
  - (j) Scanned Copy(ies) of documentary proof(s) for claiming Bonus Marks (Size: between 250KB to 500 KB).
  - (k) Annual Income of Father / Family.
  - (l) Details of Blood Group.
  - (m) You and your parents/guardian's mobile numbers so that SMS Alerts can be sent to the candidate / parents / Guardians regarding admission.
  - (n) E-mail ID, Aadhar Number, Voter ID, Bhamashah Card, BPL Card (if available).
  - (o) Bank Details: Account Number, Name, Branch & IFS Code of the Bank.
- 5.7 For admission in undergraduate programmes, candidates who have passed the qualifying examination with Mathematics / Biology as additional subject shall be eligible to fill the admission form for both B.Sc. Maths / Bio groups. Candidates who have qualified 10+2 examination in Agriculture and Vocational Courses shall not be eligible to take admission in B.Sc. (Pass Course) Bio / Maths and B.Sc. (Hons. Course) Physics.
- 5.8 **NTS Applicants:** National Talent Scholars (selected by the NCERT) may be admitted outright (in courses which are not involving in the entrance test) if they fulfill the minimum eligibility conditions after production of certificate from the competent authority. Only such NTS candidates shall get admission who are eligible to draw the scholarships.
- 5.9 **Non-Rajasthan Applicants (NRA):** NRA should have secured a first division (60%) and otherwise eligible. However, the condition of obtaining a First Division may be relaxed in the case of:
- (a) Female candidates migrating to Rajasthan on account of their marriage to a resident of Rajasthan,
  - (b) Male candidates, who after passing the qualifying examination from any other University, have passed a three-year course from this University, and

- (c) Son / Daughter / Wife of a serving employee of the Central Government or a Public Sector Organization posted in Rajasthan. They will be considered for admission on the basis of merit at par with candidates from Rajasthan.
- (d) Non-Rajasthan Students securing up to 55% marks from other states may also be considered subject to the availability of seats after all the eligible students from Rajasthan and first division holders from other States have been accommodated. The rule of minimum percentage, wherever applicable, shall be followed.
- 5.10 **Admission of in-service Candidates:** In-service candidates may be allowed admission to the various courses on production of a '*No Objection-Cum-Character Certificate*' from their employers, without which their applications shall not be considered. This certificate must be produced within the stipulated time period. 'In-service candidates' refers to employees of Central or State Government, Statutory bodies, Govt. controlled undertakings, Banks and employees of Govt. recognized and aided colleges, institutions and registered firms.
- 5.11 **Admission of candidates from other Universities:** A student migrating from any other University shall not be admitted to any stage of the course other than the first year except as otherwise provided for in the University Ordinances.
- 5.12 **Non-eligibility due to FIR / Criminal Offence / Misbehavior:** The following categories of students shall not be eligible for admission:
- (a) Any candidate against whom an F.I.R. has been lodged by the University or any Affiliated College or by any other competent Authority of the University / College shall not be eligible for admission as a regular candidate in any Departments of the University.
  - (b) Any person who has been convicted of criminal offence involving moral turpitude shall not be eligible for admission as a regular student in any Department of the University.
  - (c) Any candidate who has been found guilty in any misbehavior with any teacher or with any authority / official of the University shall be debarred from seeking admission in any Department of the University.
- 5.13 The University has right to refuse the admission to a candidate against whom FIR has been lodged anywhere or criminal case has been registered in the Court and/or punished by the University for Misconduct.
- 5.14 **Gap between the Study:**
- (a) For Admission in UG Programmes
    - Candidate who have more than two years gap after qualifying examination will not be eligible to take admission in any undergraduate programme.
    - This rule is not applicable on the female candidates.
  - (b) For Admission in PG Programmes
    - Candidate who have more than two years gap in PG previous year to final year examination will not be eligible to take admission in any PG final year.
    - This rule is not applicable on the female candidates.
- 5.15 A candidate shall not be allowed to take admission again in the same class in which who has been declared as passed.
- 5.16 A candidate shall be allowed to take admission in postgraduate programmes twice (two different postgraduate courses or one postgraduate and one law undergraduate programme) only.

- 5.17 A candidate who declared fail in previous year or semester cannot take re-admission in the same subject as regular student but he / she can take admission in another course on the basis of his / her undergraduate marks one time only.
- 5.18 If original mark sheet(s) is not received by the candidate due to any reason from any Board / College / University, the candidate may fill **Online Admission Form** by uploading self-certified internet mark sheet(s). Original mark sheet(s) will be produced by the candidate at the time of document verification. If any change of marks is observed between online mark sheet(s) and original mark sheet(s), the University may take action against the candidate(s) and his/her/their admission may be cancelled.
- 5.19 Acceptance of admission form does not guarantee of admission. Admissions shall be made on the basis of merit subject to the availability of the number of seats for each course and subject to fulfillment of the conditions laid down by the University for the purpose from time to time
- 5.20 Candidate whose name appears in the merit list shall download and submit the hard copy of the filled "**Online Admission Form**" along with all submitted documents in the concern department. Fee can be deposited only after verification of the submitted documents with original documents and getting the confirmation letter of provisional admission from the head of the department / course coordinator.
- 5.21 Candidates called for admission shall be required to appear at their own expenses before the admission committee of the Department concerned on the dates notified by the University / Department for documents verification
- 5.22 If seats remain vacant in the UG classes after given the admission to the eligible candidates with notified minimum marks, a 3% relaxation may given in the qualifying marks and the seats may be filled on the merit basis. Thus, the students having 3% less marks than the minimum eligibility may also fill the online admission form.
- 5.23 However, if seats remain vacant in PG programmes, 5% relaxation to female candidates of Rajasthan and outside candidates (male and female both) may given in the minimum qualifying. Online Admission Form may be filled by the candidates having 5% less than marks of qualifying examination. Thus, outside candidates having up to 55% marks may fill the online application form.
- 5.24 Related with minimum eligibility criteria for female candidates, the rules of the State Govt. will be adopted as and when even circulated during the admission process.
- 5.25 Reserve category students (except M.Tech. Solar Energy and LL.M.) with minimum marks are eligible to fill the online form.
- 5.26 At the time of admission, the applicant must furnish original documents for verification. If original mark sheet(s) / certificate(s) / required document(s) are not produced by the admitted candidate(s) at the time of document verification, an affidavit on plain paper may be taken by the respective department / B.Sc. Coordinator from such candidate(s) regarding submission of original mark sheet(s) / certificate(s) / required document(s) along with original T.C and C.C, migration certificate (if applicable), *etc.* will be submitted within 15 days failing which his / her admission shall be cancelled.
- 5.27 In case of the outright admission or any doubt seems in certificates / documents, an affidavit on non-judicial stamp paper will be taken from the candidate

- 5.28 The applicant shall give an undertaking that if any of the certificates submitted by him/her is found fake/illegitimate, the University has right to cancel his/her admission without giving any prior notice or information.
- 5.29 If a candidate who had applied for admission to more than one course and is admitted in one course and subsequently his/her name appears in the merit list of another course, then he/she would have option to choose either course subject to the adjustment of fee within the period of 15 days from the date of admission *i.e* date of submission of fee in the earlier course. It shall be subject to availability of seats in the concerned course.
- 5.30 Any candidate desires for change of subject / programme after seeking admission in a particular subject / programme shall have to apply for change in writing along with receipt of bank challan of **Rs. 200/-** fee within 15 days of deposit of admission fee. Admission in the other subject / course shall be depending on the last cut off of the concerned subject / course. It means percentage of the candidate should be higher than the last cutoff of the concerned course / subject in which he/she is seeking admission. It is mandatory that online admission form has already been filled by such candidate(s) for that subject / programmes in which he/she desires change / transfer in within the date notified by the University.
- 5.31 If any candidates after taking admission requests for taking his/her T.C back for getting admission in any other institute before submitting admission fee, his/her admission may be cancelled and vacant seats may be filled by another candidates on merit basis. If such student(s) further request(s) for re-consideration of admission in the same class and session, his/her candidature will be not considered. Such types of candidate(s) can apply afresh if the seats remain vacant in his/her category and university invites fresh applications for the admission
- 5.32 Number of students shall be restricted to the sanctioned strength prescribed for each subject / course in the University teaching departments. Any change in the number of the seats recommended by the Head of the Department shall be enforced only by the permission of the Vice-Chancellor.
- 5.33 A candidate can opt for admission into certificate / diploma courses simultaneously along with the undergraduate / postgraduate / M.Phil. / Ph.D. programmes.
- 5.34 A course in the Department shall not be started in an academic session, if the number of eligible candidates is less than 10 or 25% (whichever is lesser) seats of total intake in the undergraduate / diploma / certificate or less than number 10 in postgraduate programmes but it may be relaxed subject to the permission from the admission committee followed by the approval of Hon'ble Vice-Chancellor. In any course which is not started in the department due to unavailability of minimum number of students for admission, the fee deposited by the students shall be refunded.
- 5.35 Admission in the next year / final year / odd semester:
- Admission in the next year / final year / odd semester shall be given as per University rules prescribed for "*Minimum Pass Marks and Rules regarding Determination of Results*".
  - For the admission in specialization course of a particular subject / programme, the admission in the next year / final year / odd semester shall be given on the basis of preference filled by the candidate. If preferences filled by students to get admission for a specialization will more than availability of seats, then merit list shall be prepared to give the admission.

- 5.36 As per the State Govt. Notification No. P.12 (22) Finance / Tax / 10-98 Dated 09-03-2010 and a subsequent letter (No. F.7 (39) / Pub / 10 / 5099-513 Dated 10-04-2010) Registration & Printing Department, Govt. of Rajasthan, stamp duties on affidavits is exempted and shall not be taken from the student to take admission or for scholarships.
- 5.37 As per the State Govt. letter No. F.15(1) AR / Gr-1 / 2014 Dated 24/11/2014, self-attested affidavits and required supporting documents shall be acceptable.
- 5.38 **Jurisdiction of court cases:** All court cases shall be subject to the jurisdiction of Kota only.
- 5.39 Ragging being a social evil and a criminal offence is strictly prohibited in the campus.
- 5.40 75% attendance is compulsory for appearing in the University examination.
- 5.41 For any case which is not covered in the admission guidelines, the decision taken by the University shall be final.

## 6. Reservation Criteria

- 6.1 Reservation for SC / ST / OBC / PH / Kashmiri migrant candidates shall be as per Government of Rajasthan policy / as per direction of Hon'ble High Court of Rajasthan / Supreme Court of India.
- 6.2. As per the notification of the DOP, Govt. of Rajasthan vide letter No. F.1(7) / DOP(A-II) / 2017 Jaipur, Dated 21-12-2017, reservation for More Backward Classes (MBC) will also be given during the admission in various programmes in the University campus.
- 6.3 OBC / MBC related certificate is issued by the authorized officer one time only but certificate related to non-creamy layer status under OBC is valid for one year only. If the candidate is related non-creamy layer or is not considered under the creamy layer for forthcoming years continuously then a self-attested undertaking shall be given by the candidate. This may be done only for three years (Order No. F 11 ( ) R & P / DSJE / 12 / 7376-409 Dated 24-01-2013)
- 6.4 Reservation criteria for SC / ST / OBC / MBC / PH / SWS candidates shall be as given below:
- 6.4.1 54% of the total number of seats in each course in the Faculties of Arts, Commerce, Education, Law, Science, Social Sciences, etc. (including honors, certificate / diploma course, if any, in all these Faculties) shall be reserved in each Department / Programme for NATURAL BORN sons / daughters of parents belonging to Scheduled Castes (16%), Scheduled Tribes (12%), Other Backward Classes (OBC) -Non creamy layer (21%) and More Backward Classes(MBC)-5%. MBC is also included in the 21% of the Other Backward Classes (OBC)-Non creamy layer.
- 6.4.2 Apart from the reservation of SC, ST, OBC, MBC category, 10% reservation shall be given to the economically weak students of EWS of the general category as per the directions and guidelines of the State Govt.
- 6.4.3 Seat matrix for the total seats (intake) for reserved categories and total remaining seats under un-reserved (UR) category is given below:

| S. No. | No. of Seats (Intake) | Seats for Reserved Category |          |           |           |    | Total Seats for Reserved Categories | Remaining Seats available for ALL under Un-reserved (UR) Category | EWS** (10% Additional Seats) |
|--------|-----------------------|-----------------------------|----------|-----------|-----------|----|-------------------------------------|---|------------------------------|
|        |                       | SC (16%)                    | ST (12%) | OBC (21%) | MBC* (5%) |    |                                     |   |                              |
| 1.     | 20                    | 3                           | 2        | 4         | 1         | 10 | 10                                  | 2   |                              |
| 2.     | 25                    | 4                           | 3        | 5         | 1         | 13 | 12                                  | 3   |                              |
| 3.     | 30                    | 5                           | 4        | 6         | 2         | 17 | 13                                  | 3   |                              |
| 4.     | 40                    | 6                           | 5        | 8         | 2         | 21 | 19                                  | 4   |                              |
| 5.     | 60                    | 10                          | 7        | 13        | 3         | 33 | 27                                  | 6   |                              |

**Note:**

\* As per the office order vide letter No.: P.7(1) DOP / Ka-2 / 2019 Dated 28/02/2019, MBC is also included in the OBC (Non-creamy layer) and 5% reservation shall also be given to MBC separately.

\*\* Additional 10% reservation on total intake will be given to the students of EWS as per the office order of Department of Personnel (Ka-2), Govt. of Rajasthan P.7(1) DOP / Ka-2 / 2019 Dated 22/02/2019 and Department of Education (Gr-4) P.18(2) Edu-4 / 2014 Reservation Dated 07/03/2019.

6.4.4 5% of the total number of seats in each category and each course in the faculties specified above shall be reserved for physically handicapped candidates as defined by the Department of Empowerment of Persons with Disabilities in the Ministry of Social Justice & Empowerment, Govt. of India. 3% additional marks will given to the physically handicapped candidates only for providing eligibility not for giving higher rank in the merit list.

6.4.5 Admission to the transgender candidate shall be given additionally on minimum pass marks.

**6.5 Seats and Fee for University Employees / Wards**

**6.5.1 Seats for University Employee / Wards**

Super numeral seats in each course run by the University teaching departments shall be reserved for the University employees (teachers, officers and non-teaching staffs), employee's spouse / son or daughter. These additional seats shall be in addition to the total number of seats allotted in that particular course. The admission under this reserved category shall be made on the basis of merit of applicants under this category. One additional seat shall be reserved for the University wards having 20 seats per course. In case of 40 seats, 2 seats shall be reserved for the University employees/wards. This reservation would also be applicable for admission to those courses where university entrance examination is conducted. However, the reservation would not be applicable for admission to those courses where state level entrance test examination is conducted. In case of equal marks obtained by two or more candidates after calculating the merit, preference shall be given to non-income tax payers.

**6.5.2 Fee for University Employee / Wards:**

In compliance of the University order vide letter number F-3 ( ) / Estt. / UOK / 2018 / 4539-50 Dated 23/08/2018 regarding exemption in the admission fee for the University's employee and their dependents (husband/wife, unmarried son/daughter, widow/abandoned daughter), it was resolved that the admission fee shall be exempted and only local fund caution money shall be taken from the University's employees / University employees' wards as per above-mentioned University order

- 6.4 Relaxation to the Son / Daughter of Shaheed in service (Defense service) and Wards of Military personnel will be given as per the University rule.
- 6.5 Albino candidates will be given a concession of 10 marks.
- 6.6 Any change in the reservation policy as notified by the Govt. shall be applicable with immediate effect.

## 7. Concession, Relaxation & Weightage

- 7.1 In calculating the merit for admissions in various courses running in the University campus for academic session 2019-20, the concession, relaxation, weightage will be applicable as decided by the Commissionrate, College Education, Government of Rajasthan in its Admission Policy 2019-20.
- 7.2 Concessions for the students from the Asam / wards of Kashmiri migrants will be applicable as notified by Department of Higher Education, Ministry of Human Resource Development, Government of India.
- 7.3 For Defense Personnel / CAPF :

| S. No. | Achievement   | Concession  |
|--------|---|---|
| 1.     | Son/Daughter of Shaheed in service (Defense Service).   | Admission on minimum passing marks.   |
| 2.     | Wards of military personnel or the wards of Ex-Army men not paying income-tax.  | Weightage of 3% the total aggregate of marks prescribed for the qualifying examination while preparing the merit. |
| 3.     | 3% Seats shall be reserved for Wards of military personnel / CAPF. Admission shall be given on the following preferences:<br>(i) Wards of personnel killed in action<br>(ii) Wards of personnel disabled in action and boarded out from service / died while in service with death attributable to military service / disabled in service and boarded out with disability attributable to military service.<br>(iii) Wards of personnel awarded Gallantry award.<br>(iv) Wards of awarded Ex-serviceman | Reservation of 3% seats according to priority / preference order.   |

Employees of CRPF, BSF, ITBP, SSB, CISF, RPF, NSG are included in CAPF.

## 8. Calculation of Merit:

- 8.1 For Postgraduate Programmes:
- 8.1.1(a) The merit of a candidate for admission in postgraduate programmes shall be calculated by adding the marks obtained by him/her at the qualifying examination to the marks obtained by him/her during the three/four years examination in the subject concerned in which he/she seeks admission to his/her post-graduation course in case when candidate has studied the concerned subject at the graduation level.
- (b) The grand total 8.1.1(a) shall be converted into percentage taking into account the grand total of the maximum marks of the qualifying examination and the

maximum marks of the three/four years of examinations in the subject concerned.

8.1.2 In a case when candidate has not studied the concerned subject at graduate level in which candidate seeks admission to his/her postgraduation course, then the percentage of total aggregate marks obtained by the candidate at the qualifying examination shall be used for making the merit list.

8.1.3 If two or more candidates obtain equal percentage in merit, the preference will be given in the following order:

- (a) Preference will be given to the candidate having marks without bonus marks.
- (b) If candidates are still having the same percentage of marks then the marks of that subject in which candidate is taking admission shall be taken into account for giving preference.
- (c) If candidates are still having the same percentage of secondary examination then the date of birth of the candidates will be taken into account and preference will be given to elder candidate.

8.2 For Undergraduate Programmes:

In compliance of the State Govt. orders vide letter No. F.1(6) Edu-3 / 2014 / Part Dated 10-06-2014 and F.1(6) Edu-3 / 2014 / Part Dated 19-06-2014, the merit for undergraduate programmes will be prepared on the basis of percentile marks of the qualifying examination. If percentile data band is not available for a particular board then percentage of that year of the particular board may be converted to percentile by using percentile data band of nearest year of CBSE. Whenever two or more candidates obtain equal percentile of marks in merit, the preference will be given in the following order:

8.2.1 Preference will be given to the candidate having marks without bonus marks.

8.2.2 If candidates are still having the same percentile of marks then the marks of senior secondary examination shall be taken into account for giving preference.

8.2.3 If candidates are still having the same percentage of senior secondary examination then marks of secondary examination shall be taken into account for giving preference.

8.2.4 If candidates are still having the same percentage of secondary examination then the date of birth of the candidates will be taken into account and preference will be given to elder candidate.

8.3 For Diploma / Certificate Programmes:

For diploma / certificate programmes, the preparation of merit list shall be done as per the norms of the concerned Department as approved by the University.

8.4 For subjects where admission is by an entrance test, the merit list shall be prepared in accordance with the rules approved for that test.

8.5 If the candidate has marks sheet with grades only, the conversion to marks shall be done as per the information provided in the mark-sheet or by the university / institution.

8.6 5% weightage shall be given to the students with honors degree of B.A. / B.Sc. / B.Com. course seeking admission to the postgraduate course in their subject. This weightage shall not be admissible to the students passing integrated B.Sc.-B.Ed. (Hons.) examination.

- 8.7 The merit list shall take into account the concessions or relaxations, if any, as applicable for games & sports, NCC, NSS, mountaineering & climbing, scouts/guides, co-curricular activity, wards of defense personnel, *etc.*
- 8.8 After preparation of an **unreserved merit list** in which candidates from all the reserve categories included, separate merit lists shall be prepared for reserved categories including SC, ST, OBC, MBC, PH and Kashmiri migrant candidates who have been passed in the qualifying examination for admission to the University course. Candidates from reserved category who have secured marks above the level up to which the unreserved category candidates are admitted, the candidates from reserved category should not be counted towards reserved quota at all and should be included in the unreserved merit list of admissions.
- 8.9 Excluding those admitted candidates on merit along with unreserved candidates as mentioned in point number 8.8, other SC, ST, OBC, MBC, PH and Kashmiri migrant candidates must be admitted in the order of merit going down up to the point necessary to secure adequate number of candidates of reserved category to fulfill the reservation seats completely.
- 8.10 It is clarified that in order to fill the reservation quota for SC, ST, OBC, MBC, candidates, there should be no hesitation to go down, if necessary, to the pass percentage of the qualifying examination
- 8.10.1 Candidates belonging to SC / ST / OBC / MBC / PH and Kashmiri migrant category shall be required to produce a certificate to the effect from a District Magistrate / Sub-Divisional Magistrate / Tehsildar, without which their cases shall not be considered as per directions of the State Government.
- 8.10.2 Physically handicapped candidates claiming concession shall be required to furnish a certificate in original from the competent authority
- 8.11 On the date notified in the online admission notification, a merit list of the eligible candidates in all the categories along with 100% waiting list for the course concerned shall be uploaded on the on the online admission portal and also displayed on the Notice Board of the respective department.
- 8.12 All candidates whose names appear in the merit list and subsequently verifies their documents shall have to deposit the fee through a online payment gateway / bank challan as per the fee schedule for each course. All the Particulars / Heads of the Admission Fee and Local Fund should be mentioned and filled in Challan properly by the students and checked by the admission In-charge / Course Coordinator / Head of the concern Course / Department, if required. Candidate, in person, has to ensure his/her presence between official time with original documents supporting qualification, reservation and concession, if any. Fee in any other form shall not be accepted. On the failure to deposit the fee and original transfer certificate by the notified date, the claim of the candidate for admission shall be forfeited.
- 8.13 All candidates whose names appear in the **waiting merit list** may also submit their prescribed fee through online payment gateway / bank challan as per the fee schedule for each course.
- 8.14 The student having supplementary in the requisite (eligible) class / subject may be provisionally admitted and merit shall be decided on the basis of prescribed qualifying marks in the paper concerned provided that he/she passes the same failing which the admission shall automatically cancelled.

- 8.15 If the candidates from reserved categories (SC, ST, OBC, etc) are not available after exhausting complete list of candidates of these categories and the seats are vacant then advertisement for vacant seats of these reserved categories shall be given in the newspapers so that candidates (who were unable to deposit their admission fee) now may also apply again along with fresh candidate of these reserved categories.
- 8.16 If no application form or less application form are filled from the candidates of the reserved categories then vacant reserved seats for SC category shall be filled from the candidates of the ST category and vice versa. If seats of reserved categories are still vacant then these vacant seats shall be filled from the wait listed candidates of the general category.

## **9. Guidelines for Foreign and NRI Students**

- 9.1 At least 60% marks in qualifying examination is the minimum requirement for admission of international and NRI students to various courses in the University.
- 9.2 All other Rules for Indian students shall also apply to the international students.
- 9.3 Admission to international students shall be given as per the policies of the Government of India (Ministry of External Affairs, Home and Human Resource Development) declared from time to time.
- 9.4 The admission of self-supporting students shall be confirmed only after having sought clearance from the Ministry of Human Resource Development (Department of Education), Government of India, New Delhi or High Commission/Embassy concerned.
- 9.5 No direct application/documents of the foreign students who wish to seek admission to postgraduate / Ph.D. course shall be entertained by the Head of the Teaching Departments/Supervisors for Ph.D. course. They are required to submit the same to the office of the Vice-Chancellor of the University to ascertain the eligibility.
- 9.6 The foreign students are required to submit a medical certificate including report of HIV test form the specified authority at the time of their admission.
- 9.7 The foreign students are required to maintain good conduct during the course of studies in the University. Fees and other dues must be cleared on time.
- 9.8 Every international student shall report to Foreign Registration Officer, for extension of his/her visa three months in advance. They shall keep close liaison with foreign Registration Office regarding visa formalities, etc.
- 9.9 15% supernumerary seats in all courses shall be reserved for international students including Persons of Indian Origin. Out of total number of supernumerary seats, 1/3 i.e. 5% seats would be preferably filled by children of NRIs on payment of five times the fee payable by a regular student of the course.
- 9.10 Familiarization session would be organized for freshly enrolled international students for at least three weeks prior to the commencement of the academic session. This session would provide interaction with authorities and would also include inputs on specific and relevant information about the region, city and suburbs, local customs, culture, language, civil facilities, etc.
- 9.11 Incomplete application form shall not be entertained in any condition.
- 9.12 All admissions shall be provisional till all formalities are completed.

## 10. Fee Refund Policy and Fee Refund Request Form

The Fee Refund Rules of the University of Kota are as under:

- 10.1 A student once admitted can get the fee refund only if he / she applies to the University in the prescribed Refund Request Form within the prescribed time limits as follows:

| S. No. | Time duration for submission of application for fee refund   | Amount of the Fee to be Refunded   |
|--------|--|--|
| (a)    | If application is submitted within 15 days after taking admission of the candidate or before the closing date of admission, whichever, is earlier. | 70% of the tuition fee along with caution money shall be refunded of the admitted candidate subject to the condition that the seat so vacated is filled up by the another candidate. |
| (b)    | If application is submitted any time in the session not covered within point 1(a).   | Only caution money shall be refunded.  |

- 10.2 The admission application form fee and/or admission processing fee is non-refundable.
- 10.3 In case of transfer of student from one course of higher fee to another course of lesser fee within the campus, the difference fee may be refunded after the admission or its vice-versa.
- 10.4 If any course is not run by the University department due to unavoidable reasons, the fee deposited by the students shall be refunded 100%.
- 10.5 If a wait listed candidate deposits fee for taking admission but he/she fails to take admission due to not inclusion of his / her name in the provisionally admitted list of the candidate, the fee deposited by the candidate will be refunded after deduction of Rs. 500/- of admission processing fee. Such types of matter will be entertained after closing of admission process.
- 10.6 Once the refund application is received, the application for refund the fee will be processed only after completion of the admission process in the course.
- 10.7 In case of Foreign/NRI candidates, the refund will be made in accordance with foreign exchange rules and regulations.
- 10.8 The admission of a student is liable to be cancelled at any time, on being found, ineligible or used fraudulent means for securing admission or if any of the statements made by him / her is found false. The University has the right to take disciplinary and legal action or penalty against such a student as per the Statutes and the Rules of the University. In such case, the fee including caution money deposited by the student shall be forfeited and he/she shall also be liable to pay the dues, if any.
- 10.9 The caution money will be refunded to the students on his/her leaving the University after the completion of the course and the declaration of the final examination results, after deduction of all dues, fines and other claims, if any, against him/her, as per the rules of the University. No interest will be payable by the University on such amount.
- 10.10 Any extra amount deposited by the candidate by mistake or due to interruptions of online transfer will be refunded after providing justified evidence(s) and proofs by the students along with refund application and after the confirmation of University bank.

- 10.11 If any student who has applied for Govt. schemes for fellowship/financial aid through the University and applies for fee refund for the same will be processed only after the cancellation of his/her application from the Govt. scheme.
- 10.12 The candidate should submit the original fee receipt, identity card, identity proof and the dues clearance certificate with the refund request form.
- 10.13 The application for the refund shall be submitted to the Registrar, University of Kota, Kota forwarded through Head / Coordinator with all relevant documents within the prescribed time limit.
- 10.14 No e-mail request shall be entertained for the fee refund.

**Note:** Fee Refund Request Form is attached herewith. Students are instructed to furnish the information in this Fee Refund Request Form required for refund of fee.



# कोटा विश्वविद्यालय University of Kota

State University recognized by UGC under sections 2(f) & 12(B) of the UGC Act, 1956  
Maharao Bhim Singh Marg, Kota (Rajasthan)-324 005

## Fee Refund Request Form

### SECTION-1: STUDENT'S DETAILS

|   |   |  |
|---|---|--|
| Name of Student                           | : |  |
| Father's Name and Mobile Number           | : |  |
| Online Application Form Number            | : |  |
| Name of Class / Programme                 | : |  |
| Date of Admission                         | : |  |
| Online Transition Number / Challan Number | : |  |
| Reason for Fee Refund                     | : |  |
| Contact E-mail and Mobile Number          | : |  |
| Bank Account Number                       | : |  |
| Bank Name & Address                       | : |  |
| IFS Code                                  | : |  |
| MICR Code                                 | : |  |

### SECTION-2: DECLARATION

I understand that failure to complete this request form or not providing all required documents may result in my refund being delayed.

**Signature of Candidate**

Date:

**Signature of Parent**

Date:

### For Office Use only

Recommendations of the Head / Coordinator

í í í .....í í

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**Course Coordinator/ Head of the Department**



# कोटा विश्वविद्यालय University of Kota

State University recognized by UGC under sections 2(f) & 12(B) of the UGC Act, 1956  
Maharao Bhim Singh Marg, Kota (Rajasthan)-324 005

## A GUIDELINE TO UNIVERSITY HOSTEL



w.e.f. Academic Session 2019-2020

# UNIVERSITY OF KOTA KOTA

## HOSTEL ADMINISTRATION

### Hostel Coordination Committee:

- |   |                  |
|---|------------------|
| • Prof. Reena Dadhich, <i>Dean, Students' Welfare</i>                 | Convener         |
| • Dr. Bhawani Singh, <i>Head, Deptt. of Pure and App. Chem.</i>       | Member           |
| • Shri Prahlad Meena, <i>Accounts Officer (Account &amp; Finance)</i> | Member           |
| • Shri K R Choudhary, <i>Warden, S.P. Hostel</i>                      | Member Secretary |

### Hostel Central Admission Committee :

- |   |   |                  |
|---|---|------------------|
| • Chief Warden or Senior Most HOD                 | - | Convener         |
| • Head, Dept. of Computer Science                 | - | Member           |
| • Head, Dept. of Commerce & Management            | - | Member           |
| • Head, Dept. of Chemistry                        | - | Member           |
| • Head, Dept. of Physics                          | - | Member           |
| • In-charge, Dept. of Social Science              | - | Member           |
| • Hostel Warden                                   | - | Member Secretary |
| <b><u>Special Invitee</u></b>                     |   |                  |
| • Convener, U.G. Science Courses                  | - | Member           |
| • Assistant Director, Dept. of Physical Education | - | Member           |

### Office of the Saint Pipa Boys Hostel:

- |                                       |             |            |
|---------------------------------------|-------------|------------|
| • Sh. K. R. Choudhary, Warden         | Mobile No.: | 8764444474 |
| • Dr. Jagdish Verma, Office In-charge |             | 7976484962 |

## HOSTEL MANAGEMENT

1. The Saint Pipa Boys Hostel is under the charge of Warden who is responsible for its administration.
2. The Saint Pipa Boys Hostel Warden and the Coordination Committee will look after the general administrative problems of the hostel.
3. The Hostel Coordination Committee may recommend hostel related policy matters to the Vice-Chancellor.
4. Office In-charge will be responsible for maintain all the records and documents related to Hostel as per direction given by the Warden.

**NOTE:** Hostel rules, regulations and fee shall be modified by the University time to time.

## FEE DETAILS

### (A) Hostel Fee:

|   |                    |
|---|--------------------|
| 1. Hostel Admission Fee   | ₹ 500/-            |
| 2. Room Rent :  |                    |
| • U.G Course  | ₹ 500/- per month  |
| • P.G Course  | ₹ 750/- per month  |
| • Ph.D. Course  | ₹ 1000/- per month |
| 3. Water Charges  | ₹ 100/- per month  |
| 4. Electricity charges and electric plug point charges                                  | ₹ 50/- per month   |
| 5. Electric fan charges   | ₹ 50/- per month   |
| 6. Electronic gadget charges<br><i>(Up to 5 Ampere, No power appliance are allowed)</i> | ₹ 50/- per month   |
| 7. Common room fee  | ₹ 50/- per month   |
| 8. Maintenance of common facilities   | ₹ 100/- per month  |
| 9. Hostel development fee   | ₹ 100/- per month  |
| 10. Hostel I Card   | ₹ 100/- per annum  |

### (B) Hostel Security Fee:

|                         |                     |
|-------------------------|---------------------|
| 1. For Indian Students  | ₹ 2000/- per annum  |
| 2. For Foreign Students | ₹ 10000/- per annum |

### (C) Mess Fee:

|                 |                                    |
|-----------------|------------------------------------|
| 1. Mess charges | On the basis of actual expenditure |
| 2. Mess advance | ₹ 5000/- per annum                 |

Note : Admitted Candidates will deposit their fee through Bank Challan/NET Banking.

**The bank details are given as under :**

|                       |                     |
|-----------------------|---------------------|
| <b>Name of Bank</b>   | Union Bank of India |
| <b>Branch</b>         | Shrinathpuram, Kota |
| <b>Account Name</b>   | UOK Income Account  |
| <b>Account Number</b> | 752902010000002     |
| <b>IFSC Code</b>      | UBIN0575291         |

## Withdrawal of Security Money

The security money deposited will be refundable through account payee cheque after clearance of all dues, if any and if security money claimed within three academic sessions, to be counted from the date on which the result of the final year examination for course is declared.

## FEE FOR MID-TERM ADMISSION

- (i) For admissions before 15th January      Full charges for 12 months, as the case may be.
- (ii) For admissions after 15th January      50% of the charges for 12 months, as the case may be.

*Notes :*

1. Room rent and other fee shown at monthly rates as above will be charged for 12 months from all the Research Scholar, P.G. and U.G. students.
2. Room rent and other fee payable for the session will be charged at the time of admission. Fee shall be accepted by bank *challan* or through NET banking. Inmate who fails to deposit the fee in re-admission cases before/on the prescribed date shall entail a fine of ₹ 25.00 per day for the next 7 days. After the expiry of the 7 days, the name of the defaulter shall be removed from the rolls and he will be liable to be expelled from the hostel. The inmate shall be disqualified for further admission / re-admission to the hostel.
3. Each hosteller shall get a '*No Dues Certificate*' from the warden while leaving the hostel or depositing tuition and other fee for the second term in his department.
4. At the end of the session, the Warden shall send lists to the Registrar, Comptroller, DSW, Director Research, Librarian, Controller of Examination, Heads and Course Coordinators for those hostellers against whom hostel dues are outstanding. Results of such defaulters may be withheld by the University.
5. If any hosteller does not vacate the hostel room within 48 hours after last examination, his result may be with held by the University.
6. *A student who is a ward of Defense personnel (or who himself is an ex-defense personnel) who was either permanently disabled or killed during :*
  - (i) *NEFA/LADDAKH operations of 1962 or*
  - (ii) *Indo-Pak-War of 1971 (iii) Kargil War-1999 shall be exempted from payment of hostel room rent provided that : –*
    - (a) *The family is now permanently settled in Rajasthan.*
    - (b) *The family is not in receiving of a pension exceeding ₹ 10,000/- p.m. and*
    - (c) *The student submits a certificate in duplicate from the Commanding Officer of the unit concerned under the seal of his office in the proforma given below:*

## CERTIFICATE

This is to certify that Shri / Miss / Mrs. .... who is studying in .....is an Ex-Service person who has been rendered permanently disabled and is settled in Rajasthan/ is a dependent of Ex-Service person Shri / Miss / Mrs..... who has been killed / rendered permanently disabled as a result of hostilities in NEFA AND LADDAKH/Indo-Pak War 1971/Kargil War 1999 and has settled in Rajasthan. He is drawing a salary pension of ₹ ..... per month (which is below ₹ 400/- per month).

**Signature of the Commanding Officer  
of the Unit concerned together with  
the seal of his office**

## HOSTEL ADMISSION RULES

1. University of Kota provides Hostel accommodation on subsidized rates only. Therefore, the facility to seek admission in the University Hostel is restricted only to the students who are *bonafide residents of Rajasthan State*. However, the University Hostel administration may have discretion to allocate 10% of the Hostel accommodation to the students who are bonafide resident of any state other than Rajasthan.
2. Only those students who are admitted in the University Departments will be eligible for admission to the Hostel.
3. Preference to the SC and ST students will be given in admission in the *Saint Pipa Hostel*. If seats remain vacate, first admission goes to DIVYANG and then remaining seats will also be allotted to the Unreserved and OBC students also on the basis of faculty-wise merit.
4. Class wise allocation of seats given as under :-

**Table No. 1 : Seats available (only for Session 2019-20)**

| <b>Class wise seat allocation</b>                        | <b>Ph.D.*</b> | <b>Post Graduate**</b> | <b>Under Graduate***</b> | <b>Grand Total</b> |
|--|---------------|------------------------|--------------------------|--------------------|
| Course wise Distribution of Seats                        | <b>10%</b>    | <b>70%</b>             | <b>20%</b>               | <b>100%</b>        |
| Number of Seats Available for Academic Session 2018-2019 | <b>14</b>     | <b>94</b>              | <b>27</b>                | <b>135</b>         |

*Note:*

\* *One third seats of Ph.D. students may be filled from the research scholars who have taken admission in previous admission process.*

\*\* *50% seats of postgraduate students will be filled by final year students.*

\*\*\**Two third seats of undergraduate will be filled by second year students and remaining one third seats of undergraduate will be filled by first year students.*

**Table No. 2 : Seats for fresh admission**

| <b>Class</b>   | <b>Ph.D.</b> | <b>Post Graduate</b> | <b>Under Graduate</b> | <b>Grand Total</b> |
|--|--------------|----------------------|-----------------------|--------------------|
| Course wise Distribution of Seats                                      | <b>10%</b>   | <b>70%</b>           | <b>20%</b>            | <b>100%</b>        |
| Number of Seats Available for Fresh Admission in each Academic Session | <b>05</b>    | <b>47</b>            | <b>09</b>             | <b>61</b>          |

5. Merit list of applicants shall be made on the basis of marks obtained in qualifying examination. However, admissions will be made so as to ensure at least one seat to each department in the faculty during the same academic session. Distribution of vacant seats in each term will be made in the ratio of 3:2:1 amongst

- (i) Science
  - (ii) Social Sciences, Law and Education
  - (iii) Commerce and Management
6. (a) Candidates who have represented the nation in games and sports/co-curricular activities at the International level or have represented the State in the Inter-State Tournaments (Sr./ Jr. School Nationals) at least once in the immediately preceding three years and are desirous of seeking admission to a University Hostel may be admitted irrespective of their merit position. All such applications will be first reviewed by the Hostel Admission Committee.
- Note:** Such games and sports/co-curricular activities should be recognized by the University sports Board or by the Rajasthan State Sports Council.
- (b) Candidates who have participated in All India Inter-University Tournaments held under the auspices of the Inter-University Sports Board may be considered for outright admission to the extent of 2% of the total seats in the hostel subject to a minimum of one student in each hostel. The Hostel Admission Committee may decide with respect to such cases after verification of documents in consultation with a suitable expert/authority wherever necessary. The Admission Committee may get such certificates (original) verified from the University Sports Board.

**7. Admission of Foreign Students :**

- a. Foreign students coming on Government of India Scholarships and seeking admission in the University may be given hostel facility on a priority basis provided they submit all necessary documents required for the purpose of their admission in the hostel.
- b. Foreign students who do not fall in category (a) above shall not be given preferential treatment for the purpose of their admission in the hostel. The rules applicable to other students of the University in this regard shall apply to them as well.
- c. A foreign student seeking admission to a hostel shall have to submit all original documents to the Hostel Admission Committee. He shall also be required to have his application for admission forwarded by the Dean, Students' Welfare, University of Kota.
- d. Foreign students admitted in the University hostel shall have to submit a written declaration to the effect that they shall follow the hostel rules and that they shall be liable to be evicted from the same in case they receive any discredit.

**8. Admission of Research Students (Ph.D./M. Phil):**

Given the multi-disciplinary nature of applications to research students, the following special provisions shall hold good:

- (a) New admissions as well as re-admission shall be made Twice in a year.
- (b) For new admissions in the *Saint Pipa Hostel*, the Research Scholars shall submit fresh applications on prescribed performa in each term in July/January. Old applications will not be considered for fresh admission. For re-admission, candidate has to submit an application in July of each year in the prescribed performa along with a certificate duly certified by the supervisor and head of the department stating that the candidate is working as full time research scholar and not engaged in other full/part-time job and is paying the University tuition fee regularly. Similar certificate has to be submitted in every January of the year at the time of deposit of the fee for the second term.
- (c) For the admission of the Research Scholar in the Hostel, it is essential that he must be admitted in one of the University teaching departments.

- (d) Candidates having qualified the NET/GATE examination for JRF or holding such other fellowships having specific directives for hostel accommodation shall be admitted out-right irrespective of their marks obtained in the concerned P.G. programme in their respective departments.
  - (e) If the number of applicants is more than allotted seats, admission will be given on the basis of marks obtained in the concern P.G. Programme.
  - (f) Candidates pursuing any other non-research course of study along with their Ph.D. shall not be qualified for admission to hostel. If information in this regard is concealed, disciplinary action including criminal proceeding will be taken against such inmates even after admission.
  - (g) It is mandatory for research scholars to obtain No Dues Certificate from the hostel Warden before submission of thesis. Failing to comply, thesis cannot be submitted (instructions to be issued to the Head of the Department and Research Section regarding the same).
  - (h) Defaulters and students disrupting discipline and peace shall be given warning in writing. Failing to comply, they will be referred to Discipline Committee and letters shall be sent to the Supervisor, HOD and parents leading to cancellation of admission in the hostel.
9. A hosteller who has passed an examination of the University and has not received any discredit in the Hostel/Institution and/or outside will be eligible for re-admission to the same hostel or fresh admission to any other hostel subject to other relevant rules.
10. A hosteller shall be declared for discredit if:
- (i) His stay in the hostel has not been found congenial to the hostel atmosphere.
  - (ii) He has been a habitual defaulter in making payment of Mess/Hostel and/or other College/Department dues.
  - (iii) He has been irregular in attending the class lectures and/or has failed to show good performance in studies or has failed to appear in the examination/tests.
  - (iv) He has failed to vacate his room within 48 hours after completion of his examination as required under the rules and has not obtained the 'No Dues Certificate' from the Warden on leaving the hostel after vacating the room.
- Note: A 'No Dues Certificate' should always be obtained from the Warden concerned and preserved since it is required for re-admission.*
- (v) He has persistently shown non-cooperation in hostel activities.
  - (vi) He has been found stealing hostel property like fans, electric bulbs, tube-lights, curtains, utensils, etc.
  - (vii) He tries to cause any damage to the hostel property.
  - (viii) He is found sharing his room with any outsider without the written prior permission of the Warden.
  - (ix) He is found involved in other illegal activities including gambling, gherao and making noise at night, etc.
  - (x) He is found involved in taking any drinks containing alcohol / banned drugs /liquor/narcotic/drug/smoking.
  - (xi) If any student is involved in any act of ragging, his admission may be cancelled and University may take any other suitable action as per directives of the Hon'ble supreme court.
11. *If any student fails at the main examination or does not appear in the Supplementary / Back / Due Examination, even in compulsory subject, then he will not be eligible for admission/*

*readmission in the hostel even if has got admission in the University. However, if the student drops from any examination due to illness with the written permission of the Warden, his case may be considered by the hostel central admission committee, if he would get admission in the same faculty / department of the University.*

- a. Failures even with excellence in games and sports will not be re-admitted in the hostel.
- b. Students who dropout or boycott any paper will not be entitled for re-admission. Drop-outs for any reason, whatsoever, will be treated as failures. A letter may be issued from the CE in this regard.

*Note: - Rule 11 may be waived by the Hostel Central Admission Committee if a candidate is declared 'passed' in the supplementary examination, and is granted admission in the University to the next higher class but the admission will be given only if any seat is vacant.*

12. An inmate who voluntarily discontinues or is made to discontinue, his stay at the hostel in any session for any reason will forfeit his claim for re-admission for the following year. He can, however, be considered as a case of fresh admission, in which situation all the rules relating to fresh admission, for example, allotment of the hostel, qualifying examination, determination of merit etc. will be applicable to him.
13. Re-admission will be for one degree only, following which the candidates will have to compete with fresh candidates for admission.
14. (a) The maximum period for which a student can be allowed to stay in the University Hostel shall be as under:
  - (i) 3 years for B.A., B.Sc., B.Com. (Pass & Honors) courses, Three Year LL.B. and MCA courses.
  - (ii) 2 years for all P.G. courses.
  - (iii) 3 years for a Ph.D. Degree (From the date of Registration/date of commencement of work whichever is earlier.
  - (iv) 01 year for M.Phil. students or the last date of examination.
- (b) The total period of stay of student in the hostel shall not exceed eight years irrespective of the fact whether he has completed his courses(s) of study or not, or he has submitted his dissertation/thesis or not, or the viva-voce on his dissertation/thesis has been held or not. For those who get admission only for Ph.D. degree, the maximum duration will be 3 years beginning from the date of registration or admission in the department/hostel, whichever is earlier. After the submission of Ph.D. thesis candidates has to vacate hostel within 48 hours, however, for viva-voce examination he may be provided facility as guest for 15 days in the hostel.

Looking to the requirement of the research candidate and availability of seats, after proper examination of the suitability of the candidature and the attendance certificate for his work from the supervisor and Head, as well as the recommendation received by supervisor, Head and warden, the Vice-Chancellor may use his discretionary power to extend the period for one year.

15. The following categories of applicants will not be considered for admission/re-admission in the hostel:
  - a. Those who are found guilty of serious misconduct or misbehavior in the hostel premises.

- b. Those who are residents of Kota city or have a house in Kota city (personal or rented) belonging to their parents within the limit of UIT, Kota and Nagar Nigam, Kota.
  - c. Those who have sought admission to a courses of only one year duration.
  - d. Those who are in service/gainful employment/business at the time of their admission/re-admission.
  - e. Those who have been convicted of criminal charges or against whom such charges are pending or who have been charged of indiscipline or whose admission is likely to disturb peace and tranquility of the hostel or who indulge in unlawful activities after they are admitted to the hostel.
  - f. Those who are suffering from contagious, venereal or infectious and mental disease.
  - g. Those who are evicted from a University hostel during his stay in the past.
  - h. Those who were found providing shelter to any unauthorized person(s) or guests.
  - i. The applicants having Ph.D. degree taking admission in any other course of study (excluding PDF) or having LL.B. degree taking admission in any other course of study (except LL.M.) shall not be considered for admission/readmission in the University hostel.
  - j. In any case candidate pursuing second P.G. Course in other/same University department will not be eligible for hostel admission.
16. *Immediate disciplinary action will be taken on the basis of Anti Ragging Act against Students who are found guilty of ragging in the hostel or in University campus.*
17. (a) An inmate who allows a guest without the written permission of the Warden or sublets in his room to anybody else will be evicted from the hostel without any notice. Furthermore, such inmates will have to pay the penalty of ₹ 200/- per day, for the period of unauthorized stay/occupancy of the room.
- (b) Any student or group of students involved in misusing the hostel campus & disturbing the hostel peace, thereby creating public nuisance, shall be liable to disciplinary action
18. (a) Admission / re-admission to a hostel shall be for one academic year only at a time. All inmates, except research scholars / fellows working for a Ph.D./M. Phil degree will have to vacate the hostel within two days i.e. 48 hours of their last theory/practical viva-voce examination.
- (b) A penalty of ₹ 100/- per day will be charged from those who overstay and do not vacate the hostel when required to do so.
19. No security can be guaranteed to any hosteller indulging in fights and violence inside or outside the Hostel University Campus.
20. Fresh admission to the hostel will be made on the following basis:
- (i) One student from each P.G. department will be allotted a seat initially on the basis of merit and reservation rules. Remaining vacancies will be filled up strictly on the basis of general merit in each faculty.
  - (ii) No Student will be permitted to act as local guardian of any hosteller.

**21. Procedure of Admission / re-admission :**

- (a) Admission/re-admission in the hostel will be made by the Hostel Central Admission Committee constitutes by Hon'ble Vice-Chancellor in the consultant of Dean, Student's Welfare. The Hostel Central Admission Committee will be comprised of the following members :-

- |                                    |   |          |
|------------------------------------|---|----------|
| 1. Chief Warden or the Senior Most | - | Convener |
| Head of the departments            |   |          |

- 2. All remaining Heads - Members
- 3. Warden - Member Secretary

(b) After admission / re-admission in the respective Department, the candidates should submit their applications to the Heads of their Department / University for admission to the hostel in the prescribed form who will forward the same after necessary verification of their result, marks and attendance (in the case of candidates who were hostellers in the preceding year), with their recommendation to the Warden, together with a certificate that the student concerned is not in service without which the form will be treated as incomplete and it will be rejected. Incomplete forms or forms having inadequate documents in support of the merit of the applicants will not be considered. Research scholars/fellows should submit their applications to the Heads of their Departments after getting the same forwarded by their Supervisor Applications submitted directly to the Warden will not be entertained.

For new admissions and re-admission to the hostel complete application on prescribed proforma with all the necessary documents should be submitted in the concerned Warden's office on all working days, on or before the last date fixed for the hostel and the receipt should be obtained. The last date shall be announced on the office notice boards.

The merit list shall be prepared from the forms received and the admission shall be made in order of merit against the available seats on the recommendation of the Hostel Central Admission Committee.

Admission to University hostel will be made strictly on the basis of marks obtained at the last qualifying examination. Original marks-sheet is required for this purpose. List of candidates admitted in any hostel will be put on the Notice Board of the hostel and a maximum period of three days will be given for the deposit of hostel fee by a challan/NET Banking. In case of default in payment of hostel fee, admission will be cancelled.

*Note :-*

1. In the case of student switching over from Science to Arts/Commerce or from Arts to Commerce or from Commerce to Arts (undergraduate courses only), a deduction of 5% marks shall be made from the percentage of marks actually obtained by the student at the qualifying examination for preparing the merit list so as to give corresponding weight-age to the student seeking admission to the same faculty in the which they passed the qualifying examination.
  2. Students taking admission to any other P.G. course after post-graduation in one subject will not be eligible for admission in the University hostel.
  3. Class Wise Ratio For the admission in *Saint Pipa Hostel* ratio of seats amongst U.G./P.G./Ph.D./M. Phil applicants shall be decided by the Hostel Central Admission Committee.
  4. The merit list prepared for remaining seats will be as per rules.
- (c) Students seeking admission in the University shall be eligible for admission in the hostel only during the first year of their course. Applications for admission of students who are studying in the second or third year of their course shall not be considered by the Hostel Central Admission Committee unless they submit documentary evidence to the satisfaction of the Committee that their parents have been transferred from Kota since their admission in the

University to the First Year of their course. For this purposes, the student has to submit the certified copies of transfer order, relieving order and joining report of his parents along with the application. Admission will be subjected to availability of seats.

*Note :*

For the session 2018-19, the 50% seats may be allotted to the final year students & these students may be treated as fresh admission because the hostel facilities being started in the session 2018-19.

- i. The admission of a student to the hostel will be provisional subject to the satisfactory report of his medical examination. Applicant has to submit the medical certificate duly signed/verified by Gazetted Medical Officer.
  - ii. In matters of admission to the hostel, the discretion of the Hostel Central Admission Committee shall be final and any admission can be refused without assigning any reason for the same.
  - iii. Allotment of rooms will be made by the Warden. Rooms with two beds will be allotted preferably to under-graduate and post-graduate students.
  - iv. Change or occupancy of a room without permission of the Warden shall be unlawful.
22. The admission of a student to hostel can be cancelled by the Warden or Hostel Central Admission Committee on finding that a student is guilty of:
- (i) (a) Suppression or misrepresentation of fact/information which he is supposed to disclose under hostel rules.
  - (b) Violation of the hostel rules including non-payment of dues.
  - (c) An act of indiscipline in or outside the hostel.
  - (d) Not putting up required percentage of attendance in class or not showing good performance in studies.
  - (e) Misbehaviour, using abusive language, manhandling of hostel employees/inmates.
  - (f) Sharing of his room with other persons without prior permission of the Warden.
  - (g) On taking drugs, liquors and other intoxicating substances.
- (ii) If he joins any service/gainful employment and he will have to vacate the hostel room within a period of 48 hours from the date of gainful employment/service.
- (iii) If he is found suffering from such physical/mental ailments as are likely to cause disturbance/infection to other inmates.
- b. (a) If anybody is found involved in any illegal activities, he would be expelled from the Hostel.
- i. Character credentials of a student will be thoroughly checked before allotting them hostel.
  - ii. Students have to maintain overall discipline on and off campus.
  - iii. A joint counselling will be done at the time of admission in the hostel with student.
  - iv. Tobacco/Alcohol and drug abuse/spitting inside or outside the hostel will be considered as an offence.

- v. Result of defaulters students shall be withheld unless no dues certificate is obtained from the warden. Instructions may be issued to the concerned authority (Head/Controller of Examination) regarding the same.
  - vi. Keeping any inflammable articles in Hostel room is strictly prohibited.
23. Since there is an earmarking at hostel for students coming from different courses of study/classes, no student shall claim any right on any ground whatsoever, to be admitted to a hostel to which he is not entitled. Thus, sisters/brother belonging to different courses of study/classes shall not be admitted to same hostel merely on the ground of their relationship.
24. M.Phil. students shall be admitted as per rules framed for research scholar's.

# HOSTEL REGULATIONS

1. Hostellers will be responsible for their rooms and the furniture provided to them. Any breakage or damage or theft of furniture etc. must be reported to the Warden immediately in writing and Warden may impose the required fine for such damages recoverable from hostel security or take other appropriate action. Students must obtain a "No Dues Certificate" before leaving the hostel at the end of the session.
2. Mess Management :
  - a. The warden will constitute a Mess Management Committee amongst the inmates of the hostel.
  - b. If the monthly dues are not deposited by the 7th of every month a fine of ₹ 20/-per day be imposed for 10 days and after that the hosteller will cease to avail of mess facilities and treated as guest.
  - c. Those inmates who allow such defaulters mentioned above as guests shall treated under disciplinary action including expulsion from the hostel.
  - d. Guest Diet will be allowed only after prior permission of the Warden concerned.
  - e. No person other than inmate of the hostel will be allowed to use mess facility.
  - f. The mess system in hostel is subject to any modification that may be decided by the University authorities.
  - g. Only pure vegetarian food will be available in the hostel.
  - h. No meals shall be served in hostel rooms.
  - i. No student is allowed to Cook meals in the rooms.
  - j. Every inmate will have to pay minimum charges equal to 15 days per month irrespective of the fact whether one avails the mess facility or not.
3. (a) No Inmates and visitors are allowed into the hostel after 10.00 p.m. in hostel.  
(b) No vehicles of any type are allowed in and out of the hostel campus after the time mentioned above.  
  
(c) Visitors of opposite sex are not allowed into hostel at any hour.
4. Since ragging is crime, any hostel inmate involved in ragging is liable to be expelled from the hostel.
5. Possession and use of liquor or any form of intoxicant by a resident within hostel premises is strictly prohibited. Further, if a student is found drunk within the hostel premises, his admission to the hostel may be cancelled by the warden. All such cases shall be referred by the Warden to the Vice-Chancellor through the Hostel Central Admission Committee for his information.
6. Gambling is prohibited in the hostel premises.
7. The Warden/Proctor and In-charge will be free to inspect the room at any time (day or night).
8. Written permission of the Warden is necessary for staying out of the hostel overnight or for going out of town or for returning to the hostel after closure time.
9. No weapons or fire arms or even a big knife is allowed in the hostel. Visitors also shall not allowed to bring these things.
10. Hostellers themselves will be responsible for the safety of their personal articles as well as the safety of articles issued to them in the hostel for their use and advised not to keep:-
  - (a) any precious article/cash in their rooms which may, be deposited with the Bank or Post Office for safe-keeping.

(b) any vehicle if he has not furnished the relevant information as required in the Hostel Application Form.

11. Hostel workers are not allowed to do personal work of the inmates.
12. Meals will be served in the Dining Hall during fixed hour
13. Complaints against hostel staff, if any, should be made to the Warden in writing.
14. A case of illness must be immediately reported to the Warden who in turn will inform the Medical Officer.
15. Telephone provided at the residence of Warden is meant for Warden only. The facilities provided to inmates do not include telephone facilities.
16. Attendance of resident of the boys hostel will be called every day by the Wing Prefects/Matron and the same will be intimated daily to the concerned Warden.
17. Electronic gadgets (up to 5 Ampere) can be used in the hostel rooms with the prior permission of the warden and after paying the charges. Strict action shall be taken against students violating this provision.
18. Inmates going for field work or for such other academic work shall have to seek prior written permission of the Warden. They are required to submit an appropriate certificate to this effect from their concerned Supervisor.
19. Any inmate of hostel who remains absent from the hostel for more than one month without securing the permission of the Warden, shall be liable to have his admission cancelled.
20. No guest shall be kept by an inmate of the hostel without the prior-permission of the Warden. An inmate who keeps a guest after such permission shall be charged 'guest charge' for staying at the rate of ₹ 250/-per day and diet charge extra. No inmate shall keep more than one guest at a time. The period of stay for any particular guest in the hostel shall not exceed 6 days. The *Dean, Students' Welfare* permission shall be mandatory when the stay of the guest is required for a period exceeding 6 days in very special circumstances. If any guest is involved in any act of indiscipline within the hostel premises, action will be taken against the host.
21. The University reserves the right to withhold the result of a hosteller who has violated hostel rules and regulation and/or against the hostel dues (including Library books) are outstanding.
22. The Proctor and the Warden are authorized to evict unauthorized occupants from the hostel with the help of district and police authorities.
23. If a student is found to share his room with any other person or allow to use his room to someone in his absence, he shall be liable for eviction without any notice.
24. If a student obtains admission in any University hostel on the basis of wrong information or concealed some facts about himself/herself, he shall be liable for immediate expulsion from the hostel and disciplinary action.

N.B.: (i) Any rule can be substituted, added or deleted without prior notice in the interest of the management of the hostel.

*Every inmate or occupant of the University Hostel shall abide by the rules framed by the University time to time with the approval of the BOM / Vice Chancellor. Occupant will pay the prescribed fee and other dues, behave properly and comply with the direction of the Hostel Warden. An inmate who fails to pay the hostel fee and other dues or whose conduct or behaviour is not found to be satisfactory or who defies the authority or directions of the Hostel Warden shall be liable to be expelled from the hostel. The Hostel*

*Warden shall be competent to expel an inmate on ground of non-compliance of hostel rules and regulations, misbehaviour, misconduct, non-payment of hostel fee and other dues, etc. Any inmate who is expelled from the University hostel shall have to vacate the hostel within the time allowed to him for this purpose. An inmate who does not vacate the hostel within the time allowed for this purpose shall make himself liable to further punishment by way of his expulsion / rustication from the University / Department of which he is regular student. Such action will be taken by the Head of the University / Department on receipt of an advice from the Hostel Warden. In case an inmate absconds without vacating the hostel, the University may break the lock open after informing the police and in the presence of at least two witnesses make inventory of all the movable belongings of the inmate found in the hostel room. Such belongings of the inmate will be disposed of by the University in such manner as it deems fit.*



# Office of the Warden

## Saint Pipa Boys Hostel, University of Kota, Kota

|          |
|----------|
| Form No. |
|          |

### Hostel Admission Form 20.... - 20....

Affix recent  
passport size  
colour  
photograph

1. Name of the Student : .....
2. Name of the Course : .....
3. Name of the Department : .....
4. Name of the Faculty : .....
5. Department Admission No. : .....
6. Category (Gen/OBC/SC/ST/MBC/KM/AQ) .....
7. Are you Differently Abled (DIVYANG) ? : Yes / No  
If yes, give details and enclosed relevant document(s)/certificate(s) í í í í í í í ..
8. Do you belong to Minority? : Yes / No  
If yes, write the name of Minority .....
9. Resident of Rajasthan? Yes/No  
If yes, enclosed relevant document(s)/certificate(s). .....
10. Student Mobile No. & E-mail D: .....
11. Father's Name & Mobile No. ....
12. Father's Occupation : ..... Annual Income : .....
13. Name of the Local Guardian, If any ..... Ph. No. ....
14. Local Address : .....
15. Permanent Address : .....
16. Details of Examinations :

| Class           | Name of Board / University | Subject | Max Marks | Marks Obtained | Percentage / CGPA |
|-----------------|----------------------------|---------|-----------|----------------|-------------------|
| X               |                            |         |           |                |                   |
| XII             |                            |         |           |                |                   |
| Graduation      |                            |         |           |                |                   |
| Post Graduation |                            |         |           |                |                   |

Note : All enclosed documents must be self attested by the applicant.

Place : .....

**Signature of the Student**

Date : .....

### For Office Use

1. Hostel Fee Rs. .... vide challan No. .... dated .....
2. Security Fee Rs. .... vide challan No. .... dated .....
3. Mess Fee Rs. .... vide challan No. .... dated .....

**Signature of In-charge**

Admitted / Not Admitted Wing No. ...., Room No. ...., Dated .....

**Signature of Warden**

|          |
|----------|
| Form No. |
|          |

## Receipt

Application form of Mr. .... S/o Shri .... receiving along with hostel fee Rs. ...., hostel security fee Rs. .... and Mess fee Rs. .... challan number ..... dated .....

**Signature of In-charge**

**Office of the Warden**  
**Saint Pipa Boys Hostel, University of Kota, Kota**

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**Affidavit**

(On Non Judicial Stamp Paper of Rs. 100/-)

I ..... S/o ..... Admission No.  
....., Course / Programme ....., Semester  
..... Faculty ..... Session ..... hereby  
declare that :-

1. My family does not have any permanent or temporary residence in Kota city.
2. My parents do not have any business or employment in Kota city.
3. There is no disciplinary/police enquiry pending against me.
4. I have read and understood the hostel and mess rules of University of Kota, Kota. All these rules are acceptable to me and I will follow them with integrity.
5. I will not indulge myself in ragging, casteism, groupism or any other undesirable activity.
6. I will cooperate in maintaining discipline and cleanliness in the hostel premise.
7. I will not take any drink containing alcohol/banned drugs/liquor/narcotic.
8. I will not keep any weapon or dangerous item in the hostel premise.
9. I will not bring any opposite gender person along with me in the hostel premises.
10. I will not do any gainful business/employment.
11. I will be responsible if any mishappening/accident occurs with me in the hostel premise.

I hereby declare that points from 1 to 11 are true to the best of my knowledge and belief. No fact has been hidden or misrepresented here. If any fact is found false in future, I will not have any objection in being expelled from the hostel or in any disciplinary action taken against me without giving any prior information.

Place : .....

**Signature & Name of Student**

Date : .....

**Signature of Guardian/Father**



# University of Kota

State University recognized by UGC under sections 2(f) & 12(B) of the UGC Act, 1956  
Maharao Bhim Singh Marg, Kota (Rajasthan)-324 005

## **Anti-ragging SQUAD**

**Chairman Name** : Dr. Neelu Chouhan  
**Address** : 123, Nagarjun Bhawan, University of Kota, Kota  
**E-Mail Address** : [neeluchouhan@uok.ac.in](mailto:neeluchouhan@uok.ac.in)  
**Contact No.** : 91-8003740106

## **ANTI-RAGGING POLICY**

UGC Regulation on Curbing the Menace of Ragging in Higher Educational Institutions, 2009 and as per the Provisions of anti-ragging verdict by the Hon'ble Supreme Court vide SLP No(s)24295 of 2006 University of Kerala Vs Council, Principals', Colleges, Kerala and Ors (with SLP(C) No.24296-99/2004 and W.P. (Crl) No.173/2006 and SLP(C) soon after admissions, preferably within the first two weeks of the beginning of the academic session, for proper introduction to one another and where the talents of the freshers are brought out properly in the presence of the faculty, thus helping them to shed their inferiority complex, if any, and remove their inhibitions. Depending upon the nature and gravity of the offence as established by the Anti-Ragging Committee of the University, the possible punishments for those found guilty of ragging at the University level shall be any one of any combination of the following.

- **Suspension from attending classes and academic privileges**
- **Withholding/withdrawing scholarship/fellowship and other benefits**
- **Debarring from appearing in any test / examination or other evaluation process withholding results**
- **Debarring from representing the institution in an regional, national or international meet, tournament, youth festival etc.**
- **Suspension/Cancellation of admission**
- **Rustication from the institution for period ranging from 1 to 4 semesters**
- **Expulsion from the institution and consequent debarring from admission to any other institution for a specified period.**

- **Fine ranging between Rupees 25,000/- and Rupees 1 Lakh**
- **Collective punishment: When the persons committing or abetting the crime of ragging are not identified, the University shall resort to collective punishment.**

**Note:**

Student and his/her parent/guardian is also required to go through the relevant UGC regulation on curbing the menace of ragging in higher educational institutions. Student are required to sign an affidavit and submit the same with the application form.



# कोटा विश्वविद्यालय University of Kota

State University recognized by UGC under sections 2(f) & 12(B) of the UGC Act, 1956  
Maharao Bhim Singh Marg, Kota (Rajasthan)-324 005

## Important Dates for Admissions

### Session 2019-2020

| SL. No. | Particular   | Dates                             |
|---------|--|-----------------------------------|
| 1.      | • Starting date of Online Admissions   | : <b>Saturday 08 / 06 / 2019</b>  |
| 2.      | • Last date of Filling Application Form for Online Admissions  | : <b>Sunday 23 / 06 / 2019</b>    |
| 3.      | • Display of First Merit Lists of Courses on website for provisional admission                       | : <b>Wednesday 26 / 06 / 2019</b> |
| 4.      | • Fee deposition of <b>Candidates of First Merit Lists</b> for all courses for provisional admission | : <b>Saturday 29 / 06 / 2019</b>  |
| 5.      | • Commencement of classes  | : <b>Monday 01 / 07 / 2019</b>    |



# University of Kota

State University recognized by UGC under sections 2(f) & 12(B) of the UGC Act, 1956

**Maharao Bhim Singh Marg, Kota (Rajasthan)-324 005**

**Hon'ble VC Prof. Neelima Singh**

**Patron**

**Prof. Ashu Rani**

**Convener**

**(Central Admission Committee 2019-20)**

**Dr. Neelu Chouhan**

**Convener**

**(e-Prospectus Committee for Admission of session 2019-2020)**

**Dr. Meenu Maheshwari**

**Member**

**Dr. Namrata Sengar**

**Member**