

GOVERNMENT OF RAJASTHAN

University of Kota, Kota

STATE ELIGIBILITY TEST (SET) — 2026*Candidate Instruction Guidelines for Online Application Form*

recruitment.rajasthan.gov.in

Note: Candidates must bring their original Aadhaar card along with their admit card on the examination day. This is mandatory. Without these documents, candidates shall not be permitted to take the SET 2026 examination."

अभ्यर्थीको एग्जामके दिन अपने एडमिट कार्ड के साथ अपना ओरिजिनल आधार कार्ड लाना ज़रूरी है। इन डॉक्यूमेंट्स के बिना, कैंडिडेट्स को SET 2026 एग्जाम देने की इजाज़त नहीं दी जाएगी।

◆ PHASE 1 — Prerequisites: Create Your SSO ID

Before starting the application, every candidate must have a valid SSO (Single Sign-On) ID registered on the Rajasthan SSO Portal.

1 Step 1 — Register on the SSO Portal

- › **Visit** the official SSO portal at: sso.rajasthan.gov.in
- › **Click** on "Register" and select the "Citizen" category.
- › **Register** using any one of the following identity options:
 - Jan Aadhaar Card
 - Aadhaar Card
 - Google Account
 - Bhamashah Card
- › Set a secure password and note down your SSO ID carefully for future use.

2 Step 2 — Login to the SSO Portal

- › **Visit** sso.rajasthan.gov.in
- › **Enter** your SSO ID, Password, and the on-screen Captcha.
 - › Click the "Login" button to proceed to the portal.

◆ PHASE 2 — One Time Registration (OTR)

One Time Registration (OTR) is a mandatory one-time process that creates your permanent candidate profile on the Rajasthan Recruitment Portal. Once completed, the same profile can be used for all future recruitments.

3 Step 3 — Access the Recruitment Portal

- › Go to the official Recruitment Portal: recruitment.rajasthan.gov.in
- › Log in using your SSO ID.
- › After successful login, a pop-up will appear prompting you to complete e-KYC under OTR.
 - › Click "OK" to proceed to the OTR process.

4 Step 4 — Complete the Basic Information Page

- › On the Basic Page, the first question will be: "Are you a resident of Rajasthan? — Yes / No"
- › If you select Yes, choose one of the following Verification Types for identity confirmation:
 - Aadhaar Card
 - Jan Aadhaar Card
 - SSO Profile
- › Proceed as per your selected verification type.

5 Step 5 — Auto-population of Personal Details

- › Based on the Verification Type and details you provide; the following information will be auto-populated in your profile:
 - Candidate's Full Name
 - Date of Birth
 - Father's Name
 - Gender
- › Verify the auto-populated information carefully before proceeding.

6 Step 6 — Fill Remaining Personal Details

- › Complete the remaining mandatory fields in your profile:
 - Full Name (as per official documents)
 - Mother's Name
 - Category (General / OBC / SC / ST / EWS/Saharia)
 - Special Reservation Category (if applicable)
 - Father's / Husband's Name
 - Date of Birth and Gender
 - Residence Details
 - Mobile Number and Email Address
- › Ensure all information is accurate as it cannot be easily changed after OTR submission.

7 Step 7 — KYC Process & Document Upload

- › On the KYC page, you will be required to upload the following documents:
 - Live Photograph (captured at the time of KYC)
 - Handwritten Specimen

- Signature in Hindi and English
 - Thumb Impression
- › For SSO-based OTR: First complete KYC through Aadhaar / Jan Aadhaar, then upload the above documents.
- › After uploading all documents, click "Next" to proceed.

Document Upload Specifications:

Document	File Format	Min Size	Max Size
Handwritten Specimen	PDF	100 KB	200 KB
Signature in Hindi	JPG / JPEG	20 KB	50 KB
Signature in English	JPG / JPEG	20 KB	50 KB
Thumb Impression	JPG / JPEG	20 KB	50 KB

8 Step 8 — Government Employee Declaration (If Applicable)

- › If you are a serving Rajasthan Government Employee, select "Yes" under the "Rajasthan Govt. Employee" option on the KYC page.
- › Enter your Employee ID in the field provided and click the "Fetch" button.
- › Your service details will be automatically retrieved and linked to your OTR profile.

9 Step 9 — Pay OTR Fee & Obtain OTR Number

- › Pay the prescribed OTR registration fee through the secure online payment gateway.
- › After successful payment, your OTR Profile Page will be displayed with your unique OTR Number.
- › Note down your OTR Number carefully — it will be required for all future applications on this portal.

10 Step 10 — Fill Academic / Education Details

- › Navigate to the Document Details section to add your academic qualifications.
- › Enter details for all applicable levels of education:
- Class 10th
 - Class 12th
 - Graduation
 - Post-Graduation
 - Other Qualifications
- › For each qualification, enter the marks obtained and the corresponding grades.
- › Upload supporting documents for each qualification in the specified format.

Academic Document Upload Specification:

Document	File Format	Min Size	Max Size
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Academic / Education Documents	PDF	100 KB	400 KB
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◆ PHASE 3 — Applying for SET — 2026 (Application Form Filling)

Once your OTR is complete, you may proceed to apply for the State Eligibility Test (SET) — 2026. Follow the steps below:

11 Step 11 — Browse Active Recruitments

- › Log in to the Recruitment Portal using your SSO ID.
- › Navigate to the "Ongoing Recruitments" section from the portal dashboard.
- › Locate the notification for "State Eligibility Test (SET) — 2026" and click to open it.

12 Step 12 — Select Post / Subject for Application

- › **Review** the list of available posts and subjects under SET — 2026.
- › A candidate may apply for multiple posts / subjects, however:
 - **A separate application fee must be paid for each post / subject applied for.**
- › Select the desired post / subject and proceed to fill the application form.

13 Step 13 — Review and Complete the Application Form

- › The application form will be pre-filled with personal details fetched from your OTR profile.
- › Carefully review all auto-populated information for accuracy.
- › Fill in the remaining required fields that are specific to this recruitment.
- › Once satisfied with all details, click the "Final Submit" button.
- › If you need to complete the form later, you may save it as a draft. Access your partially filled form from:
 - Partially Filled Section OR • My Recruitment Section

14 Step 14 — Pay the Application Fee

- › After submitting the form, you will be directed to the payment gateway.
- › Pay the prescribed application fee online through the secure portal payment system.
- › Fee amounts vary by category — please refer to the official SET — 2026 advertisement for applicable fees.
- › Payment can be made through Net Banking, Debit Card, Credit Card, or UPI.

15 Step 15 — Application Submission Confirmation

- › After successful payment, your application form will be considered as officially submitted.
- › An Application Number will be generated and displayed on your application form.
- › Download and save a copy of the submitted application form and payment receipt for future reference.

⚠ IMPORTANT NOTE

Your application is ONLY considered valid once an Application Number has been successfully generated. If an Application Number is NOT generated after payment, your application will NOT be treated as submitted.

It is the candidate's sole responsibility to ensure the Application Number appears on the submitted form. Without a valid Application Number, no candidature will be accepted for SET — 2026.

For Technical Assistance & Queries

Official Recruitment Portal: www.recruitment.rajasthan.gov.in

SSO Portal: <https://sso.rajasthan.gov.in/signin>

Help Desk Number: **7340557555, 9468668776**

Candidates are advised to contact the official SET — 2026 helpdesk for any application-related queries. Details are available in the official advertisement.